

**LEBANON COMMUNITY SCHOOLS**  
**Lebanon, Linn County, Oregon**  
**June 9, 2016**

A Regular Meeting of the Board of Directors was held in the District Office Board Room on June 9, 2016. Chairman Richard Borden called the meeting to order at 6:00 p.m. Those present included:

Richard Borden	Director	Rob Hess	Superintendent
Jerry Williams	Director	Bo Yates	Assistant Superintendent
Liz Alperin	Director	Linda Darling	Business Manager
Russ McUne	Director		
Mike Martin	Director		

**AUDIENCE COMMENTS**

LESPA President Donna Heslop reported that the District and LESPA came to a tentative agreement in the contract negotiations. She explained that they had five negotiation meetings. They used a new type of bargaining method and felt that it went very well. She pointed out that the classified staff felt very valued and developed increased trust for the District through the process. LESPA looks forward to bargaining in the future.

**GOOD NEWS**

**1. Report:** Lebanon Foundation Mini Grant/Steven Hoke

Seven Oak Teacher Steven Hoke reported to the Board how he used the Lebanon Foundation Mini Grant monies. He taught his classes the process of making paper from start to finish. The process combined Science and Art. Students could pick their own fibers to work with. Students learned about breaking down the fibers and how to use recycled paper. Steven shared a book that the students put together, which highlighted the different types of paper made by students. Approximately 150-175 students participated in the lessons.

**2. Report:** Lebanon Foundation Mini Grant/Anne Williams

Lebanon High School Language Arts Teacher Anne Williams reported how she used the monies from her Lebanon Foundation Mini Grant. She used the money to create a clothes closet, where students can borrow clothing for the required Senior Job Fair. The clothes closet has slacks, shirts, and skirts. This allows all students to be dressed professionally for the Job Fair. Anne pointed out that she received many comments from employers on how neatly dressed the Lebanon students were.

Anne pointed out that she also used some of the money to purchase some thank you cards and resume paper for students to use.

**GENERAL BUSINESS**

- 1. Action:**
- Approve on 2<sup>nd</sup> Reading Policies: (Enclosure D-1)
    - GBM – Staff Complaints
    - GBMA – Whistleblower
    - IGBBA – Identification-Talented and Gifted Students
    - IGBBB – Identification-Talented and Gifted Students among Non-typical Populations
    - IGCA – Post-Graduate Scholar Program

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- IGDF – Student Fund-Raising Activities
- IKF – Graduation Requirements
- JFC – Student Conduct
- JG – Student Discipline
- JHCDA – Prescription Medication
- EFAA-AR – Reimbursable School Meals and Milk Programs

Richard Borden questioned if the phrase “other licensed health care professionals” should be left in policy JHCDA.

Liz Alperin would like to have a discussion at the August Board meeting about policy “IKF-AR – Graduation Requirements”.

Russ McUne made a motion to adopt on 2<sup>nd</sup> reading the policies as presented, leaving the language “other licensed health care professionals” in policy “JHCDA- Prescription Medication”. Jerry Williams seconded.

Mike Martin questioned the TAG policy IGBBA. He wondered why the identification did not include non-typical populations.

Rob Hess pointed out that Board Policy IGBB covers all grades K-12.

Richard Borden called for the vote. The motion carried unanimously.

**2. Action:** Approve Amendment to the District Calendar (Enclosure D-2)

Mike Martin made a motion to approve the amendment to the District Calendar as presented. Liz Alperin seconded. The motion carried unanimously.

**3. Information Only:** Revised Policy ARs (Enclosure D-3)  
- KL-AR –Public Complaint Procedure  
- DLC-AR – Employee Travel/Staff Expense Reimbursement

The Board discussed the timeline around policy KL-AR.

Richard Borden asked that the statement “Principals will have a discussion with the employee” be added to the policy in “The Administrator: Step Two”.

Rob will bring the KL-AR policy back to the next meeting with the added language.

## **FINANCE**

**1. Action:** Financial Update (Enclosure E-1)

Linda Darling explained that the financial update reflects all of the actual revenue and expenditures for 2014-2015. The June’s projected ending fund balance for 2015-16 is \$2,943,770. This is an increase from May’s projection. The increase in revenue is from: 1) increase in Extended ADMw, and 2) 2014-15 State School Fund Grant estimate.

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Linda reported that she received a revenue forecast last week with a projected increase in projected revenues. She pointed out that there will be a big increase in PERS for the 17-19 Biennium.

- 2. Action:** Authorizing Oregon Savings Growth Plan Resolution 1516-09 (Enclosure E-2)

Linda Darling explained that she has researched the Oregon Savings Growth Plan, which is a way for School District employees to participate under the State of Oregon (through PERS division), in retirement/investment options. It is a 457(b) deferred compensation plan that provides public employees with a way to save for retirement.

Russ McUne and Mike Martin felt that it was a great deal for teachers and pointed out that it is a pre-tax option.

Russ McUne made a motion to approve the Resolution 1516-09 as presented. Mike Martin seconded. The motion carried unanimously.

**OPERATIONS**

- 1. Action:** Approve Selling Property- Resolution of Intention to Sell Surplus Real Property 1516-08 (Enclosure F-1)

Bo Yates handed out a map of surplus property that the District owns. He is recommending that the District sell the property which sits on Crowfoot Road where the old Crowfoot School used to be. He pointed out that there are 12 lots on the property that could be developed. The comps are \$80,000-\$120,000. Bo reported that he has met with the City of Lebanon and it sounds like rezoning the property could be an option. He asked that the Board consider Resolution 1516-08.

Liz Alperin wants to make sure that the money from the selling of the property would go directly to CTE programs.

Mike Martin would like the Board to be transparent and have a public meeting for input and have timelines established for selling the property, however the importance of the CTE program is at the forefront and he would be willing to put it on the market now.

Russ McUne would like to sell the property and use the money this year for the CTE programs.

Bo Yates pointed out that property at this point is a liability for the District as trucks are using the property for a parking lot and garbage is being dumped there.

Jerry Williams made a motion to approve the Resolution 1516-08 Intention to Sell Surplus Real Property as presented. Mike Martin seconded. The motion carried unanimously.

- 2. Discussion:** CEP

Bo Yates reported that the Community Eligibility Program had a 10% increase in Cascades and Green Acres with kids eating. He explained that the District would like to add Pioneer and Riverview to the program for the 2016-2017 school year.

Liz Alperin wondered if the program had a difference in the attendance at Cascades and Green Acres this year. She pointed out that if it had then the cost for the program would be cost neutral.

Bo Yates said that the chronically absent rate did drop at those schools.

The consensus of the Board was to expand and include Riverview and Pioneer next year.

### **CONSENT AGENDA**

- 1. Action:** Approve May 26, 2016 Board Minutes (Enclosure G-1)
- 2. Action:** Approve Hiring Breanna Smith, Nurse, Green Acres School
- 3. Action:** Approve Hiring Eric Speldrich, Elementary Teacher, location to be determined
- 4. Action:** Approve Hiring Sage Randklev, 3<sup>rd</sup> Grade, Lacombe School
- 5. Action:** Approve Hiring Leah Rainey, Physical Ed/Health, Seven Oak Middle School
- 6. Action:** Approve Hiring Craig Trask, Physical Ed/Health, Seven Oak Middle School
- 7. Action:** Approve Transfer Nathan Dickey, Pioneer to Seven Oak, Language Arts
- 8. Action:** Approve Transfer Emily Latimer, Pioneer to Seven Oak, Science
- 9. Action:** Approve Transfer Debi McIntyre, Lebanon High to Seven Oak, Spanish
- 10. Action:** Approve Hiring Sandra Shrum, Special Education, Lebanon High School
- 11. Action:** Approve Hiring Martha Moore, Special Education, Riverview School
- 12. Action:** Approve Hiring Marilyn Mathews, Special Education, Seven Oak Middle School
- 13. Action:** Approve Hiring Andrea Casey, Language Arts, Seven Oak Middle School
- 14. Action:** Approve Hiring Coray Dykes, Counselor, .50FTE, Lacombe School

Liz Alperin asked that a correction to the minutes be made under the “Guidance for Transgender Students” discussion, stating that Liz Alperin said that she “would worry about her children if someone who identifies as being a man is in the same bathroom with women”.

Russ McUne made a motion to approve the Consent Agenda with the correction to the minutes. Mike Martin seconded. The motion carried unanimously.

### **BOARD OF EDUCATION TIME/DISCUSSION**

Richard Borden pointed out that the Board will meet on Thursday, June 16, 2016 at 5:00 p.m. for a Special Board Meeting for the purpose of ratifying the Classified Contract.

The Board will hold the Board Reorganizational Meeting on August 11, 2016 at 6:00 p.m.

### **BOARD COMMUNICATION**

Liz Alperin said that she liked the Senior Graduation Walk, where the seniors went out to their old grade and middle schools and walked through in their caps and gowns.

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**SUPERINTENDENT COMMUNICATION**

Rob Hess reported that Graduation was great. There was a 75% graduation rate this year, with a lot of 5<sup>th</sup> year students coming back to get their diplomas.

Rob reported that Lebanon staff has been invited to an Industrial Visitation Day. This is a great way for staff to be exposed to industries and what they are looking for as they hire employees. This will help teachers prepare students for future job opportunities.

**ADJOURN**

The meeting adjourned at 7:17 p.m.

(Meeting recorded by Kathy Schurr)

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Richard Borden, Board Chair

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Rob Hess, Superintendent