

# Lebanon Community Schools

Code: **IFCA**  
Adopted: 9/07/99  
Readopted: 12/16/10  
Orig. Code(s): IFCA

## Site Councils

The Board directs the superintendent to encourage community involvement in shared decision making and to foster the collaborative efforts of district personnel, students, parents and community members through Site Councils at each school site.

Additionally, the Board may, as deemed necessary for assisting in the administration of grants or for coordination of districtwide programs, establish Site Councils and/or other special committees at the district level for specific projects or issues.

The establishment and charge of the Site Councils shall not interfere with the duties, responsibilities and rights of the duly elected Board.

At the school site Site Councils shall be structured as follows:

### Composition

1. Site Councils shall be composed of teachers, parents, classified employees and building administrator or designee as follows:
  - a. Not more than half of the members shall be teachers;
  - b. Not more than half of the members shall be parents of students attending that school;
  - c. At least one member shall be a classified employee;
  - d. One member shall be a building administrator or designee;
  - e. In addition, other members may be designated by the Board including, but not limited to, local school committee members, business leaders, students and members of the community-at-large.

### Selection

2. Members of the Site Council shall be selected as follows:
  - a. Teachers shall be licensed teachers elected by licensed teachers at the school site;
  - b. Classified employees shall be elected by classified employees at the school site;
  - c. Parents shall be selected by parents of students attending the school, by a process to be defined by the Board;
  - d. Others shall be selected by the council.

## Duties

3. The duties of the Site Council shall include, but not be limited to:
  - a. The development of plans to improve the professional growth of the school's staff;
  - b. The improvement of the school's instructional program;
  - c. The development and coordination of plans for the implementation of programs at the school in accordance with Oregon's Education Act for the 21st Century;
  - d. The administration of grants-in-aid for the professional development of teachers and classified employees.
  - e. Advising the Board in the development of a plan for school safety and student discipline under ORS 339.333.

If the Board determines that a school site is unable to fulfill the requirement of the Site Council as outlined in this policy, or if the needs of a school site require a different composition, the Board shall establish the Site Council in a manner that best meets the educational needs of the district.

Site Councils may request a waiver of Board policy. Waiver requests must be submitted in writing to the superintendent. The superintendent will submit the waiver request and his/her recommendation to the Board for final approval. Policy waiver requests will be considered based on the district's mission statement, philosophy, Board adopted goals and effective schooling tenets.

All Site Council decisions are subject to superintendent and Board review and approval respectively. In no case will Site Councils abrogate any provision of the district's collective bargaining agreements, district contracts or Board policy, except through the waiver process.

Site Councils, the duties of which include advising the Board or making decisions on behalf of the Board, shall follow the notice, meeting and recordkeeping requirements of the Public Meetings Law.

END OF POLICY

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### Legal Reference(s):

[ORS 192.660 - 192.690](#)  
[ORS 243.650](#)  
[ORS 243.782](#)  
[ORS 329.125](#)  
[ORS 329.675 - 329.745](#)  
[ORS 332.172](#)  
[ORS 339.333](#)  
[ORS 342.513](#)

[ORS 342.545](#)  
[ORS 342.553](#)  
[ORS 342.608](#)  
[ORS 342.610](#)  
[ORS 342.613](#)  
[ORS 342.650](#)

[OAR 581-020-0105](#)  
[OAR 581-020-0115](#)  
[OAR 581-020-0130](#)