

# Lebanon Community Schools

Code: **GCA**  
Adopted: 8/18/03  
Readopted: 9/16/10, 12/15/11  
Orig. Code(s): GCA

## License Requirements

The Board, in adhering to Oregon Revised Statutes, shall require all applicants to hold an Oregon license as a condition of employment. Those offered employment in the district must submit a copy of their teaching license to the personnel office. Applicants not presenting their license prior to the beginning of school or the first day employment is to begin will not be employed until such license is presented. In addition, any employee whose license lapses shall be subject to forfeiture of pay or discipline up to and including dismissal.

The district requires licensed staff to submit copies of all current licenses and endorsements to the personnel office. The district may require the employee to maintain a license and/or an endorsement currently held for future district assignment. All licensed staff (except speech and language pathologist for the Oregon Board of Examiners License) are responsible for all licensure fees associated with their employment.

Subject to any applicable collective bargaining agreement, a district required to forfeit any State School Fund moneys is entitled to recover one-half of the amounts forfeited from the licensed personnel whose unlicensed status caused the forfeiture. Recovery shall not exceed one-half of the amount forfeited that is attributable to the particular licensed person.

END OF POLICY

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### Legal Reference(s):

[ORS 342.120 - 342.203](#)

[OAR Chapter 584](#)