

Lebanon Community Schools

Code: **GBAA**
Adopted: 6/15/98
Readopted: 9/16/10
Orig. Code(s): GBAA

Working Hours and Overtime – Nonexempt Employees

Nonexempt employees are not to work before, beyond or outside their normal working hours or are not to work overtime without prior authorization. Employee time sheets shall be a true reflection of all time worked in addition to normally scheduled hours.

Employees not complying with this policy shall be subject to disciplinary action.

END OF POLICY

Legal Reference(s):

[ORS 653.268](#)

[ORS 653.261](#)

[OAR 839-020-0005](#)

Fair Labor Standards Act of 1938, 29 U.S.C. §§ 206-207 (2006).
Garcia v. San Antonio Metro. Transit Auth., 469 U.S. 528 (1985).
41 OR. ATTY. GEN. OP. 409 (1981)