

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**November 5, 2015**

A Regular Meeting of the Board of Directors was held in the District Office Board Room. Board Chairman Richard Borden called the meeting to order at 6:00 p.m. Those present included:

Liz Alperin	Director	Rob Hess	Superintendent
Jerry Williams	Director	Jennifer Meckley	HR Director
Mike Martin	Director	Linda Darling	Business Director
Russ McUne	Director	Bo Yates	Assistant Superintendent Operation
Richard Borden	Director		

**PURSUING EXCELLENCE**

**1. Report:** District Improvement Plan/Dawn Baker & Laura Foley (Enclosure D-1)

Federal Programs Director Dawn Baker reported to the Board the District Improvement Plan. She shared the Oregon State Report Card Summary 2014-2015 outcomes for K-5<sup>th</sup> grade students. She pointed out that the outcomes for Lebanon are compared to the State average, then also to like districts in the State (see enclosure). There are comparison numbers for the District and then also for each school within the District. The State uses a formula to come up with the “like” schools. The yellow numbers are below the State average/like schools and the green numbers are above the State average/like schools. Dawn pointed out that the District is doing better in Math. The District will focus on working on English Language Arts in the elementary grades as the growth in that area was not as good. The District will also work on engaging the male population in math, as they did not do as well as the female population.

Director of College and Career Readiness Laura Foley presented the High School outcomes on the Oregon Report Card 2014-2015. She pointed out that the number of students taking the SAT has increased. She also reported that the freshman are on track to graduate. Work stills needs to be done with the dropout rate as it is low, but is still higher than the State average. ELL students are doing well and are on track to graduate as AVID is helping keep these students on track. The female completion rate is higher compared to the male completion rate. Laura added that there are three committees that are working on strategies to help with student attendance.

Superintendent Rob Hess gave each Board member a chart that the Oregonian newspaper did for each school using the report card data. He pointed out that Lebanon District schools are doing better in math, but will need to do a better job in English Language Arts. Rob pointed out that the Beyond LHS student graduation rate has jumped because the State is now counting them. Rob also pointed out that each state calculates dropout rates differently. Rob shared that the District continues to be committed to AVID as it helps make school relevant for students.

Bo Yates pointed out that the mobility/transition rate is as high as 40% in some of our schools which greatly affects attendance.

The Board discussed the data and would like to see more numbers that include GED, completers, etc. The Board also would like to see a report from the three committees on their strategies for addressing the attendance issues.

(Enclosure I-1)

## **GENERAL BUSINESS**

- 1. Action:** Approve 1<sup>st</sup> Reading of Board Policies: (Enclosures E-1)
- EBCB – Emergency Drills and Instruction
  - EBC/EBCA – Emergency Procedures and Disaster Plans
  - EFA/EFA-AR – Local Wellness Program
  - EFAA-AR-Reimbursable Meal Programs
  - JFCF – Harassment/Intimidation/Bullying/Cyberbullying/  
Teen Dating /Violence/Domestic Violence
  - KL – Public Complaints

Russ McUne made a motion to approve the first reading as presented. Jerry Williams seconded.

Mike Martin asked for clarification on Policy EFA-AR under #9 Smart Snacks and how many combination foods students may have.

Jennifer Meckley will bring clarification to the December meeting.

Richard Borden called for the vote. The motion carried unanimously.

- 2. Information Only:** AR Policy Revisions (Enclosure E-2)
- GCBDA/GDBDA-AR (1) -Oregon Family Medical Leave/State  
Family Medical Leave
  - GCBDA/GDBDA-AR (2)-Request for Family and Medical  
Leave
  - GCBDA/GDBDA-AR (4) -FMLA/OFLA Notice to Employee
  - KL-AR – Public Complaints Procedures
  - LBE-AR – Public Charter School

Mike Martin pointed out that Policy GCBDA/GDBDA-AR (1) is hard to understand and would like to see bullets in the first paragraph.

- 3. Report:** Local Wellness Policy Review and Assessment (Enclosure E-3)

Jennifer Meckley pointed out that this is the annual review and assessment of the Local Wellness Policy.

- 4. Information:** Athletic/Activities Student Handbook/Kraig Hoene (Enclosure E-4)

Athletic Director Kraig Hoene shared information in the Lebanon High School Athletic/activities Handbook. He spoke to the following:

- 1) Eligibility
- 2) Attendance
- 3) Code of Conduct
- 4) Information on expectations for parents
- 5) Investigation Process (Legal vs. non-legal)
- 6) Communication with parents and students

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7) Coach Training/Evaluations

Russ McUne said that he wants to ensure that discipline is equal across the board with no favoritism toward athletics. He would like to have the verbiage for probation on page 9 to be clarified.

Liz Alperin would like the wording for academic eligibility to say that students must be passing all classes. She would also like to include the NCA piece.

Kraig said that he will work on the wording and bring it back to the Board.

## **FINANCE**

**1. Report:** Financial Update (Enclosure F-1)

Linda Darling shared the financial update. She pointed out that the 2015-2016 Financial report reflects all of the projected revenue and expenditures for 2014-2015 and 2015-2016 along with the budgeted and spent or encumbered amounts for 2015-2016. The projected ending fund balance for 2014-2015 is \$3,932,387 which is a slight increase from the October Board Report. The projected ending fund balance for 2015-2016 is \$3,592,951.

**2. Action:** Approve Budget Calendar (Enclosure F-2)

Linda Darling explained that since it is a legislative year the district can plan and adopt the budget earlier. This proposed Budget Calendar reflects the earlier process.

Mike Martin made a motion to approve the Budget Calendar as presented. Jerry Williams seconded. The motion carried unanimously.

**3. Action:** Approve the Technology / E-Rate Project (Enclosure F-3)

Bo Yates reported that the District is looking to upgrade the aging network infrastructure and would like to take advantage of funding provided by the Federal E-Rate program. The E-Rate program changed in 2014 to re-allocate greater funding support to school/libraries internal network infrastructure. The maximum funding that individual school district is eligible for is \$150.00 per student. This number is multiplied by the district's reimbursement rate which is approximately 80% equating to approximately \$450,000. Bo said that this project will cost approximately \$550,000; however the District would be reimbursed in 2017/2018 for approximately \$450,000. It is essential to get our projects funded and started in the guaranteed 2016-17 funding year.

The Board discussed the funding and reimbursement.

Russ made a motion to approve the E-Rate Technology Network Upgrade. Mike Martin seconded. The motion carried unanimously.

Linda Darling pointed out that the Board acted in the Local Contract Review Board capacity by granting

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permission to management to pursue the Network Upgrade Project through the E-Rate bidding process. The process meets the legal requirements for a public bidding process.

**4. Information:** Sand Ridge Audit Report (Enclosure F-4)

Linda Darling pointed out that the Sand Ridge audit was included in the Board packet. There are no significant changes from the previous year's audit.

**CONSENT AGENDA**

**1. Action:** Approve October 8, 2015 Board Minutes (Enclosure I-1)

Jerry Williams made a motion to approve the Consent Agenda as presented. Russ McUne seconded.

Liz Alperin asked that under "Board Communication" a correction be made in the second paragraph changing "Behavior Specialist" to "Dean of Students".

Richard Borden called for the vote. The motion carried unanimously.

**BOARD OF EDUCATION TIME/DISCUSSION**

December 10, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
January 14, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
February 11, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting
March 10, 2015	6:00 p.m./District Office Board Room	Regular Board Meeting

**SUPERINTENDENT COMMUNICATION**

**1. Information:** Pre-School Interest/Pioneer School Configuration

Rob Hess reported that the State has 16M for pre-school programs. He would like to explore the possibility of having a preschool program as there is a need evidenced by low scores on kindergarten entrance assessments. He would like to do a site visit next week. There is one time grant money available for pre-school programs. It might be sustained through Title I funds, community dollars, etc. Pioneer and Green Acres are interested in having preschool programs. There could be room at Pioneer if that school were to become a K-6. There could be a possibility that we could partner with Head Start, and maybe have morning and afternoon classes.

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Rob said that he would like to look at making Seven Oak a 7-8 school and make the elementary schools K-6 which he feels would give more opportunities for learning to the 7-8 grade students. If that were to happen there could be a need to implement some boundary changes.

The Board consensus was to allow Rob to research a preschool option. They do not want a preschool program to take away from AVID.

**ADJOURN**

The meeting adjourned at 8:00 p.m.

(Recorded by Kathy Schurr)

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Richard Borden, Board Chair

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Rob Hess, Superintendent