

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**August 20, 2015**

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Vice Chairman Liz Alperin called the meeting to order at 5:58 p.m. Those present included:

Liz Alperin	Director	Rob Hess	Superintendent
Jerry Williams	Director	Jennifer Meckley	HR Director
Mike Martin	Director	Linda Darling	Business Director
Russ McUne	Director		

Richard Borden was absent from this meeting.

**BOARD MEMBERS OATH OF OFFICE – Liz Alperin**

1. Richard Borden
2. Russ McUne

Vice Chair Liz Alperin gave the Oath of Office to Russ McUne  
Richard Borden was absent. Richard's Oath of Office will be tabled until the September 10 meeting.

**BOARD REORGANIZATION**

1. **Action:** Election of Board Chair and Vice Chair for 2015-2016

The consensus of the Board was to table the election of the Board Chair and Vice Chair until the September 10 meeting so all Board members could be present.

**AUDIENCE COMMENTS**

Retired teacher Jennifer Walter shared that she had e-mailed Board Members a document regarding student random drug testing.

Jennifer Walter also spoke with her concern that clothing bearing any racist logo not be worn by students.

**GOOD NEWS**

1. **Report:** Lebanon Foundation Mini Grant/ Lisa Richards

Pioneer Teacher Lisa Richards shared how she used her Lebanon Foundation Mini Grant monies. She conducted a class "Go Fly a Kite" symbolizing simple pleasures. She purchased 58 kite kits. She incorporated science, writing, and art in the class. One day was taken to allow students to go out and fly their kites.

Two students shared their kite projects with the Board.

(Enclosure K-1)

## **PURSUING EXCELLENCE**

**1. Report:** Alternative Education Program/Mike Hillman (Enclosures D-1)

Alternative Education Teacher Mike Hillman shared information on the Alternative Education Program. He

shared a Power Point Presentation speaking to the following:

1. Essential skills/Skill building
2. High School & Middle School students
3. Individualized plans for students
4. Classes offered
5. Enrollment
6. GED Data
7. Work Readiness Program
8. MAPS Testing
9. Exit program with academic program
10. Cumulative Data

**2. Information:** 6<sup>th</sup> – 8<sup>th</sup> Grading Handbook/Dawn Baker (Enclosure D-2)

Director of Federal Programs Dawn Baker reported to the Board on the 6th-8th grading handbook. Dawn explained the background work on the Handbook. Dawn explained that the grading handbook is now consistent across the District. She pointed out that the grading rubric is the backbone to the handbook. Dawn explained the rubric to the Board.

## **GENERAL BUSINESS**

**1. Action:** Board Resolution – 1516-01 Representatives and Authorizations (Enclosure E-1)

Russ McUne made a motion to approve the Board Resolution -1516-01 Representatives and Authorizations. Jerry Williams seconded.

Mike Martin would like the wording to indicate Board notice “prior to” borrowing 5M in Item “P”.

Russ McUne adjusted his motion to include “prior to”. Jerry Williams seconded. The motion carried by majority.

**2. Action:** Appoint Board Members to Classified Negotiations Team

Liz Alperin and Jerry Williams volunteered and were appointed to the Classified Negotiation Team.

**3. Information:** SRP - Standard Response Protocol/Bo Yates (Enclosures E-3)

Rob Hess explained that the Standard Response Protocol is a new program that is a standard way to react to a crisis. Every employee will receive training at their worksite. This program is indorsed by our insurance carrier.

Liz Alperin asked if school doors are locked when the school day begins.

Kraig Hoene shared that a school safety audit was done for security a couple of years ago with feedback given to the SRO. As a result, several schools changed their practice for locking some access doors.

- 4. Action:** Approve Board Policies on First Reading (Enclosures E-4)
- AC - Nondiscrimination (Required)
  - GBK/JFCG/KGC - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
  - JECB - Admission of Nonresident Students
  - JEDA - Truancy
  - JG - Student Discipline
  - JGD – Suspension
  - JGE - Expulsion
  - JHCDA - Prescription Medication
  - KGB - Public Conduct on District Property
  - KGB/GBK/JFCG - Prohibited Use, Possession, Distribution or Sale of Tobacco Products and Inhalant Delivery Systems
  - KL - Public Complaints

Russ McUne made a motion to approve these policies on first reading as presented. Mike Martin seconded.

Liz Alperin questioned JECB. She wondered if an expulsion student who wanted to attend our district had to be an automatic denial, or whether the Superintendent could make the decision to allow the student to attend or not.

Liz Alperin asked about adding that “language not be used for discrimination” on Policy AC.

Russ McUne asked that the motion remain, but asked Administration to check with OSBA.

The Motion carried by majority.

- 5. Information Only:** AR Policy Revisions (Enclosure E-5)
- AC-AR - Discrimination Complaint Procedure (Required)
  - EEACC-AR – Discipline Procedures for District-Approved Student Transportation
  - JEA-AR - Compulsory Attendance Notices and Citations
  - JECB-AR (1) - Admission of Nonresident Students
  - JHCD/JHCDA-AR Prescription/Nonprescription Medication
  - KL-AR - Public Complaint Procedure

Jerry Williams asked that administration fill in the timeline on policy AC-AR.

## **FINANCE**

- 1. Report:** Financial Update (Enclosure F-1)

Linda Darling pointed out that the projected Ending Fund Balance for 2014-2015 is \$3,892,060. This figure will

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continue to change until the audit in October. The PERS letter was included in the Board packet concerning changes to the PERS rate. There are still questions on how that will impact the District.

**CONSENT AGENDA**

- 1. Action:** Approve June 11, 2015 Board Minutes (Enclosure I-1)
- 2. Action:** Approve Hiring Jordon Ford, Assistant Principal, Seven Oak
- 3. Action:** Approve Hiring Amelia White, Special Ed, Seven Oak, Temp 8/25/15 – 10/27/15
- 4. Action:** Approve Hiring Rob Zornow, Student Support/Tutor, Seven
- 5. Action:** Approve Hiring Jeremy Gibson, Social Studies, LHS, Temp 8/28/15 – 11/26/15
- 6. Action:** Approve Hiring Catherine Broadhurst – Speech Therapist
- 7. Action:** Approve Hiring Matt Larcombe – Secondary ELL, LHS
- 8. Action:** Approve Hiring Sean Leingang – Language Arts, LHS
- 9. Action:** Approve Hiring Donna Rose, Health Occupations, .50 FTE, LHS
- 10. Action:** Approve Hiring Peter Kuhns – Social Studies, SOK
- 11. Action:** Approve Hiring Laura Kingzett Biology, LHS
- 12. Action:** Approve Hiring April Feldman, 2<sup>nd</sup> Grade, Temp 15-16, Riverview
- 13. Action:** Approve Hiring Devina Sindhu, Language Arts, Seven Oak
- 14. Action:** Approve Hiring Richard Vaughn, Special Education, LHS
- 15. Action:** Approve Hiring Susan Kish, Special Education, LHS
- 16. Action:** Approve Hiring Madeline Conway, Special Education, Cascade
- 17. Action:** Approve Hiring Curtis Gault, Integrated Science, LHS
- 18. Action:** Approve Hiring Kristoffer “Kris” Cook, Adv. Math, LHS
- 19. Action:** Approve Hiring Marcia Hara, Culinary Arts, LHS, TEMP 15-16
- 20. Action:** Approve Hiring Martha Calderon, Social Worker, Green Acres School
- 21. Action:** Approve Hiring Kelly Csepcsanyi, 5th Grade, Pioneer, TEMP 15-16
- 22. Action:** Approve Hiring Cole Samuel, Special Education, LHS
- 23. Action:** Approve Hiring Troy Barry, Social Studies/Lang. Arts 6<sup>th</sup>, SOK

Russ moved. Jerry seconded. Motion married by majority.

**BOARD COMMUNICATION**

Jerry Williams reported that the State is looking into selling federal forest lands as it is costing too much to pay BLM to manage them. This would impact the revenue that school districts receive.

Mike Martin congratulated Russ McUne on his reelection to the Board.

Liz Alperin said maybe the Board should look at the dress policy, in addressing the concerns that were shared during Audience Comments.

Rob Hess said that a School Climate Committee has recently been formed and could look at the topic of a dress code. The Committee could then give a report to the Board. Rob pointed out that AVID also address cultural training. AVID was attended by 30 staff members.

**SUPERINTENDENT COMMUNICATION**

**1. Report: Summer Update**

Rob Hess reported:

- 1) Over 50 people went to AVID training this summer.
- 2) ELA adoption K-12 done.
- 3) Training for ELA was done.
- 4) All schools has same adoption across the district.
- 5) Springboard training done.
- 6) 41 new teachers have been hired and District has been working with them on training.
- 7) Association gave each teacher a toolbox.
- 8) 5th year program from state - will begin work with committee.

Jennifer Meckley shared that she has been working on community relations. Letters were sent asking the community to put up signs regarding “back to school” to help support and encourage kids. She said that she will be working on attendance next. She has had some great support from businesses and community members.

Rob Hess reported that the District received a couple of big grants to help support education. Rob is excited about where we are going this year. He reported that there are more housing starts in Lebanon which could influence our enrollment numbers. Rob will bring the enrollment numbers to the next meeting.

**ADJOURN INTO EXECUTIVE SESSION**

*The meeting adjourned at 7:35 p.m. into Executive Session under ORS 192.660 (2) (d) – To conduct Deliberations with persons designated by the governing body to carry on labor negotiations. Since 1997, labor negotiations between the board and union have been held in open session unless both parties agree to Executive sessions.*

(Recorded by Kathy Schurr)

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Liz Alperin, Board Vice Chair

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Rob Hess, Superintendent