

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**May 15, 2014**

A Regular Meeting of the Board of Directors was held in the Board Room at the District Office on May 15, 2014. Chairman Russ McUne called the meeting to order at 6:00 p.m. Those present included:

Russ McUne	Director	Rob Hess	Superintendent
Richard Borden	Director	Ryan Noss	Assistant Superintendent Operations
Liz Alperin	Director	Bo Yates	Assistant Superintendent Operations
Jerry Williams	Director	Linda Darling	Business Director
Mike Martin	Director		

**BUDGET HEARING**

**1. Audience Comments on the Budget**

There were no Audience Comments.

**2. Resolution 1314-04 Adopting the Budget**

Richard Borden made a motion to adopt the budget for fiscal year 2014-2015 in the total of \$52,101,277 Resolution 1314-04. Mike Martin Seconded. Mike Martin, Richard Borden, Jerry Williams, and Russ McUne voted yes. Liz Alperin abstained. The motion carried by majority.

**3. Resolution 1314-05 Making Appropriations**

Mike Martin made a motion to adopt Resolution 1314-05 to appropriate the 2014-2015 budget in the amount of 52,101,277 as presented. Richard Borden seconded. The motion carried unanimously.

**4. Resolution 1314-06 Imposing & Categorizing the Tax**

Jerry Williams made a motion to adopt Resolution 1314-06 to impose and categorize the tax as presented. Richard Borden seconded. The motion carried unanimously.

**GOOD NEWS**

**1. Report:** Lacomb School Report/Tim Geoghegan

Lacomb Principal Tim Geoghegan shared Good News information regarding Lacomb School. He shared a Power Point Presentation with the following points:

- 1) We Value....
- 2) Academic Measures
- 3) Behavior and Attendance
- 4) Students
- 5) Community Support
- 6) PTC Support – extremely helpful for the record
- 7) What’s next....?
- 8) Questions

Liz Alperin questioned how the homework club was staffed.

Tim Geoghegan explained that classified staff runs the homework club.

Mike Martin asked what process was used to narrow Lacomb’s focus.

Tim Geoghegan explained that he talked to teachers and students.

**2. Report:** Foundation Mini Grant/Deanna Chambers

Lebanon High School Teacher Deanna Chambers shared that she used the Foundation Mini Grant monies that she received to purchase interactive games for her French Class. There are 15 different game templates. The feedback from the student has been very positive. Deanna demonstrated one of the games for the Board.

**3. Report:** Foundation Mini Grant/Kevin Wong

Lebanon High School Choir and Music Teachers Kevin Wong and Heidi Etter shared that they had purchased a music notation computer program. The program also works with Smart Music which the school already had. The new program can create music assessments for each student. Kevin and Heidi explained how the assessment program works.

### **PURSUING EXCELLENCE**

**1. Report:** Special Ed & Alternative Ed/Jan Sansom & Mike Hillsman (Enclosure D-1)

Special Education Director Jan Sansom shared a Power Point Presentation with the following information on the Special Education program:

- 1) Special Education SMART Goals
- 2) Eligibility Distribution 2014
- 3) Special Education Staff
- 4) Lebanon K-12 + SPED program
- 5) Graduation Rates (4 year cohorts)
- 6) EBISS =RTI + PBIS
- 7) Other Facts and Figures

Alternative Education Teacher Mike Hillsman shared a Power Point Presentation with the following information on the Alternative Education program:

- 1) A Quick Introduction
- 2) Addition of "GED"
- 3) Current Alternative Program
- 4) GED Program
- 5) NCRC "National Career Readiness Certificate"
- 6) Work Readiness
- 7) 3 Desired Outcomes
- 8) Outcomes to Date

### **GENERAL BUSINESS**

**1. Discussion:** Academic Achievement Fund Discussion

The Board discussed the intent of the Academic Achievement Fund.

Liz Alperin said that she understood that the Board was really looking to support academic achievement, as the sports programs have sufficient funding with Booster Club, etc. She would like to come to a consensus on what the funding should be directed towards. She feels that support should only be given for academic achievement and not sports, and the Board should make the decision.

Rob Hess reminded the group that the fund was originally set up when Hamilton Creek's Destination Imagination wanted to go to nationals and only had a few days to get the money together to attend. Since then there have only been three requests this Spring for support. The requests were from students who want to go to National Competitions from the JROTC, Cultural Exchange, and SKILLS USA

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programs. He reminded the Board that the District Vision is “Pursuing Excellence”, and students going to National competitions would be pursuing that excellence.

Russ McUne said that he would like to see requests go to the Administrative team to make the decision as to whether a request is funded or not. He agrees that if it is a national achievement, then students should have the chance to attend whether for academics or sports. Setting rules for support will not fit every situation that comes up.

Richard Borden said that funding should be in all areas as there is excellence in all areas when students hit the national level. The funding is not for the student’s spending money, but to get the student to the competition. He said that the Board does not need to micro manage and would like to leave it to the Administrators to make the decision.

Jerry Williams said that he would support all schools be supported in all areas. Students going to national competitions bring recognition for themselves and Lebanon.

Liz Alperin pointed out that it helps students build life skills by presenting their requests to the Board.

Mike Martin would like to fund achievement in all areas. He would like to let the administration set the guidelines and pre-interview students with the final step being that students present their requests to the Board.

Ryan Noss asked if the Administration could create an application process and bring that to the Board for approval. He suggested that the Administration could approve the funding, and then have students report to the Board after their competitions.

The Consensus of the Board was for the Administration to make the decision as to who is funded and then require that the student(s) report to the Board regarding their competition. The Board further directed that the Administration create the application process/guidelines and bring that back to the Board.

Liz Alperin would like it to be on record that she thinks the funding should be for academics only and that the requests come to the Board.

**2. Action:** Approve Sand Ridge Contract (Enclosure E-3)

Ryan Noss explained that the proposed Sand Ridge contract is a five year contract and looks pretty much like the previous contract with the 415 ADM and percentage of students remaining the same. The language changes were made by OSBA that were rules that changed by law. Ryan pointed out that there is an added requirement for a test coordinator. Sand Ridge must give quarterly financial information to the District. The District would like to continue to work with Sand Ridge.

Richard Borden questioned whether Sand Ridge had submitted their proposed budget for the coming school year as required on Page 9. He also asked if background checks are required for staff members.

Linda Darling said that she had not received their budget yet, but would contact Mary Northern.

Ryan Noss said that background checks are required and are done for volunteers as well.

Mike Martin made a motion to approve the Sand Ridge contract as presented. Jerry Williams seconded. Russ McUne, Mike Martin, Liz Alperin, and Jerry Williams voted yes. Richard Borden abstained. The motion carried by majority.

## **FINANCE**

- 1. Action:** Approve JROTC Request for Funding through the Academic Achievement Support Fund (Enclosure F-1)

Linda Darling explained that JROTC is still actively fund raising for their needed funds.

Bo Yates reported that JROTC is doing work around the District for him to earn some of the funding. He pointed out that they are doing a good job and have been a big help.

Linda Darling said that Skills USA students to date have raised \$210. The cost is for a full week in Kansas City, so will be kind of expensive. The teacher thinks that only one student will end up qualified. Linda said that it seems that the students do not have a plan for fund raising.

Richard Borden made a motion to support funding for the JROTC National Competition by letting JROTC continue to fundraise and then use Academic Achievement Support Fund dollars when they depart to support their final needs. Mike Martin seconded. The motion carried unanimously.

Linda Darling said that with the Administration working on the criteria for the Academic Support Fund, she will work with the SKILLS USA teacher to see if the student meets the qualifications of the criteria for her funding.

SKILLS USA will be put on the next agenda.

- 2. Action:** Approve Student Computer Insurance Fee (Enclosure F-2)

Bo Yates explained that he is asking the Board approve a Student Computer Insurance Fee of \$27 for freshmen only. This fee would cover the insurance for a chrome-book and sleeve which will be given to each freshman student to use as their personal device on a 24/7 basis. The cost would cover 3 years' worth of insurance coverage for the device.

Liz Alperin asked that Bo check into the legality of the fee.

Richard Borden made a motion to approve the Student Computer Insurance Fee of \$27 as presented. Liz Alperin seconded. The motion carried unanimously.

- 3. Action:** Approve Nutrition Meal Price Increase (Enclosure F-3)

Liz Alperin made a motion to approve the Nutrition Meal Price Increase as presented. Mike Martin seconded. The motion carried unanimously.

## **CONSENT AGENDA**

- 1. Action:** Approve May 1, 2014 Board Minutes (Enclosure I-1)

Russ McUne explained that the Consent Agenda was amended as there were four action items added to approve four administration positions.

Rob Hess explained that the District does not want to wait too long to complete the hiring process as we could lose the candidates for the positions. A write up on each administrator was sent/given to the

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Board. Rob pointed out that over forty people applied for the Green Acres and Hamilton Creek positions.

Liz Alperin expressed her concern that the District is not being transparent when the hiring comes to the Board at the last minute. Liz would like to separate Items 2 and 3 from the others.

Liz Alperin pointed out that in the past any organizational changes would come to the Board. She is also not in favor of the two jobs that were combined into one at the High School.

Ryan Noss explained that the leadership design at the high school was not modified, so the District did not bring it to Board.

Rob Hess pointed out that the Organizational Chart is for the District Office level, but does not include the school building level.

Russ McUne reminded the Board that the Administration did come and talk to the Board about combining the positions at the High School. Russ pointed out that the Board already knew for a month the hiring recommendations of Dawn Baker and Kraig Hoene. The hiring process for Hamilton Creek and Green Acres went through a very rigorous process that involved staff and community members.

Mike Martin made a motion to approve Items #1, #4, and #5 on the Consent Agenda. Richard Borden seconded. The motion carried unanimously.

Mike Martin made a motion to approve Items #2 and #3 on the Consent Agenda. Jerry Williams seconded. Mike Martin, Russ McUne, Richard Borden, and Jerry Williams voted yes. Liz Alperin voted no. The motion carried by majority.

**BOARD OF EDUCATION TIME/DISCUSSION**

June 5, 2014	6:00 p.m./District Office Board Room	Regular Board Meeting
June 19, 2014	6:00 p.m./District Office Board Room	Regular Board Meeting

The Board discussed whether to go back to having one board meeting per month beginning in August. The consensus of the Board was to have one Board meeting per month on the second Thursday of the month. If there is a need to have an additional meeting the Board would meet on the fourth Thursday of the month.

Three Board members will be gone on June 5, 2014 so the consensus of the Board was to have a June 19 meeting only.

**BOARD COMMUNICATION**

- 1. Discussion:** Board Chair Duties/Member Duties

Russ McUne shared that he was absent from the May 1 Board meeting as he attended Outdoor School as a Cabin Dad. It was a great time.

Liz Alperin expressed her concern that the Board Chair and Superintendent set up things and make decisions that should be made by the full Board. She said that the Board Chair cannot make District decisions without the Board. She would like to set up guidelines for the future.

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Russ McUne questioned if Liz was talking about when the Superintendent tells the Chair that he is going to teach a class or leave for vacation. He pointed out that if that is the case that has been past practice with all Board Chairs.

Mike Martin said that when Rob is doing outside work/consulting then as per contract that should be communicated with the Board.

Russ McUne agreed that he was remiss in communicating to the Board and it was an oversight.

Richard Borden reminded the Board that when a decision is reached by vote it is then the Chair that would be the Board spokesperson to the media.

Liz Alperin pointed out that the Board members can say how they feel individually/personally.

**SUPERINTENDENT COMMUNICATION**

Rob Hess reported that the “No Limits Car Show” will be held this Saturday at Lebanon High School with proceeds going to the Homeless Program. He also reported that the “Hall of Fame” Dinner is this Saturday night. The District will have a table, so if a Board member would like to attend please let Kathy Schurr know.

Rob Hess shared that the “Gift of Literacy” and the “District Retirement Dessert” will be held on Tuesday, May 27, 2014.

**ADJOURN**

The meeting adjourned at 8:50 p.m.

(Recorded by Kathy Schurr)

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Rob Hess, Superintendent

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Russ McUne, Board Chair