

# Lebanon Community Schools

Code: **KBCA**  
Adopted: 6/15/98  
Readopted: 1/20/11  
Orig. Code(s): KBCA

## Staff News Releases/Interviews

Information about school activities and issues will be provided to the community in a way which will create and maintain a dignified and professionally responsible image for the district.

The procedures listed below will be followed in giving official information to the news media:

1. News releases that are of district wide interest or that pertain to established district policy will be the responsibility of the superintendent;
2. The principal and/or program supervisor will be responsible for approval of news release/interview information related to their site or program.

The Board chair will be the official spokesperson for the Board, unless this duty is delegated. When individual Board members, other than the Board chair in his/her official capacity, speaks to the media, they are speaking as individuals and not for the Board as a whole.

Nothing in this policy is intended to limit the rights of individual Board members to speak their personal opinions.

END OF POLICY

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### Legal Reference(s):

[ORS 192.640](#)  
[ORS 332.107](#)