

### Physical Capacities Assessments

Temporary or regular job offers of any of the following positions will be contingent on the candidate successfully passing a physical capacities assessment prior to assuming the job.

|                  |                         |
|------------------|-------------------------|
| Property Control | Facilities Operator     |
| Courier          | Mechanic                |
| Press Operator   | Service Mechanic        |
| Maintenance      | Food Service Manager II |
| Groundskeeper    | Food Service Manager I  |
| Laborer          | Food Service Assistant  |
| Custodian        |                         |

The assessment will be based on the physical requirements for essential functions of the job as specified in the specific position description.

Following a conditional offer of employment as a regular or temporary employee in one of the above listed positions, an appointment will be made by the Human Resources Department for the candidate at the Occupational Health Department of Samaritan Health Systems. The candidate will be given a General Instructions sheet with instructions regarding the assessment.

Once the assessment is completed, the results will be faxed to the Human Resources Department for review by the superintendent or designee. If the report indicates the candidate meets the physical requirements of the position, the superintendent or designee will notify the candidate and the immediate supervisor of the final approval for hiring. If the candidate does not meet the physical requirements, the tentative job offer will be rescinded for that position.

Assessment retakes for a specific position will not be allowed. There must be a minimum of three (3) months between assessments for the same job category.

Written results of physical capacities assessments will be kept in a confidential file separate from the candidates application file or a current employee's personnel file.

Costs of the physical capacities assessments will be the responsibility of the district, with the exception of transportation costs. The assessments must be taken on the candidate's own personal time.

**Lebanon Community Schools**  
**POST JOB OFFER PHYSICAL CAPACITIES ASSESSMENT**  
**General Instructions**

Name: \_\_\_\_\_

has been scheduled for a Physical Capacities Assessment at: (Check One)

Albany General Hospital - 1046 6th Avenue Southwest, Albany, Oregon in the Physical Rehabilitation Department (541-812-4160)

OR

Good Samaritan Hospital - 3600 Northwest Samaritan Drive, Corvallis, Oregon in the Physical Rehabilitation Department (541-768-5157)

On Date: \_\_\_\_\_

At Time: \_\_\_\_\_

For Position: \_\_\_\_\_

You will be seen by the therapist for an assessment to determine if your physical abilities match the physical requirements of the job for which you are applying. The activities you will perform will include lifting and carrying boxes, bending, squatting, reaching, etc. This assessment will take approximately one (1) hour.

Come prepared by wearing comfortable clothing (preferably **shorts and a tee-shirt**) and **athletic shoes**. Bring reading glasses if you need them.

PLEASE CALL THE ABOVE NUMBER TO CONFIRM YOUR APPOINTMENT AND IF YOU HAVE ANY QUESTIONS. THANK YOU.