

**LEBANON COMMUNITY SCHOOL DISTRICT
SCHOOL BOARD MEETING
MINUTES
September 8, 2016 - 6:00 PM
District Office – 485 S. 5th Street, Lebanon, Oregon 97355**

A regular School Board Meeting was held at the District Office on September 8, 2016. Those present included:

Richard Borden, Director	Rob Hess, Superintendent
Jerry Williams, Director	Bo Yates, Assistant Superintendent
Russ McUne, Director	Jennifer Meckley, Director of Human Resources
Mike Martin, Director	

Minutes recorded by Nicole Hundley, Executive Secretary.

AUDIENCE COMMENTS

Chair Russ McUne welcomed audience comments.

Julie Ragan gave a recommendation for Natalie Ellis for the vacant School Board Position. She discussed her clear communication and knowledge of the Hamilton Creek School and students. Julie also supported Daryl Long for the vacant position, as he is also a Hamilton Creek parent. She felt that a parent to represent Hamilton Creek would be the best choice.

Stephanie Herb read a letter supporting Natalie Ellis, which she also sent to the Board. Stephanie also expressed support for Kellie Weber.

Michelle O'Driscoll expressed her desire for a school parent appointed to the Board. She discussed Kellie Weber's qualities that would be helpful for the Board.

Theresa Peltier spoke to remind all present that the vacant Board Zone 2 position covered far more than just the Hamilton Creek School boundary.

GOOD NEWS

1. Report: Start of School Update

Superintendent Rob Hess noted that beginning the school year before Labor Day went well. Our schools have never looked better and having all our own custodial staff is making a huge improvement. Rob reported our enrollment numbers are around 4,100 students district-wide, similar to last year. He noted that the majority of students impacted by the boundary changes completed open enrollments to stay at their previous school. Seven Oak Middle School now has over 600 students, and the larger enrollment has allowed the District to offer full time Spanish, art, jazz band and sports at the middle school level. Rob also discussed career and technical education offerings at the high school, including full time welding in conjunction with LBCC. Attendance is higher at all schools based on the preliminary report card data released for last year.

GENERAL BUSINESS

1. Information Only: IGAI: Human Sexuality, AIDS/HIV, Sexually Transmitted Diseases, Health Education

Jerry Williams discussed the District's curriculum with Dawn Baker and stated he needed more material. He was concerned regarding the opt-out notice for parents and the logistics of sending that home. Discussion ensued. Dawn Baker explained some of the topics that have opt-out notices, such as the 5th grade puberty lesson. Jerry

Williams noted some parents have concerns with any of these topics being taught at the schools. Russ McUne stated that it is required by law to teach the subjects, and the Board should only ensure that the content and opt-out letter are appropriate and have plenty of notice. Rob Hess stated that concerned parents should inform their teacher well in advance so there can be open communication. Jerry Williams expressed concern for some of the new laws and their potential impact on what is discussed in the classroom. Russ McUne requested that the sample opt-out letter be provided to the Board at the next meeting for review and this policy become an action item again for first reading. Rob Hess noted that concerned parents should be referred to him for in-depth follow up and conversations with school staff. Richard Borden expressed a desire to see more detail for the 6-12 curriculum. All Board Members were referred to Laura Foley and Dawn Baker for a full understanding of the K-12 curriculum.

2. Action: Adopt Board Policies on Second Reading

Mike Martin made a motion to adopt the following policies on second reading: GCBDD/GDBDD: Sick Time; ECACB: Unmanned Aircraft System (UAS) aka Drone; JHCA/JHCB: Immunization, Physical Examination, Vision Screening/Eye Examination and Dental Screening; and KGB: Public Conduct on District Property. Jerry Williams seconded the motion. Richard Borden expressed concern regarding the third party use language in ECACB: Unmanned Aircraft System (UAS) aka Drone. He was worried it might be too restrictive and difficult to enforce. Russ McUne noted that the goal of requiring permission would be to avoid liability and damages. Discussion ensued. The third party use section of the policy from OSBA is conditional, with all other language being required. Mike Martin withdrew his motion to adopt all policies as presented and revised his motion to approve all as presented except for ECACB, which should have the third party use language removed. Richard Borden seconded the motion. The motion carried unanimously.

FINANCE

1. Report: Financial Update

Linda Darling noted that we are close to our projected Ending Fund Balance for 2015-2016. Auditors will be on site the week of October 10, and we should have the finished audit in December or January. The next Oregon Economic and Revenue Forecast will be available September 14. Mike Martin asked if the interest noted on the summary report was for District investments, and Linda Darling replied that it was.

OPERATIONS

1. Report: Summer Projects

Bo Yates reported that we have seen a 20% increase in school lunches at Pioneer and Riverview. We are still struggling to find enough drivers and may need to combine routes or shuffle start times next year in order to compensate for the shortage. This is a statewide issue. He reported the culinary room at the high school is close to being finished and showed photos of all other finished projects.

Mike Martin asked about Measure 98 and if the funds earmarked for career and technical education would be on top of current funding to provide additional programming. A summary of upcoming ballot measures potentially impacting schools will be provided at the next meeting.

Rob Hess reported that adding sports to Seven Oak Middle School has been extremely successful. We expected 50 students for football, and ended up with over 100 participants. We may need to adjust the budget in order to support the administration of these programs, but it is a good problem to have as students involved in sports are more engaged and have required grade checks in order to participate.

Bo Yates discussed the District's safety and environment plan. All schools on well systems are tested and we did random water tests on all sites, which all came back clean. There will be additional testing for air quality and other hazardous material.

CONSENT AGENDA

1. **Action:** Approve August 18, 2016 Board Minutes
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2. **Action:** Approve Hiring/Transfers/Leave of Absence
 - i. Sara Ainsworth, Instructional Assistant, Leave of Absence for 2016-2017 School Year
 - ii. Cheryl Barnes, 2nd Grade Teacher – Pioneer School (Temporary)
 - iii. Rika Bierek, 2nd Grade Teacher – Hamilton Creek School (Temporary)
 - iv. Tracy Collier, Special Education Teacher – Seven Oak Middle School
 - v. Dara Docherty, Language Arts Teacher – Seven Oak Middle School
 - vi. Abigail Marshall, 3rd Grade Teacher – Pioneer School (Temporary)
 - vii. DeLane Overton, Transfer to Seven Oak Middle School
 - viii. Amanda Sasaki-Skopp, Transfer to Lebanon High School
 - ix. Karen Sickles, Transfer to Cascades School
 - x. Jessica Smithson, Social Studies/Language Arts Teacher (6th Grade) – Seven Oak Middle School
 - xi. Breeanne Wyatt, 4th Grade Teacher – Green Acres School

Richard Borden made a motion to approve the Consent Agenda. Jerry Williams seconded the motion. The motion carried unanimously.

BOARD COMMUNICATION

Mike Martin discussed the superintendent evaluation. In previous years, the Board has used the nine standards set by the OSBA, but it may be time to discuss using a new tool. Russ McUne noted that it has to be agreed to by Rob Hess. Mike Martin and Jerry Williams will meet with Rob to discuss a new outline.

SUPERINTENDENT COMMUNICATION

1. **Discussion:** Reorganization of Agenda

The Board agreed to the new revised agenda format.

2. **Report:** Board Goals Update

Administration decided it would be best to wait until the vacant Board position was filled before pursuing the finalization of the Board Goals document. Discussion ensued regarding connecting the superintendent evaluation to the Board Goals. Laura Foley and Dawn Baker will continue to facilitate the Board Goals.

BOARD VACANCY

Russ McUne outlined the procedure for the public interview of seven candidates: Charles Campbell, Natalie Ellis, Daryl Long, Tom Oliver, Theresa Peltier, Jeff Vandiver, and Kellie Weber. Russ McUne explained that after the interviews, the Board will then seek motions to appoint someone to the position, and they will only vote on a candidate that receives a second.

There was a recess from 6:50 PM to 7:00 PM.

Each candidate introduced themselves in alphabetical order and provided a brief background of their role in the community. Each candidate was then individually asked the following questions:

- (1) In your opinion, what are the roles and responsibilities of a school board member?

(2) What would you like to achieve as a school board member and what would you like administration to focus on?

After all responses, the Board took a recess from 7:45 PM to 7:55 PM to review the responses individually.

Richard Borden made a motion to appoint Kellie Weber to Board Member Position Zone 2. Russ seconded the motion. Russ McUne, Jerry Williams, and Richard Borden voted in favor, with Mike Martin voting against. The motion carried by majority.

Kellie Weber was appointed to the Board Zone 2 Position until June 30, 2017. She will be eligible to run for re-election in May 2017. Russ McUne gave the oath of office to Kellie Weber.

ADJOURN

The meeting adjourned at 8:00 PM.

Russ McUne, Board Chair

Rob Hess, Superintendent