

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**October 8, 2015**

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Board Chairman Richard Borden called the meeting to order at 6:00 p.m. Those present included:

Liz Alperin	Director	Rob Hess	Superintendent
Jerry Williams	Director	Jennifer Meckley	HR Director
Mike Martin	Director	Linda Darling	Business Director
Russ McUne	Director	Bo Yates	Assistant Superintendent Operation
Richard Borden	Director		

**GOOD NEWS**

**1. Report:** Lebanon Foundation Mini Grant/Anne Williams

Language Arts teacher and National Honor Society coordinator Anne Williams shared that she had received one of the Lebanon Foundation Mini Grants. She used the funds to purchase National Honor Society collars so that each student that qualified could wear the collar for graduation exercises. The collars are loaned to students and then returned to be used the following year.

**PURSUING EXCELLENCE**

**1. Report:** School Improvement Plan/Geno Bates (Enclosure D-1)

Hamilton Creek Principal Geno Bates shared the Hamilton Creek School Improvement Plan with the Board. He spoke to the following topics:

- 1) Behavior Strategies
- 2) Attendance Goals and Strategies
- 3) Math/Smarter Balance
- 4) Language Arts Priority Plan

Liz Alperin asked that Geno Bates send the Board the percentile rates.

Rob Hess said that he will send all school report cards and detail reports to the Board members as soon as they are released.

Mike questioned if the math numbers are typical for the state.

Rob said that they are. There should be expected gains throughout the year.

**2. Report:** School Improvement Plan/ Joe Vore (Enclosure D-2)

Riverview School Principal Joe Vore shared the Riverview School Improvement Plan with the Board. He spoke to the following topics:

- 1) Literacy
- 2) Math - Engage New York
- 3) Easy CBM
- 4) Attendance
- 5) Behavior - Minor and Majors
- 6) PBIS
- 7) Award System/Raccoon cash

(Enclosure I-1)

### **GENERAL BUSINESS**

- 1. Report:** Annual Reporting Requirements for the Use of Physical Restraint & Seclusion (Enclosure E-1)

Rob Hess explained that this is the annual reporting requirement for the Use of Physical Restraint and Seclusion. Rob shared that the number of physical restraint is down this year, which could be due to the addition of more staff hired to work with high needs students and specialized training for staff that work with high needs students.

Mike Martin asked about insurance liability with untrained persons restraining students.

Rob Hess pointed out that an untrained person would only restrain if it was for the safety of others and so there should not be too much risk.

### **FINANCE**

- 1. Report:** Financial Update (Enclosure F-1)

Linda Darling explained that the 2014-2015 Ending Fund Balance will continue to change until the audit in October. The 2015-2016 salaries and expenditures will continue to change but the majority of changes are reflected in this report since employees have selected their benefit plans and September payroll has been completed.

Linda shared that the Auditors will in the district the week of Oct. 12<sup>th</sup> testing our financial data. The 2014-2015 Audit Report should be completed in November.

Linda explained that there is one 3- year term Budget Committee opening. She proposed that: 1) the position be posted October 2015, 2) applications be accepted through November 30, 2015, and 3) new members be appointed at the January 14, 2016 Board meeting. The consensus of the Board was to follow this timeline.

Linda Darling reported that the District is looking at the copy machine leases. The District has been using demo machines and will go with the company Pacific Office Automation which will save the district money. The new machines will roll out the middle of November.

Mike Martin questioned budget object items 410, 460 and 714.

Linda Darling explained the costs associated with each object item.

### **CONSENT AGENDA**

- 1. Action:** Approve September 10, 2015 Board Minutes (Enclosure I-1)

Russ McUne made a motion to approve the Consent Agenda as presented. Jerry Williams seconded. The motion carried unanimously.

**BOARD OF EDUCATION TIME/DISCUSSION**

November 12, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
December 10, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
January 14, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
February 11, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting

**BOARD COMMUNICATION**

Russ McUne said that he heard from a couple of parents that athletic students are not disciplined the same as other students. He asked that the Athletic Director address the Board at the November meeting regarding discipline.

Liz Alperin pointed out that is one of the reasons that she wanted the Dean of Students and the Athletic Director to be separate positions.

The Board discussed the November meeting date. Rob Hess and potentially some of the Board may be out of town for the OSBA Fall Convention in Portland on November 12. The consensus of the Board was to schedule the November meeting for November 5.

Rob Hess shared that the Climate Committee met on Tuesday Oct. 6. The Committee began looking at parent survey questions and would like to launch the survey around parent conferences in November. The Committee can report to the Board in December.

Mike Martin shared his concern that the Board elections for the Chair and Vice Chair positions were combined. In the future he would like to elect board members one at a time as has been past practice.

Russ McUne pointed out that the Board can change election procedures as it is their election.

Russ McUne said that he had seen a news article regarding trade shows for non-college trade careers. He wondered if that is something that our district could look at doing.

Jennifer Meckley and Rob Hess reported that the District has already begun work around that.

**SUPERINTENDENT COMMUNICATION**

Rob Hess reported that there has been much debate with the Legislators around Fifth Year Programs. This was a hot topic during the last legislative session. Some legislators want to stop all fifth year programs. There is a bill that was passed by the legislators for free community college. Students do have to apply for FASA. Rob said that he thinks that the District should utilize both options for students.

Rob Hess reported that the legislators are looking at a corporate tax for next November. This will be a hot topic at the OSBA Fall Convention this year.

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**ADJOURN INTO EXECUTIVE SESSION UNDER: ORS 192.660 (2) (d) – *To conduct deliberations with Persons designated by the governing body to carry on labor negotiations. Since 1997, labor negotiations between the board and union have been held in open session unless both parties agree to executive sessions.***

The meeting adjourned at 7:02 into Executive Session.

(Recorded by Kathy Schurr)

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Richard Borden, Board Chair

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Rob Hess, Superintendent