

LEBANON COMMUNITY SCHOOLS
Lebanon, Linn County, Oregon
July 15, 2013

The organizational meeting of the Board of Directors was held in the Board Room at the District Office on July 15, 2013. Chairman Russ McUne called the meeting to order at 6:04 p.m. Those present included:

Mike Martin	Director	Rob Hess	Superintendent
Richard Borden	Director	Ryan Noss	Assistant Superintendent
Liz Alperin	Director	Bo Yates	Assistant Superintendent
Russ McUne	Director	Linda Darling	Business Director
Jerry Williams	Director		

BOARD MEMBERS OATH OF OFFICE – Russ McUne

1. Liz Alperin
2. Mike Martin
3. Jerry Williams

Board Chair Russ McUne swore in newly elected Board member Jerry Williams. Liz Alperin and Mike Martin are returning Board members so there was no need to swear them in.

BOARD REORGANIZATION

1. **Action:** Election of Board Chair and Vice Chair for 2013-2014

Richard Borden made a motion to elect Russ McUne for Board Chair. Jerry William seconded. The motion carried unanimously.

Jerry Williams nominated Richard Borden for Board Vice Chair. Liz Alperin seconded. Mike Martin nominated Liz Alperin for Board Vice Chair. Liz Alperin seconded.

The vote for Vice Chair was taken. Richard Borden, Jerry Williams and Russ McUne voted for Richard Borden. Richard Borden was elected Board Vice Chair by majority.

PURSUING EXCELLENCE

1. **Report:** District/Superintendent's Goals (Enclosure F-1)

Rob Hess explained that Enclosure F-1 is a yearly report that addresses the goals set by the 2020 Vision priorities. He asked for feedback from the Board on the report.

The Board looked at the document and gave the following feedback:

- 1) 2012/13 target should be added,
- 2) The format is easy to follow,
- 3) Data from previous years should be added to show a comparison, and
- 4) The graduation rate should be added to the document.

The consensus of the Board was to have Liz Alperin and Jerry Williams serve on the Superintendent Goal Setting/Evaluation committee.

GENERAL BUSINESS

- 1. Action:** Board Resolution – 1314-01 Representatives and Authorizations (Enclosure G-1)

Mike Martin questioned the 5 million borrowing limit and why it went from 1.5 million last year to 5 million this year.

Linda Darling explained that she has a concern about cash flow for the September/October payroll period and it would allow the District to pursue a line of credit to access if needed.

Richard Borden made a motion to approve the 1314-01 Representatives and Authorizations as presented in Enclosure G-1 with the amendment to Item “P” that it be brought to the Board for a vote before actually borrowing the 5 million dollars. Jerry Williams seconded. The motion carried unanimously.

- 2. Action:** Appoint Board Members to the Classified Negotiations Team

The Classified Negotiation process will begin in January 2014.

The consensus of the Board was for Liz Alperin and Jerry Williams to serve on the Classified Negotiation Team.

- 3. Action:** Appoint Board Members to Sand Ridge Negotiation Team

The consensus of the Board was for Mike Martin and Richard Borden to be on the Sand Ridge Negotiation Team.

- 4. Action:**
- DH – Bonded Employees and Officers
 - IK – Academic Achievement
 - JHCCA – Students – HIV, HBV, and AIDS
 - JHCCB – Students – HIV, AIDS
 - JHFF – Reporting Requirements Regarding Sexual Conduct with Students

Liz Alperin shared her concern with policy IK as it states that parents will be informed annually. She would like to have it state that they will be informed 4 times a year.

Ryan Noss pointed out that IK-AR states 4 times a year, but will ask OSBA if the policy can state that also.

Liz Alperin would also like a statement change to policy IK to read “Students are continuously and rigorously challenged by their coursework and are able to demonstrate and exceed expectations of proficiency across all content areas.” instead of “District shall ensure student progress ...”

The consensus of the Board was to check with OSBA to see if this wording change would be alright.

The Board will table policy IK and JOB and bring them back for first reading at the August Board meeting.

Mike Martin made a motion to approve on 1st reading Board policies: DH, JHCCA, JHCCB and JHFF. Richard Borden seconded. The motion carried unanimously.

- 5. Information:** Changes to Board Policy ARs (Enclosure G-5)
- GCBDA/GCBDA-AR (1) – Federal Family and Medical Leave/State Family and Medical Leave
 - GCBDA/GDBDA-AR (2) – Request for Family and Medical Leave
 - GCBDA/GDBDA-AR (4) – FMLA/OFLA Eligibility Notice to Employees
 - GCBDA/GDBDA-AR (1) – Federal Family and Medical Leave/State Family and Medical Leave
 - GCBDA/GDBDA-AR (3) – Military Family Leave
 - IGBAB/JO-AR – Educational Records/Records of Students with Disabilities Management
 - JO/IGBAB-AR – Educational Records/Records of Students with Disabilities Management
 - IGBAG-AR – Special Education: Procedural Safeguards
 - IGBAJ-AR – Special Education: Free and Appropriate Public Education (FAPE)

FINANCE

- 1. Report:** Financial Update (Enclosure H-1)

Linda Darling reported that the 2012-13 Financial Board report reflects all of payroll and the majority of other expenditures. The District is continuing to communicate with Chalkboard for reimbursements for staff payouts. The District should know by the end of the week what that figure will be. The projected ending fund balance is \$834,812.

Linda said that she is working on a process to take credit cards and debit cards for sports payments, etc. That system should be ready and live for August registration at Seven Oak and the High School. There is a 2% to 3% cost and the two slider machines are \$300 each, but other districts report an increase in revenues by using the credit and debit card payment option.

- 2. Report:** PERS Update

Linda Darling reported that new PERS rates will go into effect for the 2013-2015 biennium with a 2.5% instead of the possible 7% increase. It appears there will be no additional PERS reform.

- 3. Information:** Sale of Obsolete Equipment (Enclosure H-3)

Bo Yates explained that he is recommending the sale of obsolete equipment in an effort to houseclean the tremendous amount of junk throughout the district. Most of the items have little to no value. There are a few items that have some value and therefore he would like to have an auction. Items that have value would have a reserve value placed on them.

The Board shared its concern with programs that might possibly be brought back and need to be able to use the equipment.

Bo Yates explained that it would be expensive to retrofit a lot of the lathes, sanders, etc. He added that most equipment was upgraded during the trades academy.

Richard Borden made a motion to approve the selling of the obsolete equipment with a tractor added to the list. Jerry Williams seconded. The motion carried unanimously.

CONSENT AGENDA

- 1. Action:** Approve June 20, 2013 Board Minutes (Enclosure J-1)

Mike Martin made a motion to approve the Consent Agenda as presented. Richard Borden seconded. The motion carried unanimously.

BOARD COMMUNICATION

Russ McUne reported that he had received two letters from Sand Ridge Charter School. One letter was a request to increase the cap and the other letter was a request to begin negotiations. Russ explained that since he received the letters after the agenda was set and Board packets sent out, the request will come to the August 15th Board meeting for consideration. The Board asked for the budget impact for the cap increase to be brought to the August 15th Board meeting also.

Liz Alperin asked about monthly financial reports from Sand Ridge that the Board had requested, but have not been receiving.

Linda Darling will bring to the Board what she has been getting from Sand Ridge in the area of finance.

Jerry Williams asked about the OAKS testing issue that was brought to the Board by Deanna Chambers.

Rob Hess explained that ODE looked into it and have looked through all the records and reported that they have not found a problem. Rob read a statement from them that he received by e-mail.

Liz Alperin welcomed Jerry Williams to the Board.

SUPERINTENDENT COMMUNICATION

Rob Hess reported that the district has been working with Chalkboard for additional reimbursement funds. The Feds have given Chalkboard the okay to reimburse for work completed, so now the district is waiting to hear from Chalkboard.

The district's web page is being reconstructed through work being done through the ESD. It should be back up and running in August. School Center shut down the current site.

ADJOURN INTO EXECUTIVE SESSION

Under ORS 192.660 (2) (f) – To consider records exempt by law from public inspection (Enclosure N-1)

The Board reconvened into Executive Session at 7:17 p.m.

(Recorded by Kathy Schurr)

Rob Hess, Superintendent

Russ McUne, Board Chair