

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**February 11, 2016**

A Regular Meeting of the Board of Directors was held in the District Office Board Room on February 11, 2016. Chairman Richard Borden called the meeting to order at 6:01 p.m. Those present included:

Richard Borden	Director	Bo Yates	Assistant Superintendent
Jerry Williams	Director	Jennifer Meckley	HR Director
Mike Martin	Director	Linda Darling	Business Director
Russ McUne	Director		
Liz Alperin	Director		

Superintendent Rob Hess was absent from this meeting

**AUDIENCE COMMENTS**

Teacher and Parent Ann Williams shared her concern with the proposed boundary changes. She expressed concern for her child and neighbor's children. She asked that the Board look at the whole student and the security that the home school offers them.

Theresa Peltier shared her support for the reconfiguration of schools, but asked that the Board consider allowing children to be grandfathered into their current schools that they are attending. She shared her frustration of people speaking about "their school", but all the schools make up one District. Theresa also pointed out that as a parent she thinks that Dr. Hess does a wonderful job.

Seven Oak Principal Wayne Reposa pointed out that Seven Oak staff is excited about the reconstruction proposal as it would allow Seven Oak to add electives. He asked the Board to be sensitive to the stress and anxiety of the change on the community and take timelines into consideration.

Parent Jessica Goodwill Strom expressed her concern for children that lack home stability and how the changes to boundary and reconstructing of schools will impact them. She has questions such as; 1) How will adding a pre-school help with class sizes? 2) Who will be in charge of the pre-school? 3) How will parents with children in multiple age groups deal with transportation? 4) How will the bus system work?

Parent Patty Allydice stated that she is aware of the growth issue, but is concerned about the sister school idea and students stability. She pointed out that there are currently five preschools in town. She has questions; 1) Who will be in charge of preschool? 2) The timeline is too quick. 3) Are there other districts that have changed to the sister school and then back again? 4) If so why?

Richard Borden pointed out that the School Board has a Work Session scheduled on February 25 to discuss the proposed boundary changes and school reconfiguration.

**PURSUING EXCELLENCE**

- 1. Report:** Lebanon High School Improvement Plan/Brad Shreve (Enclosure D-1)

(Enclosure I-1)

**Board Meeting**  
**February 11, 2016,**  
pg. 2

Lebanon High School Principal Brad Shreve shared Power Point presentation regarding the Lebanon High School Improvement Plan. He spoke to the following points:

- 1) Empowering students to maximize their potential
- 2) Volleyball Girls
  - a) State performance
  - b) Fundraising
- 3) LHS School Improvement overview
  - a) Theory of improvement: Increasing rigor, relationships and relevance.
- 4) Results
- 5) Math Plan
- 6) Literacy
- 7) Attendance and Behavior
- 8) Graduation Rate
- 9) Student Leadership /two students
- 10) Create a path for every student at LHS to graduate College and Career Ready

Assistant Principal Ed Sansom spoke to the Literacy piece.

Dean of Students Kraig Hoene spoke to Attendance and Behavior.

Leadership students Marcus Corbett and Jack Haley spoke regarding Student Leadership. They explained that in coming up with an acronym to stand for core values for EBIS the student leadership came up with two: RISE and TRIBE. It went to a vote of the student body and TRIBE won overwhelmingly. Jack said that he understands that there is sensitivity to using TRIBE.

Russ McUne asked if contacting parents by phone helped with student attendance.

Kraig Hoene explained that in some cases it does and in some cases it does not.

Jerry Williams asked if there were more students than resources on the RTI team.

Brad Shreve said that yes, there were more students than resources.

Liz Alperin said that she appreciated the students sensitivity to using TRIBE acronym for their Leadership.

One of the Leadership students pointed out that although he was sensitive to the use of the acronym TRIBE, the entire student body wanted to use that acronym and it has already been announced.

Russ McUne said that he feels that if the students voted on TRIBE then they have buy in. He did caution the Student Leadership to be sensitive to the imagery.

Liz Alperin pointed out that the increase in the graduation rate is great and wondered if it were for regular diplomas. She also wondered how many students were passing AP classes.

Brad Shreve said that it was for regular diplomas and he is not sure on the number passing AP classes.

**Board Meeting**  
**February 11, 2016,**  
pg. 3

Mike Martin questioned the way the attendance rate was reported. He wondered if the graduation rate included Beyond LHS students.

Russ McUne asked that the Leadership students come up with a proposal to participate in the Board meetings. He explained that they would be non-voting participants.

The Students said that they would take it back to their Leadership class for consideration.

**2. Report:** College and Career Readiness/Laura Foley (Enclosures D-2)

Director of College & Career Readiness Laura Foley shared a video regarding the AVID program.

Two high school juniors and two Seven Oak eighth graders spoke about their experiences and successes in the AVID program.

The Board appreciated and commended the students for coming to speak.

AVID Coordinator Ty Tomlin spoke about the AVID program.

Laura Foley pointed out that AVID is a system and teachers are building the pieces for AVID. Students work very hard for AVID and attendance for AVID is at 90%. AVID is inclusive and the District is moving toward implementing it at all schools. AVID will begin at two more schools next year. Laura said that the District is in the process of educating the parents and teachers so they know what is expected. AVID prepares every student with the skills they need for career or college. The next step is that the District will need to look at our CTE programs and build them up again. The District is sending more teachers for training this summer.

Liz Alperin wondered if AVID is able to provide the mentor feeling, that seems so important to students, as it expands school wide.

Laura Foley pointed out that AVID will create relationships in the elementary level. In high school, students will stay with their same AVID teacher for all four years. Laura Foley invited the board members to the AVID Institute February 18. AVID Institute is a night for parents and their students, with the teachers teaching the parents.

## **GENERAL BUSINESS**

**1. Report:** Audit Presentation (Enclosure E-1)

Kori Sarrett from Accuity, LLC shared with the Board the Audit Opinion. She pointed out that for the first time in 3 years there are no public contract finding and no audit adjustments. She explained the pensions and how they are accounted for on the books, showing as a liability due to GASB Statement # 68. She said that although it is not a liability they have to report it that way. It does not affect the budgetary numbers and moving forward the pension numbers should be leveling out. She reported that controls are in place and are catching items that need to be fixed.

**2. Report:** Superintendent Evaluation Summary (Enclosure E-2)

H:\Kathy\Kathy Schurr\Superintendent's\BOARD\2014.2015 Board\M2.12.15 Board Meeting .docx

(Enclosure I-1)

Richard Borden shared the Superintendent Evaluation summary pointing out that the overall score for the Superintendent was 3.83 out of 4.

- 3. Action:** Approve 1<sup>st</sup> Reading on Policies: (Enclosures E-3)
- BBFA – Board members Ethics and Conflicts of Interest
  - BBFB – Board Member Ethics and Nepotism
  - DJFA – Credit/Purchase Cards
  - GBC – Staff Ethics
  - GCDA/GDDA – Criminal Records Checks/Fingerprinting
  - IGBAF-AR – Special Education-Individualized Education Program
  - IKF – Graduation Requirements
  - JEA – Compulsory Attendance
  - JEBA – Early Entrance
  - JEC – Admissions
  - KL – Public Complaints

Russ McUne made a motion to approve the 1<sup>st</sup> reading of the Board policies as read. Mike Martin seconded.

Liz Alperin would like to make world language a two year requirement in policy IKF as it is a requirement for four year colleges.

Mike Martin said that he would like to discuss it at a work session.

Jerry Williams questioned policy “JEA Compulsory Attendance” wondering if we are going to hold people accountable and if so how. He wondered if the District should have some interventions as part of the accountability.

Bo Yates said that he thinks it would be great to budget money toward attendance interventions. Chronic absences are a real concern across all grades. The statistics are so damning for those students who are chronically absent.

Richard Borden called for the vote. Richard Borden, Mike Martin, Russ McUne and Jerry Williams voted yes. Lis Alperin voted no. The motion carried by majority.

- 4. Information:** AR Policy Revisions: (Enclosure E-4)
- IKF-AR – Graduation Requirements
  - KL-AR – Public Complaints Procedures
  - LBE-AR – Public Charter Schools

Russ McUne questioned policy “KL-AR Public Complaints Procedures”. He doesn’t think an AR should be directing the Board on what to do with a Public Complaint. He asked that Jennifer Meckley check into the policy with OSBA.

Russ McUne wondered on policy “IKF-AR – Graduation Requirements” if there should be a list of the

**Board Meeting**  
**February 11, 2016,**  
pg. 5

essential skills for those who want to opt out of Smarter Balance testing.

Bo Yates said that the High School can write those out.

**5. Information:** February 25<sup>th</sup> Board Work Session to Discuss School Reconfiguration, Boundary Proposals, Open Enrollment & Survey Feedback

Bo Yates reported that the District is talking to and gathering survey information from the staff and community regarding the boundary changes and school reconfiguration proposals.

Mike Martin expressed his concern, regarding e-mails that he received from patrons, that schools are hearing different things. He said that he was not aware of the sister school plan until he received an e-mail. He thinks that the ideas should have come to the Board first before going to staff and parents. He feels frustrated as he does not know what the target is as it seems to keep moving. Is it moving 7<sup>th</sup> and 8<sup>th</sup> grade? Is it K-3?

Richard Borden and Jerry Williams attended some of the school discussions and therefore did have some knowledge of sister schools proposal.

Liz Alperin said that the discussion with schools and community is something that should come from the Board. It gives the community the impression that the Board has knowledge of the proposals when they do not.

Jerry Williams said that the sister school concept was something that Rob Hess looked at after talking to staff.

Richard Borden pointed out that is why we are going to slow down and let the Board look at the data and facts and get on the same page before moving forward. The Board has set the Board Work Session to discuss the issues for February 25, 2016 at 6:00 p.m.

Russ McUne explained that before any boundary changes or school reconfigurations are done it has to come to the Board for a decision.

Bo Yates said that in talking about boundary changes he was the one who suggested looking at sister schools. Teachers seemed to like the idea, so they were invited to come have a conversation about it. The problem was that once we looked at moving 7<sup>th</sup> and 8<sup>th</sup> to the middle school and making the other schools a K-6 and ran the numbers it was a mess. The data drove the idea. The proposals rely on the Board to make the decision.

Liz Alperin questioned the enrollment growth over the next 5-10 years.

Bo Yates said that he has been talking with the city and Lebanon is seeing about 1% growth a year.

## **FINANCE**

**1. Report:** Financial Update (Enclosure F-1)

Linda Darling explained that this financial report reflects all of the actual revenue and expenditures for the 2014-2015 and 2015-2016 school years along with the budgeted, spent and or encumbered and projected amounts for 2015-2016.

**2. Information:** Audit RFP (Enclosure F-2)

Linda Darling shared that a timeline for going out for an RFP for audit services is included in the Board Packets. The District has one more year on the current contract. The District would like to go out on a joint request with 12 other districts for the professional audit services. Linda would like a Board member to join her on the team. Linda Darling explained that although the District is happy with Accuity we are required to do an RFP.

Russ McUne volunteered to join Linda Darling on the RFP process. The RFP will come to the whole Board for approval.

**3. Action:** Appoint One Budget Committee Member (Enclosure F-3)

Linda Darling explained that a Budget Committee resignation was received from David Champion. In order to fill the Budget Committee position before the beginning of the budget process the District posted the position immediately. Dr. Bill Barish applied and was present at this meeting.

Russ McUne made a motion to appoint Dr. Bill Barish to the Budget Committee open position. Mike Martin seconded. The motion carried unanimously.

**4. Action:** Intent to Award Network Upgrade (Enclosure F-4)

Linda Darling explained that in the Board packet was information on the three qualified responding companies to the District RFP for the Network upgrade. The District is recommending that Ednetics be awarded the contract.

Russ McUne made a motion to award the Network Upgrade contract to Ednetics. Mike Martin seconded. The motion carried unanimously.

## **OPERATIONS**

**1. Discussion:** Request to Name Football Field (Enclosure H-1)

Bo Yates brought forward the revised request from last month to rename the track and field the “Warrior Track and Field”. He pointed out that this request would allow the District to honor people in the community that give generously to the District by placing their name on the signage. The details for figuring out who would have a memorial plaque could be worked out at a later date.

Russ McUne pointed out that the request needs to be brought to the Board for two board meetings to allow for public comment.

## **CONSENT AGENDA**

- 1. Action:** Approve January 14, 2016 Board Minutes (Enclosure I-1)
- 2. Action:** Approve Hiring Marla Gessford, Middle School Teacher, .90 FTE, Seven Oak, TEMP, 1/25/16 – 6/10/16
- 3. Action:** Approve Reclassification of Paula Shoulders, Secretary to Administrative Assistant, Transportation

**Board Meeting**  
**February 11, 2016,**  
pg. 7

4. **Action:** Approve Hiring Kelly McAllister, Special Education Teacher, Lebanon High School, Temporary 2/10/16 – 6/10/16

Russ McUne made a motion to approve the Consent Agenda. Jerry Williams seconded. The motion carried by majority.

### **BOARD OF EDUCATION TIME/DISCUSSION**

February 25, 2016	6:00 p.m./District Office Board Room	Board Work Session
March 10, 2016	7:00 p.m./District Office Board Room	Special Board/Budget Meeting
April 14, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
April 14, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #1
April 28, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
April 28, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 12, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting
May 12, 2016	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
May 26, 2016	7:00 p.m./District Office Board Room	Public Budget Hearing & Special Board Meeting
June 9, 2016	6:00 p.m./District Office Board Room	Regular Board Meeting

Richard Borden pointed out that there is a Board Work Session on February 25 beginning at 6:00 p.m.

### **BOARD COMMUNICATION**

Richard Borden shared that Master Gardener Susan Morton has given him flyers regarding the “Seed to Supper” event. Folks can register for a free gardening course. He has more information for anyone who wants it.

### **SUPERINTENDENT COMMUNICATION**

Bo Yates reported that Rob Hess has made it a priority to address chronic absences. He has instructed the Administrators to work on addressing the problem at their buildings.

### **ADJOURN**

The meeting adjourned at 8:40 p.m.

(Recorded by Kathy Schurr)

---

Richard Borden, Board Chair

---

Rob Hess, Superintendent