

LEBANON COMMUNITY SCHOOLS
Lebanon, Linn County, Oregon
January 8, 2015

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Chairman Richard Borden called the meeting to order at 6:01 p.m. Those present included:

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|----------------|----------|---------------|-------------------------------------|
| Russ McUne | Director | Rob Hess | Superintendent |
| Richard Borden | Director | Ryan Noss | Assistant Superintendent |
| Liz Alperin | Director | Bo Yates | Assistant Superintendent Operations |
| Jerry Williams | Director | Linda Darling | Business Director |
| Mike Martin | Director | | |

GOOD NEWS

1. Report: Lebanon High (Enclosure C-1)

Rob Hess shared a news article from the Albany Democrat Herald which reported that Advanced Placement classes at Lebanon High School had doubled this year. Rob explained that the next goal will be to increase the rigor in the AP classes so that students will be able to pass the tests.

GENERAL BUSINESS

1. Action: Approve Open Enrollment of Non-Resident Students (Enclosure E-1)

Russ made a motion that the Board of Directors has established that all nonresident students shall receive written consent for admission under ORS 339.133(5) (b) for the 2015-2016 school year. Mike Martin seconded. The motion carried unanimously.

2. Action: Division 22 (Enclosure E-2)

Ryan Noss reminded the Board that Division 22 Assurances come before the Board each year. He pointed out that the format this year is different from previous years, in that there are only five priorities and the schools have input.

Russ McUne made a motion to approve the Division 22 Assurances as presented. Mike Martin seconded. The motion carried unanimously.

3. Action: Approve 2015-2016 Resolution for Linn Benton Lincoln Education Service District Service Plan (Enclosure E-3)

Ryan Noss shared that the Local Service Plan comes to the Board annually for approval. The plan allows the District to purchase services through Tier II funds.

Liz Alperin questioned if the District was not to bring information on outsourcing some services before this vote for the 2015-2016 school year. She would like to table it until the Board receives outsourcing information.

Bo Yates pointed out that he had done some research into outsourcing some services, but had found that it was not cost effective.

Rob Hess said that his recollection was that the Board voted not to outsource. The District felt that the best direction was to move forward with the ESD, so administration did not push to outsource.

Jerry Williams and Russ McUne both voiced their opinion that the ESD services were cost effective.

Russ McUne made a motion to approve the 2015-2016 Resolution for Linn Benton Lincoln Education Service District Service Plan 1415-03 as presented. Jerry Williams seconded. Mike Martin, Jerry Williams, Russ McUne, and Richard Borden voted yes. Liz Alperin voted no. The motion carried by majority.

FINANCE

1. Information: Financial Report (Enclosure F-1)

Linda Darling reported that the projected Ending Fund Balance has not much had changed from last month, however there is opportunity for a lot of change and unforeseen activity before June that can impact the Ending Fund Balance

2. Report: Audit Report/Auditors (Enclosure F-2)

Linda Darling introduced Auditors Kori Sarrett and Glen Kearns from Accurity, LLC who had come to share the audit report to the Board.

Glen Kearns reported that the District has an unmodified (clean) opinion and no reason to modify the opinion. There was one minor “non-compliance” which was a carryover around public procurement. He shared that staff did a good job in fixing issues from previous years. The District made great strides in financial position this year with the General Fund balance increasing significantly. Glen explained that there are new accounting standards coming into play this fiscal year. He added that the effects of the PERS liabilities being added to the district’s net position which will result in a large negative number on our financials for next audit year.

Kori Sarrett pointed out that the negative impact could affect the District’s ability to borrow monies if needed. Kori shared that the federal compliance audit tested the District’s Nutritional program. There were no “non-compliance” issues with the nutritional program. Food service staff did a great job of documenting the program and following the guidelines and laws. No issues with the National Food Service Program.

Russ McUne asked what percentage the auditors would recommend for an ending fund balance.

Glen Kearns pointed out that it varies for each entity. The ideal would be six months of operating costs, but that can be challenging. Three months of operating costs should be the minimum, but that can also be challenging with changes in Federal and State mandates that affect District spending.

3. Action: Appoint One Budget Committee Member (Enclosure F-3)

Linda introduced Budget Committee Member Applicant John Snyder to the Board.

Richard Borden thanked John for applying. He asked if John did any type of work that takes him out of town during budget season.

John Snyder explained that he is retired and has no travel plans so meeting dates should not be an issue.

Russ McUne asked John Snyder to share information about himself to the Board.

John Snyder spoke to his educational and work background.

Liz Alperin questioned his feeling on every student being college and career ready by the time they leave high school. She also asked if he was comfortable with funding programs such as AVID and Advance

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Placement.

John Snyder shared his belief that not every student will want to go to college, but he feels that they should be prepared to go to college if they choose to do so. He feels that high school should offer other educational experiences that allow students the chance to go other directions as well, such as military, etc. John shared that he is in favor of the programs that the District has been implementing.

Jerry commended him in being willing to put his expertise toward helping the community.

Russ McUne made a motion to approve appointing John Snyder to the open position on the Budget Committee. Jerry Williams seconded. The motion carried unanimously.

CONSENT AGENDA

1. **Action:** Approve December 18, 2014 Board Minutes (Enclosure I-1)
2. **Action:** Approve Hiring Laura Kingzett, Science Teacher, Lebanon High School, TEMP 1/28/15 – 6/12/15

Mike Martin made a motion to approve the Consent Agenda. Russ McUne seconded. The motion carried unanimously.

BOARD OF EDUCATION TIME/DISCUSSION

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|-------------------|--------------------------------------|-----------------------|
| February 12, 2015 | 6:00 p.m./District Office Board Room | Regular Board Meeting |
| March 12, 2015 | 6:00 p.m./District Office Board Room | Regular Board Meeting |
| April 9, 2015 | 6:00 p.m./District Office Board Room | Regular Board Meeting |
| April 23, 2015 | 6:00 p.m./District Office Board Room | Regular Board Meeting |

Mike Martin shared his opposition to rescheduling Board meetings that the Board set in July. He referred to the rescheduling of the December Board meeting, which was changed. He feels that the Board in the future should keep the meeting schedule as voted on.

SUPERINTENDENT COMMUNICATION

Rob Hess reported that on January 21, 2015 the group from the China Exchange will be in the District for about 90 minutes beginning at 9:00 a.m. Rob invited the Board to attend. Lebanon High School will be the first high school they visit upon arriving in America.

ADJOURN INTO EXECUTIVE SESSION UNDER ORS 192.660(2)(i): *To review and evaluate the performance of the chief executive officer or any other public officer, employee or staff members, unless the person whose performance is being reviewed and evaluated requests an open hearing.*

The Board adjourned at 6:45 p.m. into Executive Session. The Board will not return.

(Recorded by Kathy Schurr)

Richard Borden, Board Chair

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Rob Hess, Superintendent