

**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD AGENDA  
Lebanon School District Office  
485 S. 5<sup>th</sup> St.  
Lebanon, OR 97355  
October 17, 2013**

**A. CALL TO ORDER/WELCOME/FLAG SALUTE-- 6:00 p.m. District Office Board Room**

Liz Alperin  
Richard Borden  
Jerry Williams  
Michael Martin  
Russ McUne

**B. AUDIENCE COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers should identify themselves and state their name before speaking. Speakers are asked to write their name, address, and phone number. Each speaker will be allowed 3 minutes.

**C. GOOD NEWS**

1. **Presentation:** Oregon Writing Project Presentation to Cascades School/Peggy Marconi
2. **Report:** Yoga Program/Kathy Clunes

**D. PURSUING EXCELLENCE**

1. **Report:** Achievement Compact Submission (Enclosure D-1)
2. **Report:** Beyond LHS (Enclosure D-2)

**E. FINANCE**

1. **Report:** Financial Update (Enclosure E-1)
2. **Report:** Legislative Update
3. **Report:** Audit Update
4. **Presentation:** LBL/ ESD (Education Service District) (Enclosure E-4)

**F. GENERAL BUSINESS**

1. **Action:** LBL/ESD Opt Out

**G. HUMAN RESOURCES**

**H. CONSENT AGENDA**

1. **Action:** Approve September 19, 2013 Board Minutes (Enclosure H-1)
2. **Action:** Approve September 19, 2013 Board Work Session Minutes (Enclosure H-2)
3. **Action:** Approve Hiring Barbara Sirianni, Counselor, .50 FTE, Riverview and Hamilton Creek, TEMP 2013-14
4. **Action:** Approve Hiring Sarah Kutsch, Elementary Teacher, 1.0 FTE, Green Acres, TEMP 2013-14

**I. BOARD OF EDUCATION TIME/DISCUSSION**

November 21, 2013	6:00 p.m./District Office Board Room	Regular Board Meeting
December 19, 2013	6:00 p.m./District Office Board Room	Regular Board Meeting

**J. BOARD COMMUNICATION**

**K. SUPERINTENDENT COMMUNICATION**

- L. ADJOURN INTO EXECUTIVE SESSION UNDER: ORS 192.660(2)(d)** – To conduct deliberations with persons designated by the governing body to carry on labor negotiations. Since 1997, labor negotiations between the board and union have been held in open session unless both parties agree to executive sessions.

The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's desire to hold an effective and efficient meeting to do the business of the District. In keeping with that objective the Board provides a place for AUDIENCE COMMENTS on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The following quote is instructive to the Board and its visitors.

"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment."

"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."

Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.

## **Board Report: Achievement Compact**

I completed the required elements of the Achievement Compact based upon the meetings last spring and the most recent data we received this fall. The most recent data allowed a more accurate and realistic ability to set targets based upon what was discussed. Moving the Compact to the fall will enable us to begin this process next year during the budget session and continue after the budget has been built. The most difficult aspect of the Compact is setting growth targets for the 4th and 5th year cohort rates without clear direction from the board regarding our Beyond LHS program. If we support a wide open approach to Beyond LHS, our cohort rates for the 4th and 5th year will continue to stay around the 50% to 60% level based upon how the state calculates the data. If we move toward a more focused approach and increase the rigor of our classes (through AP and College Now) at LHS, our participation in Beyond LHS will decrease and the cohort rates will increase over time.

## Lebanon Community SD 9 Achievement Compact 2013-2014

College and Career Ready: Are students completing high school ready for college or career?										
	9th Graders of 2007-08	Disadvantaged	9th Graders of 2008-09	Disadvantaged	9th Graders of 2009-10	Disadvantaged	9th Graders of 2010-11	Disadvantaged	4-Year Goal 2013-14**	Disadvantaged
4-Year Graduation Rate	41.0%	33.5%	43.2%	38.1%			51.0%	46.0%		
5-Year Completion Rate	74.3%	69.7%			77.0%	75.0%	80.0%	80.0%		
Earning 9+ College Credits							40.0%	40.0%		
Post-Secondary Enrollment	44.6%	33.0%					60.0%	60.0%		

Progression: Are students making sufficient progress toward college and career readiness?										
	All 2010-11	Disadvantaged	All 2011-12	Disadvantaged	All 2012-13*	Disadvantaged	Goal for All 2013-14	Disadvantaged	4-Year Goal (2016-17)**	Disadvantaged
Kinder Assessment Participation							100.0%	100.0%	100.0%	100.0%
3rd Grade Reading Proficiency	57.4%	50.2%	67.4%	60.6%	70.2%	65.1%	75.0%	72.0%	85.0%	85.0%
5th Grade Math Proficiency	48.8%	41.3%	50.8%	41.6%	55.0%	48.3%	65.0%	60.0%	80.0%	80.0%
6th Grade Not Chronically Absent	79.4%	78.0%	79.4%	76.9%	75.6%	72.3%	80.0%	80.0%	90.0%	90.0%
8th Grade Math Proficiency	68.6%	61.2%	60.5%	51.9%	68.2%	59.9%	70.0%	67.0%	80.0%	80.0%
9th Grade Credits Earned	8.0%		77.0%	100.0%	80.0%	80.0%	85.0%	85.0%	85.0%	85.0%
9th Grade Not Chronically Absent	71.2%	60.9%	74.2%	67.1%	69.9%	63.9%	80.0%	75.0%	80.0%	80.0%

Equity: Are students succeeding across all buildings and populations? (Disaggregated data and goals for each disadvantaged student group listed on pages 2-4)					
	2011-12	2012-13	2013-14	2014-15 Goal	4-Year Goal (2017-18)**
Priority & Focus Schools (Includes schools with lowest overall rating on Oregon Report Card)			3	2	

Local Priorities: What other measures reflect key priorities in the district? (Optional, up to 3)										
	All 2010-11	Disadvantaged	All 2011-12	Disadvantaged	All 2012-13	Disadvantaged	All 1-Year Goal	Disadvantaged	All 4-Year Goal**	Disadvantaged

Investment: What is the public investment in the district? (Does not include capital investments)				
	2011-12	2012-13*	2013-14*	2013-14 QEM calculation of district share
Formula Revenue	\$28,883,636	\$29,796,028	\$32,612,775	\$40,157,172
Local Revenue (Not passed through formula)	\$3,704,455	\$3,409,987	\$2,614,000	
Federal Revenue	\$73,959	\$62,358	\$62,000	
State Grants (Not passed through formula)	\$1,869,387	\$513,479	\$160,000	

District Official

KEY \*Estimate based on most recent available data \*\*4-Year Goal optional

NOTE ODE will populate the white fields Gray fields for current and past data are optional as are the fields for local priorities

NOTE Districts should fill in the blue fields with their percent targets provided student counts are six or more

Submitted to the OEIB on 10/11/2013

OEIB Chief Education Officer

Lebanon Community SD 9 Achievement Compact

2013-2014

Equity: Are students succeeding across all buildings and populations?

9th Graders of 2007-08

	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
4-Year Graduation Rate	37.1%	42.9%	5.9%	33.3%	21.7%	37.5%		80.0%	56.5%
5-Year Completion Rate	73.3%	42.9%	45.3%	33.3%	48.0%	87.5%		80.0%	84.8%
Earning 9+ College Credits									
Post-Secondary Enrollment	32.2%	66.7%	15.4%		50.0%	20.0%	100.0%	100.0%	65.6%

2010-11 Results

	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
Kinder Assessment Participation									
3rd Grade Reading Proficiency	50.7%	20.0%	26.7%	100.0%	50.0%	71.4%	100.0%	33.3%	100.0%
5th Grade Math Proficiency	41.0%	0.0%	17.6%	50.0%	48.1%	33.3%	50.0%	25.0%	77.8%
6th Grade Not Chronically Absent	76.6%	100.0%	76.5%	100.0%	100.0%	75.0%	100.0%	100.0%	82.4%
8th Grade Math Proficiency	60.1%	100.0%	23.1%	40.0%	66.7%	66.7%		100.0%	100.0%
9th Grade Credits Earned									
9th Grade Not Chronically Absent	57.1%	100.0%	55.6%	100.0%	76.9%	87.5%	100.0%	100.0%	88.6%

9th Graders of 2008-09

	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
4-Year Graduation Rate	38.5%	37.5%	19.4%	50.0%	40.0%	33.3%		66.7%	62.0%
5-Year Completion Rate									
Earning 9+ College Credits									
Post-Secondary Enrollment									

2011-12 Results

	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
Kinder Assessment Participation									
3rd Grade Reading Proficiency	61.3%	62.5%	40.3%	100.0%	55.6%	50.0%	100.0%	50.0%	100.0%
5th Grade Math Proficiency	43.0%	28.6%	21.8%	50.0%	9.1%	25.0%	100.0%		87.5%
6th Grade Not Chronically Absent	75.8%	75.0%	69.8%	80.0%	66.7%	83.3%	100.0%	83.3%	95.5%
8th Grade Math Proficiency	53.1%	40.0%	16.7%	37.5%	56.5%	55.6%		25.0%	92.3%
9th Grade Credits Earned									
9th Grade Not Chronically Absent	64.4%	100.0%	67.6%	50.0%	77.3%	100.0%		100.0%	86.5%

**Lebanon Community SD 9 Achievement Compact  
2013-2014**

<b>9th Graders of 2009-10</b>									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
4-Year Graduation Rate									
5-Year Completion Rate	75.0%	75.0%	75.0%	75.0%	75.0%	75.0%	75.0%	75.0%	75.0%
Earning 9+ College Credits									
Post-Secondary Enrollment									

<b>2012-13 Results</b>									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
Kinder Assessment Participation									
3rd Grade Reading Proficiency	67.2%	66.7%	41.2%	100.0%	73.9%	20.0%	100.0%	60.0%	95.8%
5th Grade Math Proficiency	48.5%	44.4%	26.7%	66.7%	40.0%	80.0%	100.0%	77.8%	88.2%
6th Grade Not Chronically Absent	70.2%	100.0%	77.8%	100.0%	76.9%	75.0%	100.0%		81.5%
8th Grade Math Proficiency	63.0%	66.7%	20.8%	20.0%	53.1%	33.3%		60.0%	91.7%
9th Grade Credits Earned									
9th Grade Not Chronically Absent	60.5%	100.0%	62.0%	42.9%	91.3%	80.0%		100.0%	77.6%

<b>9th Graders of 2010-11</b>									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
4-Year Graduation Rate	50.0%	50.0%	30.0%	100.0%	50.0%	50.0%	100.0%	100.0%	60.0%
5-Year Completion Rate	60.0%	60.0%	60.0%	100.0%	60.0%	60.0%	100.0%	100.0%	70.0%
Earning 9+ College Credits	30.0%	30.0%	30.0%	100.0%	30.0%	30.0%	100.0%	100.0%	40.0%
Post-Secondary Enrollment	20.0%	20.0%	20.0%	100.0%	20.0%	20.0%	100.0%	100.0%	30.0%

<b>2013-14 Results</b>									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
Kinder Assessment Participation	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%	100.0%
3rd Grade Reading Proficiency	75.0%	50.0%	50.0%	75.0%	75.0%	75.0%	75.0%	75.0%	80.0%
5th Grade Math Proficiency	60.0%	60.0%	50.0%	60.0%	60.0%	60.0%	60.0%	65.0%	70.0%
6th Grade Not Chronically Absent	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%
8th Grade Math Proficiency	65.0%	70.0%	50.0%	70.0%	70.0%	70.0%	70.0%	70.0%	80.0%
9th Grade Credits Earned	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%	80.0%
9th Grade Not Chronically Absent	75.0%	75.0%	75.0%	75.0%	80.0%	75.0%	75.0%	75.0%	75.0%

Lebanon Community SD 9 Achievement Compact  
2013-2014

9th Graders of 2013-14 (Optional 4-Year Goals)									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
4-Year Graduation Rate									
5-Year Completion Rate									
Earning 9+ College Credits									
Post-Secondary Enrollment									

2016-17 Results									
	Economically Disadvantaged	Limited English Proficient	Students with Disabilities	Black (Not of Hispanic origin)	Hispanic origin	American Indian / Alaska Native	Pacific Islander	Asian (Not included in Disadvantaged)	TAG (Not included in Disadvantaged)
Kinder Assessment Participation									
3rd Grade Reading Proficiency									
5th Grade Math Proficiency									
6th Grade Not Chronically Absent									
8th Grade Math Proficiency									
9th Grade Credits Earned									
9th Grade Not Chronically Absent									

NOTE: ODE will populate the white fields. Gray fields for current and past data are optional, as are the fields for local priorities.

NOTE: Districts should fill in the blue fields with their percent targets, provided student counts are six or more.

## **Business Report**

By: Linda Darling, Business Director

October 17, 2013

### **Financial Report:** (enclosure E1)

The 2013-2014 Financial Board report included in this Board packet reflects final data for 2012-2013 along with the budgeted and projected figures for 2013-2014. The projected Ending Fund Balance (EFB) for 2013-2014 is \$1,710,400 which reflects current contracts (licensed insurance cap at \$950), a full calendar (no furloughs), and staffing changes. The purpose of projecting the 13-14 EFB this early is to help us evaluate the need for furlough days.

### **Legislative Update:**

The 2013 First Special Session resulted in the passage of bills that have an impact on K-12 education. The following are a snapshot of bills that will impact us:

- **HB5101:** Increases biennial appropriation to Department of Education for State School Funding. Modifies amount department spend from the State School Fund for fiscal year beginning July 1, 2013. Increases the State's General Fund appropriation for the 2013-2015 State School Fund by \$100 million. Directs the additional funds to be used in the 2014-2015 school year. For LCSD the estimated additional revenue is \$700,000 in 2014-2015. This bill creates the funds to move them into State School Fund – HB 3601.
- **HB 3601 A:** Increases corporate excise tax rate on taxable income between \$1 million and \$10 million. Eliminates personal exemption credit for taxpayer with federal adjusted gross income of \$100,000 or more for single return, or \$200,000 or more for joint return. Modifies income tax treatment of senior medical expenses. Converts itemized deduction to subtraction from federal taxable income. Phases out amount of subtraction based on income. Increases age restriction over time. Is implemented in the tax year starting January 1, 2014. For LCSD this could have an impact on our local revenue which is directly linked to the State School Fund, so it will not result in more than the \$700,000 additional revenue.
- **SB 861A:** Modifies cost-of-living under PERS. Directs the PERS Board to make a formula adjustment to the annual supplementary payments to members or member's' beneficiaries with a yearly allowance or yearly pension or benefit of \$20,000 to \$60,000. This costs beyond those of SB 822 from the 2013 regular session. For LCSD this will impact our 2015-2017 PERS rates.
- **SB 862 A:** Excludes certain increases in salary made by employer to pay for insurance coverage from calculation of final average salary for members of Oregon Public Service Retirement Plan. For LCSD this will impact our 2015-2017 PERS rates.

### **Audit Update:**

The week of Oct 1<sup>st</sup>, Accuity was in the district testing our financial data; during their February visit they tested internal controls, grant processes, and many other things. With the information that they gathered and the testing our 2012-2013 audit report will be completed in early November. Overall we have a very good report. Would the Board like Accuity to come formally present our audit as they did last year, or would you prefer to have a report summarizing the audit presented by management?

(Enclosure E)



**LBL ESD Opt Out:** (enclosure E-4)

LBL ESD will be present at the Board meeting to present to you information on their services and to be available to answer any questions you may have.

Senate Bill 529 allows all school districts to withdraw from education service districts (ESD's), House Bill 3401 allows school districts to contract for services from any ESD or other service provider. With the passage of both of these bills, in the last legislative session, this allows us the opportunity to explore what is the most cost effective method for getting services. For the District to thoroughly explore the potential savings from changing the service provider for some or all of our current ESD services, we will need time and many conversations which cannot be done prior to November 1st. To allow us the time to thoroughly investigate this potential cost saving opportunity, the Board (not just members present) would need to have an affirmative vote of 2/3<sup>rd</sup> to notify the ESD by Nov. 1<sup>st</sup> that we are considering opting out. If the Board chooses to opt out of the ESD another affirmative vote of 2/3<sup>rd</sup> would be required by March 1<sup>st</sup>.

(Enclosure E)

## 2013-2014 General Fund Summary Report

	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Budget	9-11-13 YTD & Enc	9-11-13 Balance	13/14 Full Cal. Project
<b>General Fund - Revenue</b>							
SSF Formula	27,355,256	28,932,900	30,017,096	32,835,000	8,218,319	24,616,681	32,244,000
SSF Adjustment	(279,025)	784,064	337,479	-	-	-	80,000
State Fiscal Stabilization Func	446,624	-	-	-	-	-	-
Federal Ed Jobs	810,332	11,974	-	-	-	-	-
School Year SubAccount	106,374	898,088	-	-	-	-	-
Loan Receipts	-	119,000	-	-	-	-	-
Interest	60,225	62,615	59,860	60,000	8,810	51,190	45,000
Third Party Billing	31,968	31,047	50,472	70,000	19,108	50,892	70,000
TMR	161,370	187,235	176,000	160,000	-	160,000	170,000
JROTC	56,194	61,985	62,358	62,000	15,706	46,294	50,000
Other	368,102	360,139	422,445	372,000	27,219	344,781	387,500
Interfund Transfer	60,000	20,123	60,000	690,000	10,622	679,378	690,000
BFB	5,134,115	3,062,267	2,596,141	1,200,000	1,065,336	134,664	1,065,300
<b>Total</b>	<b>34,311,536</b>	<b>34,531,437</b>	<b>33,781,852</b>	<b>35,449,000</b>	<b>9,365,120</b>	<b>26,083,880</b>	<b>34,801,800</b>
	=====	=====	=====	=====	=====	=====	=====
<b>General Fund - Expenses</b>							
Salaries	15,683,004	15,883,359	16,090,527	16,230,362	14,943,347	1,287,015	15,866,300
Benefits	8,821,743	9,459,887	9,467,455	11,206,382	9,029,066	2,177,316	9,657,000
P. Services	4,006,894	4,076,037	4,635,958	5,370,289	1,558,817	3,811,472	5,105,100
Supplies	1,016,745	1,376,729	1,165,368	1,278,567	610,285	668,282	1,258,600
Capital Outlay	21,093	16,030	23,301	15,000	-	15,000	20,100
Other Objects	254,791	260,076	240,048	288,400	234,681	53,719	278,300
Transfers	1,326,000	863,180	1,093,860	906,000	-	906,000	906,000
Contingency	-	-	-	154,000	-	154,000	-
<b>Total</b>	<b>31,130,269</b>	<b>31,935,297</b>	<b>32,716,517</b>	<b>35,449,000</b>	<b>26,376,195</b>	<b>9,072,805</b>	<b>33,091,400</b>
	=====	=====	=====	=====	=====	=====	=====
				<i>Projected Ending Fund Balance</i>			1,710,400

## 2013-2014 General Fund Summary Report

	09/10	10/11	11/12	12/13	13/14	10-10-13	10-10-13	13/14
	Actual	Actual	Actual	Actual	Budget	YTD	Balance	Full Cal.
<u>General Fund - Revenue</u>								Project
								10/10/2013
SSF Formula								
Taxes	7,301,372	7,365,068	7,533,685	7,841,946	7,830,000	62,127	7,767,873	7,930,000
Federal Forest Fees	438,493	375,840	233,611	226,617	-	-	-	-
Common School	323,450	310,174	325,406	348,692	350,000	-	350,000	330,000
State Timber	138,459	100,621	27,968	53,044	100,000	9,634	90,366	80,000
School Support Fund	20,469,928	19,203,553	20,812,230	21,546,797	24,555,000	8,146,557	16,408,443	23,904,000
Adjustments to SSF Payments								
Adj for HC Disability Grant	(14,479)	(620)	10,520	8,476	-	-	-	-
Adj for 09/10 payment	-	(278,405)		-	-	-	-	-
Adj for 10/11 payment			773,544	-	-	-	-	-
Adj for 11/12 payment				329,004	-	-	-	80,000
State Fiscal Stabilization Fund	1,086,671	446,624	-	-	-	-	-	-
Federal Ed Jobs	-	810,332	11,974	-	-	-	-	-
School Year SubAccount		106,374	898,088	-	-	-	-	-
Total SSF Formula	29,272,784	28,439,562	30,627,026	30,354,576	32,835,000	8,218,319	24,616,681	32,324,000
Loan Receipts			119,000	-	-	-	-	-
Interest of Investments	77,313	60,225	62,615	59,860	60,000	8,810	51,190	45,000
Third Party billing - Medicaid	28,621	31,968	31,047	50,472	70,000	19,108	50,892	70,000
TMR	122,222	161,370	187,235	176,000	160,000	-	160,000	170,000
JROTC reimbursement	47,189	56,194	61,985	62,358	62,000	15,706	46,294	50,000
Other								
Outdoor School	2,949	-	2,641	-	3,000	-	3,000	2,500
Rental Fees	21,031	22,068	23,055	24,695	22,000	4,147	17,854	25,000
Fees Charged to Grants	53,854	66,021	36,491	53,440	50,000	-	50,000	35,000
Miscellaneous	588,946	217,139	243,065	278,595	232,000	15,487	216,513	260,000
E-Rate reimbursement	-	62,875	54,886	65,715	65,000	7,586	57,414	65,000
Interfund Transfer - Athletics	55,679	60,000	20,123	60,000	690,000	10,622	679,378	690,000
Beginning Fund Balance	4,276,860	5,134,115	3,062,267	2,596,141	1,200,000	1,065,336	134,664	1,065,300
<b>Total</b>	<b>34,547,447</b>	<b>34,311,536</b>	<b>34,531,437</b>	<b>33,781,852</b>	<b>35,449,000</b>	<b>9,365,120</b>	<b>26,083,880</b>	<b>34,801,800</b>
	=====	=====	=====	=====	=====	=====	=====	=====

## 2013-2014 General Fund Summary Report

Obj	Description	13/14			Adopted Budget	10-10-13 YTD	10-10-13 Encumb	10-10-13 Balance	Full Cal. Project
		10/11 Actual	11/12 Actual	12/13 Actual					
111	Certified salaries	9,630,593	9,660,974	9,691,110	9,778,586	824,574	8,403,903	550,109	9,310,000
112	Classified salaries	3,390,242	3,400,585	3,570,418	3,734,489	552,419	3,133,667	48,403	3,750,000
113	Administrative salaries	1,243,817	1,403,982	1,356,839	1,466,212	356,327	1,062,624	47,261	1,420,000
114	Managerial - classified	240,110	201,463	124,134	90,756	23,214	69,642	(2,100)	92,900
116	Retirement stipends	176,948	112,059	98,858	102,400	25,961	69,280	7,159	102,400
118	Retirement Support Program	-	158,650	159,600	159,600	39,900	119,700	-	159,600
119	Confidential salaries	141,433	144,538	146,195	127,353	31,615	94,845	893	127,000
121	Certified subs	344,129	314,409	337,851	328,810	683	-	328,127	340,000
122	Classified subs	136,414	100,730	109,047	122,000	1,268	-	120,732	120,000
123	Temp certified	61,837	71,639	51,529	56,500	150	-	56,350	56,500
124	Temp classified	-	-	-	500	-	-	500	500
127	Student helpers salaries	2,820	3,405	2,884	3,000	4,998	-	(1,998)	7,000
131	Overtime	18,862	15,248	-	-	-	-	-	-
132	Compensation time	14,254	14,077	12,822	15,000	11	-	14,989	15,000
133	Extra duty	124,409	113,359	174,502	112,356	62,125	47,792	2,439	203,000
134	Classified extra hrs	96,860	111,939	127,482	115,000	18,289	-	96,711	130,000
135	Vacation Payoff	15,667	18,341	31,234	10,400	-	-	10,400	25,000
136	Mentor teacher pay	15,374	3,456	2,438	-	-	-	-	-
137	Personal Leave Payout	24,560	26,297	25,750	-	-	-	-	-
138	Department Head Extra Duty	4,675	6,810	2,300	6,000	360	-	5,640	6,000
140	Salary Settlements	-	-	64,867	-	-	-	-	-
142	Taxable Meal Reimbursement	-	1,398	667	1,400	-	-	1,400	1,400
	<b>Total Salaries</b>	<b>15,683,004</b>	<b>15,883,359</b>	<b>16,090,527</b>	<b>16,230,362</b>	<b>1,941,894</b>	<b>13,001,453</b>	<b>1,287,015</b>	<b>15,866,300</b>
210	PERS	2,943,902	3,690,522	3,708,868	4,968,156	490,169	3,342,945	1,135,042	4,020,500
220	Social Security	1,143,688	1,162,516	1,173,990	1,202,280	143,698	954,841	103,741	1,169,100
231	Worker's Comp	125,923	115,962	130,637	159,299	20,423	108,292	30,584	134,400
241	Employee Ins - Admin	158,787	164,096	163,789	206,012	37,947	130,488	37,577	170,000
242	Employee Ins - Certified	2,122,439	2,043,638	2,038,405	2,378,653	168,851	1,778,175	431,627	2,020,000
243	Employee Ins - Classified	1,446,732	1,457,700	1,691,683	1,787,967	214,703	1,420,910	152,354	1,670,000
244	Employee Ins - Other	28,402	29,739	31,766	21,820	5,146	15,489	1,184	21,000
245	Employee Ins - Retired	653,832	623,207	472,809	434,000	150,404	-	283,596	405,000
246	Classified Insurance Pool	152,008	123,906	4,979	-	-	-	-	-
247	TSA	46,031	48,601	50,530	48,195	6,998	39,584	1,612	47,000
249	Employee Tuition	-	-	-	-	-	-	-	-
	<b>Total Benefits</b>	<b>8,821,743</b>	<b>9,459,887</b>	<b>9,467,455</b>	<b>11,206,382</b>	<b>1,238,340</b>	<b>7,790,725</b>	<b>2,177,316</b>	<b>9,657,000</b>

## 2013-2014 General Fund Summary Report

Obj	Description	10/11	11/12	12/13	13/14	10-10-13	10-10-13	10-10-13	13/14
		Actual	Actual	Actual	Adopted Budget	YTD	Encumb	Balance	Full Cal. Project
311	Instructional Services	2,375	466	300	10,500	-	-	10,500	300
312	Instr Prog Improve Service	10,335	329	8,800	5,810	3,864	10,000	(8,054)	14,000
319	Other Instr-Prof-Tech SVCS	2,952	4,498	20,884	15,000	500	-	14,500	20,900
322	Repairs & Maintenance	113,533	101,144	87,245	97,437	42,678	33,836	20,924	100,600
323	Radio Service	5,202	2,441	1,188	4,000	-	-	4,000	2,900
324	Rentals	119,548	94,807	137,321	132,501	28,946	106,378	(2,823)	137,300
325	Electricity	368,160	403,126	414,837	455,980	86,186	-	369,794	456,300
326	Fuel	209,808	198,605	159,642	226,000	8,641	-	217,359	175,600
327	Water & Sewer	94,849	101,759	130,496	140,850	25,828	-	115,022	143,500
328	Garbage	82,994	81,112	82,910	83,290	13,760	-	69,530	84,600
329	Other Property Services	5,623	4,124	675	5,500	100	-	5,400	700
340	Travel	67,079	75,073	62,436	73,676	15,828	2,377	55,470	68,700
343	Travel - Student - Out of Dist.	-	-	191	1,500	-	-	1,500	200
346	Meals/Transportation	1,819	265	228	500	20	-	480	300
348	Staff Tuition	14,452	9,821	15,033	27,500	2,503	-	24,997	27,500
351	Telephone	51,698	54,376	66,659	64,530	15,752	2,898	45,879	70,000
353	Postage	24,418	20,143	17,610	27,250	7,031	92	20,127	23,000
354	Advertising	6,763	2,147	1,316	2,900	451	-	2,449	1,300
355	Printing & Binding	24,823	22,633	14,735	25,065	6,992	2,539	15,534	20,700
360	Charter School Payments	1,421,285	1,658,152	1,800,976	2,026,000	677,088	-	1,348,912	2,000,000
362	Insurance Reimbursement	87	366	643	-	-	-	-	-
371	Tuitions Payments to Other Dist.	16,345	-	32,878	220,000	-	-	220,000	100,000
373	Tuition Pay Private School	-	-	-	5,000	-	-	5,000	-
374	Other Tuition	611,940	471,836	906,502	945,000	47,500	3,150	894,350	906,500
381	Audit Services	30,140	25,800	21,950	35,000	-	-	35,000	26,000
382	Legal Services	9,295	6,265	6,776	25,000	2,850	-	22,150	7,400
384	Negotiation Services	-	2,444	5,449	-	4,350	-	(4,350)	15,000
385	Management Services	9,038	3,700	-	-	-	-	-	-
386	Data Processing SVCS	88,244	122,699	53,576	60,600	10,494	-	50,106	87,000
387	Statistical Services	-	6,300	1,000	6,500	-	-	6,500	6,500
388	Election Services	7,014	-	6,410	-	-	-	-	-
389	Other Non_instr Pro/Tech	572,801	571,302	543,914	607,300	67,350	297,711	242,239	572,800
391	Physical Exams - Drivers	2,510	2,530	2,540	3,700	225	1,775	1,700	2,500
392	Drug Tests Drivers	2,345	2,576	1,535	3,000	-	1,500	1,500	2,200
393	Child Care Services	21,000	18,900	22,000	22,000	4,400	17,600	-	22,000
394	Sub calling service	6,383	5,132	5,464	6,400	5,536	-	864	5,500
396	Criminal History checks	110	181	1,440	2,000	88	-	1,913	1,400
398	Fingerprinting	1,923	986	400	3,000	-	-	3,000	1,900
	<b>Total P. Services</b>	<b>4,006,894</b>	<b>4,076,037</b>	<b>4,635,958</b>	<b>5,370,289</b>	<b>1,078,961</b>	<b>479,856</b>	<b>3,811,472</b>	<b>5,105,100</b>

## 2013-2014 General Fund Summary Report

Obj	Description	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Adopted Budget	10-10-13 YTD	10-10-13 Encumb	10-10-13 Balance	13/14 Full Cal. Project
406	Gas Oil & Lubricants	171,711	196,328	202,584	247,900	26,898	201,156	19,846	222,800
410	Supplies & Materials	376,582	314,876	359,880	389,156	103,904	52,113	233,139	375,000
413	Vehicle repair parts	37,483	47,675	41,968	50,500	9,214	28,723	12,563	42,000
414	Transportation operations	11,055	5,025	4,379	5,500	1,405	3,571	524	4,400
420	Textbooks	98,683	240,848	120,737	129,500	5,280	16,529	107,691	153,400
430	Library Books	11,442	11,506	10,819	13,710	260	1,274	12,177	10,800
440	Periodicals	4,649	2,964	4,440	2,100	2,284	2,258	(2,443)	4,400
460	Equipment under 5K	87,600	167,151	141,047	166,775	11,827	18,935	136,014	154,100
470	Computer software	99,921	143,181	118,839	155,000	86,261	-	68,739	131,000
480	Computer hardware	117,621	247,175	160,675	118,426	25,615	12,779	80,032	160,700
	<b>Total Supplies &amp; Materials</b>	<b>1,016,745</b>	<b>1,376,729</b>	<b>1,165,368</b>	<b>1,278,567</b>	<b>272,948</b>	<b>337,337</b>	<b>668,282</b>	<b>1,258,600</b>
540	Equipment	21,093	16,030	23,301	15,000	-	-	15,000	20,100
	<b>Total Capital Outlay</b>	<b>21,093</b>	<b>16,030</b>	<b>23,301</b>	<b>15,000</b>	<b>0</b>	<b>0</b>	<b>15,000</b>	<b>20,100</b>
621	Regular Interest	-	-	-	500	-	-	500	-
640	Dues & Fees	60,148	78,723	50,998	64,300	23,864	-	40,436	63,300
650	Insurance & Judgments	189,443	171,353	189,050	223,600	210,817	-	12,783	215,000
659	Settlements	5,200	10,000	-	-	-	-	-	-
	<b>Total Other Objects</b>	<b>254,791</b>	<b>260,076</b>	<b>240,048</b>	<b>288,400</b>	<b>234,681</b>	<b>0</b>	<b>53,719</b>	<b>278,300</b>
710	Transfer - Technology	80,000	50,000	50,000	50,000	-	-	50,000	50,000
712	Transfer - Textbook Adoption	120,000	128,000	200,000	50,000	-	-	50,000	50,000
713	Transfer - Capital Improvement	300,000	-	200,000	150,000	-	-	150,000	150,000
714	Transfer - Track and Turf Fund	-	100,000	100,000	100,000	-	-	100,000	100,000
715	Transfer - Athletic Fund	320,000	336,000	336,000	336,000	-	-	336,000	336,000
716	Transfer - Bus Replacement	108,000	156,000	150,000	150,000	-	-	150,000	150,000
717	Transfer - Unemploy Ins	100,000	20,000	-	50,000	-	-	50,000	50,000
718	PERS Reserve	280,000	-	-	-	-	-	-	-
719	Transfer - Food Service	18,000	17,180	17,860	20,000	-	-	20,000	20,000
730	Transfer - Debt Service	-	56,000	30,000	-	-	-	-	-
731	Transfer - Academic Achievemer	-	-	10,000	-	-	-	-	-
	<b>Total Transfers</b>	<b>1,326,000</b>	<b>863,180</b>	<b>1,093,860</b>	<b>906,000</b>	<b>-</b>	<b>-</b>	<b>906,000</b>	<b>906,000</b>
810	Reserve/Contingency	-	-	-	154,000	-	-	154,000	-
	<b>Grand Total</b>	<b>31,130,269</b>	<b>31,935,297</b>	<b>32,716,517</b>	<b>35,449,000</b>	<b>4,766,824</b>	<b>21,609,371</b>	<b>9,072,805</b>	<b>33,091,400</b>

## 2013-2014 General Fund Summary Report

### All Funds

Fund	Description	10/11 Actual	11/12 Actual	12/13 Actual	13/14 Adopted Budget	10-10-13 Y-T-D	10-10-13 Encumb	10-10-13 Balance
100	General Fund	31,130,269	31,935,297	32,716,517	35,449,000	4,766,824	21,609,371	9,072,805
200	Grant Funds	3,082,381	2,692,584	3,903,906	5,200,000	310,765	1,764,482	1,828,659
212	Academic Achievement Fund	-	-	-	20,150	-	-	-
230	Bus Replacement Fund	-	-	452,440	165,650	-	-	452,440
240	Textbook Adoption Fund	123,755	58,948	180,885	142,000	86,914	43,908	50,063
272	Capital Improvements Fund	75,154	473,040	1,164,624	350,000	194,019	4,500	966,104
274	Technology Fund	80,000	-	76,157	75,000	-	-	76,157
277	Track and Turf Replacement	90,986	564,979	-	125,000	-	-	-
279	Student Activity Fund	520,623	503,023	550,340	1,050,000	76,447	46,066	427,827
286	High School Athletics	452,947	409,536	439,681	500,000	82,910	95,980	260,791
296	Nutrition Services	1,721,064	1,826,382	1,946,080	2,105,230	274,527	897,725	773,828
299	PERS Reserve Fund	-	-	-	630,000	-	-	-
300	Debt Service	32,109,239	3,314,370	3,276,831	3,359,332	-	-	3,276,831
310	Debt Service / SB 1149	61,016	61,016	-	5,152	-	-	-
311	2011 Non-Bonded Debt	-	174,940	223,547	290,400	-	-	223,547
601	Unemployment Fund	55,462	36,285	47,106	124,000	350	350	46,406
	<b>Grand Total</b>	<b>69,584,378</b>	<b>42,050,400</b>	<b>44,978,113</b>	<b>49,590,914</b>	<b>5,792,757</b>	<b>24,462,382</b>	<b>17,455,457</b>
		=====	=====	=====	=====	=====	=====	=====



**Date:** October 11, 2013  
**To:** Lebanon Community Schools Board of Directors  
**From:** Susan Waddell, LBL ESD Superintendent  
Angie Peterman, Chief Financial Officer

Attached you will find a summary of resources and expenditures related to Lebanon Community Schools Resolution Services they receive from LBL ESD. The summary is provided to give you the cost of services currently provided to Lebanon under Tier 1 and Tier 2. As a brief reminder, Tier 1 services are those services all 12 of our component districts agree to purchase and they include business and student information systems, network support, special education evaluation services and more. Tier 2 services are those that districts can purchase individually as needed and include school psychologists, attendance officers, augmentative communications specialists, etc. A total service summary is attached.

The summary reflects the 2013-14 estimates of total resolution resources anticipated. Should Lebanon choose to opt-out of the ESD under provisions in SB 529, they will be able to withdraw their proportionate share of funding from the total resolution funds available to LBL. The calculation for withdrawal is based upon the total ADMw (weighted ADM) for the region and Lebanon's share of that ADMw. Both of these values are included on the attached summary.

We were also asked to provide information regarding the cost of the services currently provided to Lebanon and to attempt to identify the costs of service should Lebanon opt-out of LBL and wish to purchase them back. In some instances that was relatively easy as we currently provide a number of services to non-component districts, such as our Business Information System and TIENet. In other cases, the services provided are only available to LBL component districts. Our challenge has been and continues to be, can we provide all services to Lebanon as a non-component district, and if yes, what is the charge for that service. Unfortunately, by pulling away from the regional model, costs in some cases will be driven upward as we lose some of the economies of scale that exist.

The attached summary provides cost estimates based upon our best guess at this point in time. There are services we do not believe we will be able to support for Lebanon as a non-component district such as Courier or Home School. Therefore, the cost of those services are not include in the non-component district column on the attached summary. We continue to refine our estimates and are working to be as realistic as possible with the goal of continuing to provide quality services to all the districts we support. One of the consequences of a district withdrawing from their ESD is costs for remaining districts will likely increase.

For all of these reasons we are providing this brief summary of the anticipated resources and costs. We will explain how these estimates were derived in more detail with you when we attend your board meeting on October 17, 2013. There are many intangibles that will have an impact on Lebanon and other school districts in this region and we're working to identify upfront as many as we can.

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Susan Waddell Superintendent	Frank Bricker Board Member	David Downie Board Member	David Dunsdon Board Member	Janet E. Doerfler Board Member	Mylrea Estell Board Member	Terry Deacon Board Member	Heather Search Board Member
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(Enclosure E-4)



LBL ESD  
 Estimate of Resolution Resources and Expenditures  
 Attributable to Lebanon Community Schools  
 For the 2013-14 Fiscal Year

RESOLUTION FUNDING	2013-14 Estimate	90% RESOLUTION
Revenue Subject to 90/10 Split for Resolution Services		
Taxes	6,100,000	5,490,000
Taxes - State Forest	50,000	45,000
SSF	6,432,132	5,788,919
<b>Total Resolution Revenue</b>	<b>12,582,132</b>	<b>11,323,919</b>
Total ESD ADMw	40,355.04	
Resolution Funding per ADMw		280.61
<b>Share of Resolution Funds</b>		
Lebanon Community Schools Data	Component District	Non-Component District
Funding Allocated on ADMw - Lebanon ADMw	4,783.06	
Lebanon Share of Resolution Funds ( 4,783.06 * \$280.61)	\$ 1,342,162	\$ 1,342,162
Costs Allocated on ADMr -Lebanon ADMr	4,100.61	
<b>2013-14 Cost Allocations</b>		
	Component District	Non-Component District
Tier 1 Program Costs attributed to Lebanon Schools	938,787	
Current Lebanon Tier 2 Purchases and Transits	464,641	
Total Program Cost Attributed to Lebanon Schools	1,403,428	1,537,188 *
Current costs exceed current allocation of funding by	<b>(61,266)</b>	
Additional costs to district as a non-component		<b>(195,027) *</b>
* The non-component district cost estimates do not include all of the programs and services currently provided to Lebanon schools. We are continuing to evaluate our ability to provide some of these services should Lebanon choose to opt-out of the ESD.		



**LBL ESD Services  
For**

<b>Lebanon School District 2013-2014</b>
----------------------------------------------

<b>LBL Administrative Services</b>		
<b>Tier 1 Resolution Services</b>		
<b>Service Description Program Title:</b>	<b>Amount or Level of Service</b>	<b>LBL Contact Person</b>
<b>Business Information Base System</b>	Ongoing Support and Training	Angie Peterman 541-812-2612

<b>LBL Administrative Services</b>					
<b>Additional Services (Tier 2 or District Funds)</b>					
<b>Service Description Program Title:</b>	<b>Staff Member(s) or Pool &amp; FTE</b>	<b>District Contact Person and/or Supervisor</b>	<b>LBL Supervisor and Contact Person</b>	<b>Cost of Service</b>	<b>Revenue Source</b>
<b>Library/Media Specialist</b>	Barb Daniels, Library Media Specialist-20 days	Supervisor  Contact Person Ryan Noss	Supervisor Jean Orr 541-752-9281  Contact Person	\$ 8,175	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____
<b>Online Course Tuition/Software</b>		Supervisor n/a  Contact Person Rob Hess	Supervisor n/a  Contact Person Mary McKay 541-812-2601	\$172,499	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____

<b>InTouch School receipting system</b> Provides districts with the ability to electronically track student accounts.		Supervisor  Contact Person Linda Darling	Supervisor Angie Peterman 541- 812-2612  Contact Person Darlene Skinner 541- 812-2700	\$ 8,756	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____
<b>Medicaid Billing Service</b> Provides ongoing training, consultation and billing for Medicaid reimbursement. <b>PARTICIPATING in 2013-2014</b>	Nancy Smith Sue DeBauw	Supervisor n/a  Contact Person Brigitte Martin	Supervisor Jean Orr 541-752-9281  Contact Person Nancy Smith 541- 812-2607 Sue DeBauw 541- 812-2643	Based on district's reimbursed total.	<input type="checkbox"/> Tier 2 <input checked="" type="checkbox"/> District Funds <input type="checkbox"/> Other

**LBL Program: Cascade Regional Program**

**Tier 1 Resolution Services**

Service Description Program Title:	Amount or Level of Service	LBL Contact Person
<b>Cascade Regional Program – Audiology Services</b> (no students screened in 2012-13)	Jeffery Cox, Audiologist, provides support as needed for screening and evaluation.	Diana Allen, 541-812-2770

**LBL Program: Cascade Regional Program**

**Additional Services (Tier 2 or District Funds)**

Service Description Program Title:	Staff Member(s) or Pool & FTE	District Contact Person and/or Supervisor	LBL Supervisor and Contact Person	Cost of Service	Revenue Source
<b>Cascade Regional Program</b> Provides services to students with hearing, vision, severe orthopedic impairments, and autism spectrum disorder. Services are determined by the number of students served/referred.	<b>Vision</b> Terry Cadigan Jennifer Orton <b>Hearing</b> Rebecca Staight-Stratton <b>PTs</b> Ann Devine Bonnie Zwang <b>OT</b> Shawna Iverson <b>ASD</b> Melissa Bermel Amanda Stenberg	Supervisor: n/a  Contact Person: Jan Sansom	Supervisor: Diana Allen 541-812-2770  Contact Person: Diana Allen, 541-812-2770	No cost to district	<input type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input checked="" type="checkbox"/> Other: ODE Grant
<b>Cascade Regional Consortium</b> Augmentative Communication Services may include evaluation, training, consultation, and access to loaner equipment.	Laura Thomson Jennifer Cueto .3 FTE  11 students	Supervisor: n/a  Contact Person: Jan Sansom	Supervisor: Diana Allen, 541-812-2770  Contact Person: Diana Allen, 541-812-2770	\$43,633 (1,646) Credit \$41,987	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____

<b>LBL Program: Cascade Regional Program</b>					
<b>Additional Services (Tier 2 or District Funds) – Continued</b>					
<b>Service Description Program Title:</b>	<b>Staff Member(s) or Pool &amp; FTE</b>	<b>District Contact Person and/or Supervisor</b>	<b>LBL Supervisor and Contact Person</b>	<b>Cost of Service</b>	<b>Revenue Source</b>
<b>Cascade Regional Consortium</b> Occupational and Physical Therapy Services may include evaluation, consultation, training, and equipment loan on an “as available” basis.	Ann Devine Bonnie Zwang Leslie Looney .7 FTE  OT – 26 students PT – 6 students	Supervisor n/a  Contact Person Jan Sansom	Supervisor Diana Allen, 541- 812-2770  Contact Person Diana Allen, 541- 812-2770	.45 FTE \$46,995 ( 1,570) Credit \$45,425 District Funds .25 FTE Tier 2 \$26,109 \$71,534 Total	<input checked="" type="checkbox"/> Tier 2 <input checked="" type="checkbox"/> District Funds <input type="checkbox"/> Other

<b>LBL Program: Early Intervention/Early Childhood Special Education</b>		
<b>Tier 1 Resolution Services</b>		
<b>Service Description Program Title:</b>	<b>Amount or Level of Service</b>	<b>LBL Contact Person</b>
<b>Early Intervention/Early Childhood Special Education (EI/ECSE) – EI/ECSE Evaluations</b>	Determined by number of referred children. Evaluators include: Marian Aikin, Kimberly McCutcheon-Gross, Deborah Froelich, Vickie Jones, Mariann Jones and Claudia Nunez.	Lila Kuykendall, 541-753-1202, ext. 102

<b>LBL Program: Early Intervention/Early Childhood Special Education</b>
<b>Additional Services (Tier 2 or District Funds) - None</b>

<b>LBL Program: Information Systems</b>		
<b>Tier 1 Resolution Services</b>		
<b>Service Description Program Title:</b>	<b>Amount or Level of Service</b>	<b>LBL Contact Person</b>
<b>LBL SIS Suite:</b> <ul style="list-style-type: none"> <li>• LBL WebSIS</li> <li>• Pinnacle Grade Book</li> <li>• SILK Scheduler</li> <li>• eVisions</li> </ul>	Provide and maintain software and support (helpdesk, level 2 and escalation support). Assist district with training and support, as needed.	Martha Kroessin 541-812-2602
<b>TIENet Special Education Records Management System</b>	Provide software and support (helpdesk, level 2 and escalation support) for TIENet application.	Linda Percy 541-812-2646

Technology Help Desk	Ongoing	Martha Kroessin 541-812-2602
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### LBL Program: Information Systems

#### Additional Services (Tier 2 or District Funds)

Service Description Program Title:	Staff Member(s) or Pool & FTE	District Contact Person and/or Supervisor	LBL Supervisor and Contact Person	Cost of Service	Revenue Source
Discovery Education/United Streaming Media Access – Maintain access to Discovery Ed. media resources.		Supervisor n/a  Contact Person Bo Yates	Supervisor n/a Martha Kroessin 541-812-2602  Contact Person Lee Ann Spears 541-812-2802	\$8,658	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____
Web Services – Web site development	Marta Neilson .2 FTE	Supervisor n/a  Contact Person Bo Yates	Supervisor Martha Kroessin 541-812-2602 Contact Person Kristi Ivers 541-812-2622	\$14,580	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____

### LBL Program: Network and Facilities Services

#### Tier 1 Resolution Services

Service Description Program Title:	Amount or Level of Service	LBL Contact Person
Wide Area Network Maintenance and Monitoring Service	Provide ongoing support of services, equipment, security and monitoring for the regional network that connects districts, LBL and the Internet. This service enables safe and efficient access to data-delivery systems beyond the district network.	Supervisor: Bob Bauer 541-868-4094 Contact Person(s): Monte Harnar 541-812-2833 Ty Gay 541-812-2835
District Network Second-Level Support	Provide ongoing escalation support for district staff when solving network-based technical problems and planning future network-based technology projects.	Supervisor: Bob Bauer 541-868-4094

## LBL Program: Network and Facilities Services

### Additional Services (Tier 2 or District Funds)

Service Description Program Title:	Staff Member(s) or Pool & FTE	District Contact Person and/or Supervisor	LBL Supervisor and Contact Person	Cost of Service	Revenue Source
<b>Co-Located Server</b> – Provide a dedicated space in the LBL server room for locating a district owned server as part of a disaster recovery plan, facilitate access to LBL network staff, or take advantage of LBL emergency power equipment.		District Contact Peter Klingler	Supervisor Bob Bauer 541- 868-4094  Contact Person Brian Berkley 541-812-2838	\$ 600	<input type="checkbox"/> Tier 2 <input checked="" type="checkbox"/> District Funds <input type="checkbox"/> Other _____
<b>Email Archiving</b> Provides storage, search, and retrieval capabilities for district email.		District Contact Peter Klingler	Supervisor Bob Bauer 541- 868-4094  Contact Person Ty Gay 541- 812-2835	\$ 4,101	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____
<b>Internet Service Provider (ISP)</b> – Provides access to the Internet, managed and customizable CIPA-compliant content filtering, and bandwidth usage and protocol monitoring.		District Contact Peter Klingler	Supervisor Bob Bauer 541- 868-4094  Contact Person Monte Harnar 541- 812-2833	\$26,982 (15,254) eRate Discount \$11,728 Actual Cost	<input type="checkbox"/> Tier 2 <input checked="" type="checkbox"/> District Funds <input type="checkbox"/> Other _____
<b>SSL Certificate License</b> Security certificate to allow for a secure website, login, and data transfers	4 certificates	District Contact Peter Klingler	Supervisor Bob Bauer 541-868-4094  Contact Person Brian Berkley 541-812-2838  Orders Leigh Matthews Bock 541- 812-2805	\$ 700	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other _____

<b>LBL Program: Network and Facilities Services</b>					
<b>Additional Services (Tier 2 or District Funds) - Continued</b>					
<b>Service Description Program Title:</b>	<b>Staff Member(s) or Pool &amp; FTE</b>	<b>District Contact Person and/or Supervisor</b>	<b>LBL Supervisor and Contact Person</b>	<b>Cost of Service</b>	<b>Revenue Source</b>
<b>Website Hosting</b> Provides a high-availability web service environment with a 30GB available storage from LBL's data center, reducing district network traffic.		Supervisor  Contact Person	Supervisor Bob Bauer 541-868-4094  Contact Person	\$175	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other

<b>LBL Program: Special Education &amp; Evaluation Services</b>		
<b>Tier 1 Resolution Services</b>		
<b>Service Description Program Title:</b>	<b>Amount or Level of Service</b>	<b>LBL Contact Person</b>
<b>Education Evaluation &amp; Consultation Center-</b> Provides special education evaluations and consultation for students K-12. Offers RtI direct services to districts by providing building, classroom, and individual teacher support.	Approximate number of evaluation referrals: 58 evaluations completed	Kate Marrone, 541-812-2720
<b>Severe Disabilities Program</b> – Provides funds and consultation for students with severe disabilities.	Sue Garner provides support as determined by number of eligible students. Severe Disability count 2012-13: 34 Severe Disability funds: \$176,000	Kate Marrone, 541-812-2720
<b>Spanish Interpreter/Translator</b>	Support as needed provided by Miriam Cummins, Spanish Interpreter/Translator.	Kate Marrone, 541-812-2720



## LBL Program: Special Education & Evaluation Services

### Additional Services (Tier 2 or District Funds)

Service Description Program Title:	Staff Member(s) or Pool & FTE	District Contact Person and/or Supervisor	LBL Supervisor and Contact Person	Cost of Service	Revenue Source
<b>Education Evaluation &amp; Consultation Center, School Psychologist Services</b> – Provides evaluations for students in grades K-12.	Kai Richards .5 FTE Richard Gratz 1.0 FTE  Evaluations completed: 276  Total: 1.5 FTE	Supervisor n/a  Contact Person Jan Sanson	Supervisor Kate Marrone 541-812-2720  Contact Person Kate Marrone	1.2 FTE Tier 2 \$125,627 .3 FTE District Funds \$ 31,407 \$157,035 Total	<input checked="" type="checkbox"/> Tier 2 <input checked="" type="checkbox"/> District Funds <input type="checkbox"/> Other

## LBL Program: Student and Family Support Services

### Tier 1 Resolution Services

Service Description Program Title:	Amount or Level of Service	LBL Contact Person
<b>Home School</b> – Registers and provides support for home school students residing in LBL area.	Support as needed	Sam Rounsavell, 541-812-2687

## LBL Program: Student and Family Support Services

### Additional Services (Tier 2 or District Funds)

Service Description Program Title:	Staff Member(s) or Pool & FTE	District Contact Person and/or Supervisor	LBL Supervisor and Contact Person	Cost of Service	Revenue Source
<b>Attendance Citations</b>		Supervisor n/a  Contact Person Rob Hess	Supervisor and Contact Person Ann Lavond 541- 812-2690	\$10,000	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other
<b>Attendance Officer Support</b> - Provides a continuum of support and intervention to truant students and their families. Consults with schools regarding policies and practices that may improve attendance.	Anne Plagmann .5 FTE	Supervisor n/a  Contact Person Rob Hess	Supervisor and Contact Person Ann Lavond 541- 812-2690	Tier 2 – .5 FTE \$40,675	<input checked="" type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input type="checkbox"/> Other

## LBL Program: Student and Family Support Services

### Additional Services (Tier 2 or District Funds) - Continued

Service Description Program Title:	Staff Member(s) or Pool & FTE	District Contact Person and/or Supervisor	LBL Supervisor and Contact Person	Cost of Service	Revenue Source
<b>Family Support Liaison -</b> Provides support, home visiting and linkage to school, health and community resources to students who are experiencing a variety of challenges to their success in school.	Contingent on grant funding	Supervisor n/a  Contact Person Ryan Noss	Supervisor and Contact Person Ann Lavond 541- 812-2690	Grant funding has not been received for the 2013-2014 school year.	<input type="checkbox"/> Tier 2 <input type="checkbox"/> District Funds <input checked="" type="checkbox"/> Other: Linn County Grant
<b>OHA Medicaid Administrative Claiming (MAC):</b> Provides training and consultation to district coordinators. Monitors district survey results. Submits MAC survey results and claims to OHA	Ann Lavond Theresa Lynch	Supervisor Ryan Noss  Contact Person Lori Goetz	Supervisor and Contact Person Ann Lavond 541- 812-2690	Shared by participating districts based on their percentage of total survey revenue.	<input checked="" type="checkbox"/> Other - MAC Funding

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**September 19, 2013**

A Regular Meeting of the Board of Directors was held in the Board Room at the District Office on September 19, 2013. Chairman Russ McUne called the meeting to order at 8:00 p.m. Those present included:

Mike Martin	Director	Rob Hess	Superintendent
Richard Borden	Director	Ryan Noss	Assistant Superintendent
Liz Alperin	Director	Bo Yates	Assistant Superintendent
Russ McUne	Director		
Jerry Williams	Director		

**GENERAL BUSINESS**

- 1. Action:** Approve 2nd Reading of Policies (Enclosure C-1)
  - IK – Academic Achievement
  - JOB – Personally Identifiable Information

Liz Alperin wondered in policy IK if 5<sup>th</sup> and 6<sup>th</sup> year seniors' progress would also be reported to parents.

Ryan Noss said that it would include those students as well.

Mike Martin made a motion to adopt on 2<sup>nd</sup> reading policies IK and JOB. Liz Alperin seconded. The motion carried unanimously.

- 2. Information:** LBL/ESD Opt Out (Enclosure C-2)

Rob Hess explained that the state has given districts the option to opt out of their ESD. Our district is considering opting out and looking at what the financial savings would be. He pointed out that it is political, but he feels that the district should at least look at the option. It would take a 2/3 vote of the Board (4 of 5). The Board would need to vote on the issue by November 1<sup>st</sup>, therefore it would need to be on the October Board Agenda as an action item. Rob explained that there are two levels of service: Tier I and Tier II. The District is trying to get clarification on what the ESD charges for each service that is provided. Under the law the District may choose to opt of certain services. Rob explained that should the District look at opting out of the ESD, then the ESD will probably will come to address the Board.

Linda Darling shared that SB529 allows the district to opt out. Tier II services are purchased by the district, bnt the Tier I services are funded for all Linn/Benton/Lincoln Districts together. If the Board chooses to vote in favor of opting out, then the district will have to take a hard look at those services and the costs for each.

Russ McUne questioned if the District could get services cheaper anyway, but would like to have it come to the October Board meeting.

Mike Martin wondered if the District does opt out, is the District given the change to continue with the ESD in the future.

Ryan Noss said if you decide by March 1<sup>st</sup> to stay with the ESD then you may. If the district hires for individual services it may save us money or give us more service for the same amount of money.

Rob Hess explained that many of the Tier I services are Special Ed. Rob said that the ESD should be able to tell us how much those services are costing the district.

The consensus of the Board was to put the action item on the October Board Agenda.

**FINANCE**

**1. Report: Financial Update (Enclosure D-1)**

Linda Darling reported that the ending fund balance is going down a little over \$1m which reflects current contracts, a full calendar and reduction of six teaching positions.

**2. Report: PERS Bond Analysis (Enclosure D-2)**

Linda Darling reported that she included information in Board packet on the PERS obligation bonds. It is a long and costly process.

Mike Martin thinks that it is a bad idea.

Russ McUne also is not in favor.

The consensus of the Board was to not pursue the bond.

**3. Information: Disposal of Obsolete Buses**

Linda Darling reported that two buses need to be disposed of. The District is currently researching what would provide the best revenue from these two buses; scrap metal, silent bidding by individuals, or auction.

**CONSENT AGENDA**

- 1. Action:** Approve August 15, 2013 Board Minutes (Enclosure F-1)
- 2. Action:** Approve August 15, 2013 Special Board Minutes (Enclosure F-2)
- 3. Action:** Approve Hiring of Vanessa Allred Robinson, Elementary Teacher, Green Acres, TEMP 8/27/13 – 12/20/13
- 4. Action:** Approve Hiring of Brooklyn Allison, Special Education Teacher, Riverview

Liz Alperin made a motion to approve the Consent Agenda. Richard Borden seconded. The motion carried unanimously.

**BOARD OF EDUCATION TIME/DISCUSSION**

October 17, 2013	6:00 p.m./District Office Board Room	Regular Board Meeting
November 21, 2013	6:00 p.m./District Office Board Room	Regular Board Meeting
December 19, 2013	6:00 p.m./District Office Board Room	Regular Board Meeting

Russ McUne asked to have Beyond LHS added to the agenda for October and also a report from the ESD if they would like to address the Board.

Liz Alperin would like to consider going back to twice a month meetings. She would also like to look at the attendance rate.

**SUPERINTENDENT COMMUNICATION**

Rob Hess reported that he attended the Visible Learning seminar and was excited about the program. He pointed out that they have done research showing what has worked in schools and what has not. The research showed that students who own their learning has the biggest effect on student success. He will be bringing more information on the program in the future.

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**ADJOURN**  
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The meeting adjourned at 8:45 p.m.

(Recorded by Kathy Schurr)

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Rob Hess, Superintendent

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Russ McUne, Board Chair

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**BOARD WORK SESSION**  
September 19, 2013

A Board Work Session of the Board of Directors was held in the Board Room at the District Office on September 19, 2013. Chairman Russ McUne called the meeting to order at 6:02 p.m. Those present included:

Mike Martin	Director	Rob Hess	Superintendent
Richard Borden	Director	Ryan Noss	Assistant Superintendent
Liz Alperin	Director	Bo Yates	Assistant Superintendent
Russ McUne	Director	Brad Shreve	Principal LHS

**DISCUSSION**

**1. Discussion: Graduation Rate**

**Equal Opportunity School Grant**

Dr. Sasha Rabkin from the Equal Opportunity Schools explained that a partnership with Lebanon Schools has been formed. It is a first ever cohort where the schools and students will be followed for 10 years to look at AP classes and rigor. Less than 1% of schools have enrollment in AP classes that match demographics of their schools. He shared that expectations matter. He pointed out that efforts will be put into analyst using data where gaps are in our schools. He shared a Power Point Presentation on the following points:

- 1) Goals and objectives
- 2) Impact of equitable AP/IB programs
- 3) EOS three phase program model
- 4) Study
- 5) Strategize
- 6) Support implementation
- 7) Student at a glance
- 8) Lebanon High School projected 11<sup>th</sup>/12<sup>th</sup> grade AP participation

Russ McUne questioned what success they have had and how long they had been doing this.

Dr. Rabkin explained that they have been in business for 6 to 7 years. He explained that success depends on what the gaps are and if the gaps are racial vs. economic.

Rob Hess explained that this program goes after one of the Board goals for AP increases.

Liz Alpin asked if the Equal Opportunity Schools help to get the community on board with the program.

Dr. Rabkins explained that they will have a dynamics report in December. We might look at community opportunities at that time. He suggested maybe parent nights or meetings to explain what the school means to the community.

Mike Martin asked if the Board could look at their data.

Dr. Rabkins will share the website.

## **Current Data**

In attendance from the High School were: Principal Brad Shreve, Assistant Principal Ed Sansom, Assistant Principal Laura Foley, Counselors Emily Stordahl, Karen Sickles, Kyno Sandberg, and Administrator Kim Fandino.

Brad Shreve shared the graduation rate for the last three years, 4 year cohort rate, and an estimate and the factors that affect the LHS rate. He also shared the following:

How will LHS improve?

- 1) EOS
- 2) Improve the number of credits students earn
- 3) Improve essentials skills

Brad shared that the new report card goals that LHS will set are:

- 1) New 5 year combined rate of 56.3%
- 2) LHS goal to get 60% to get a 2, and 72% to get a 3. Report card improvement for graduation rate. We will graduate 70% of our students as measured by the 5 year cohort rate for the class of 2013-14 (cohort 09-10).

Brad Shreve shared the 09-10 cohort information. It includes any student who started the 9<sup>th</sup> grade in the school year 09-10, which would be the graduating class of 2013 (see handout). He also shared a summary of information on 2013 Lebanon High School graduates/non grads (see handout).

Brad Shreve shared 09-10 credit deficient, non-grad detail data for I-School students, regular LHS students, SPED students, life skills students continuing until age 21, beyond LHS only, and students who earned a GED.

Rob Hess explained that now that other schools are beginning beyond LHS type programs, the state is taking note of the way graduates are counted. Our goal is to track kid by kid.

Kim Fandino shared that she is asking students to pick a cohort. She will be tracking those students.

## **Barriers**

Brad shared the barriers to the graduation rate which were:

- 1) Beyond LHS
- 2) Increased graduation requirements
  - Math this year
  - SMARTER balanced next year
- 3) Lost resources
  - Three teachers
- 4) Mobility effect
- 5) Attendance
  - Can't control it, but we can influence it.

## **Possibilities**

- 1) Staff identified many options for improving our high school graduation rate
- 2) We compiled the list and created a proposed course of action based upon that list
- 3) If you have other ideas pass them on to the team

### **Proposed Course of Action**

- 1) More Rigor
  - EOS
  - AP and advanced classes
  - AVID
  - SMARTER balanced curriculum match for 9<sup>th</sup> and 10th grade
  
- 2) Get enough of the right credits
  - Credit recovery
  - Track individual progress and intervene
  - Double algebra
  - Tutoring
  - Summer school
  - Proficiency math
  
- 3) Meet essential skills
  - Intervention classes in math and literacy
  - PLC = data and curriculum mapping
  - AVID Classroom strategies
  - Track individual student achievement and set individual goals
  - RTI process

Tracking individual data: This is our first version of how we are tracking individual student data with some tools that Ms. Fandino will use.

Ms. Fandino explained that she created one spreadsheet for each student. She can pull all kinds of data from the spreadsheet. She shared the current report card detail (see handout). She shared data on seniors' enrollment as of yesterday (see handout).

The Board asked how we are tracking our seniors.

Emily Stordahl explained that the counselors audit each transcript, making sure every student has the required courses.

Next meeting the Board will discuss Beyond LHS. The Board wants to look at the group that is not making the progress to graduation.

### **ADJOURN**

The meeting adjourned at 7:29 p.m.

(Recorded by Kathy Schurr)

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Rob Hess, Superintendent

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Russ McUne, Board Chair