

# Lebanon Community Schools

Code: **BFC**  
Adopted: 6/15/98  
Readopted: 2/4/10  
Orig. Code(s): BFC

## Adoption and Revision of Policies

Board policies will be subject to alteration, addition or deletion only upon a majority vote of the Board at any regular or special meeting. First presentation of the policy will be scheduled on a meeting agenda prior to its adoption at a subsequent meeting. All new or amended policies will become effective on the day after adoption by the Board unless a specific date is included in the motion for adoption.

When, in the best interests of the district, immediate adoption of a proposed policy is necessary, the Board may adopt such policy at the first meeting in which it is presented.

The formal adoption of policies will be recorded in the Board minutes. Only those written statements so adopted and so recorded will be regarded as Board policy.

Board policy documents will be printed and be made available to district staff, students and community members. When additions, deletions or amendments are made to Board policy, the addition, deletion or amendment will carry the adoption date and the corrected copy will be published and inserted in each Board policy manual at the earliest opportunity.

Each school in the district will maintain a copy of the current policy manual in the administrative office of the school and will provide staff and public access to the manual during regular office hours. The current policy manual will also be available on the district web site and at the district office. The Board policy manual will be considered a public record and will be open for inspection at the superintendent's office.

END OF POLICY

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### Legal Reference(s):

[ORS 332.107](#)  
[ORS 332.505](#)

[OAR 581-022-1610](#)  
[OAR 581-022-1720](#)

### Cross Reference(s):

BCE - Board Ad Hoc Study Committees  
BFG - Policy Review and Evaluation/Manual Accuracy Check