

**Lebanon Community Schools**

Code: **DJFA-AR (2)**  
Revised/Reviewed: 5/6/10

**Authorization for Payroll Deduction**

Pursuant to Board policy DJFA - Credit Cards and ORS 652.610(3) I, \_\_\_\_\_, hereby authorize the district to withhold from my paycheck any charges made on a district-issued credit card without prior written approval from my supervisor, or any charges not authorized by the adopted Board policy.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date