

LEBANON COMMUNITY SCHOOLS
Lebanon, Linn County, Oregon
Special Board/Budget Committee Minutes
February 12, 2015

A Special Board/Budget Committee meeting was held in the Board Room at the District Office on February 12, 2015. Richard Borden, Board Chairperson, called the meeting to order at 7:40 p.m. Those present included:

Richard Borden	Board Member	David Champion	Budget Member
Liz Alperin	Board Member	Terry Deacon	Budget Member
Jerry Williams	Board Member	John Snyder	Budget Member
Russ McUne	Board Member	Macey France	Budget Member
Rob Hess	Superintendent		
Ryan Noss	Assistant Superintendent	Linda Darling	Business Director
Bo Yates	Assistant Superintendent		

Mike Martin and Todd Gestrin were absent.

Information

1. Budget Committee Roles & Responsibility (Booklet Enclosed)

Richard Borden reminded the Budget Committee that at their first official meeting on April 23rd, a Chair and Vice Chair will be elected. He will chair the meetings until then.

Linda Darling pointed out that the Committee received the Budget Committee Handbook in their packets. She asked Committee members to look at the Budget Committee duties and checklist. She explained that at this night's meeting the Committee would be doing due diligence to hear the needs of schools. The Budget process would not begin until the April 23rd meeting.

Richard Borden asked if there were any recommendations to the time and length of the meetings. He recommended the 7:00 starting time with the Board trying to keep their meeting to as close to one hour as possible. Hearing no other recommendations, the meetings will continue to follow the Board meetings with a start time of 7:00 p.m.

Liz Alperin questioned when the Committee could make recommendations to the budget.

Linda Darling and Rob Hess explained that they could only begin making recommendations at the first official Budget Meeting, which is April 23rd, 2015.

Financial Information (Enclosure 2-b)

Linda Darling reported that the 2014-2015 Financial Board Report included in the packet reflects final revenue and expenditures for 2013-2014 along with the budgeted, spent or encumbered, and projected amounts for 2014-2015. The projected Ending Fund Balance for 2014-2015 is \$2,910,000.

Linda Darling pointed out that the Governor's budget and Co-Chair budget are always moving pieces. She explained that the State Income Tax "Kicker" could come into play this year, but the State will not know

until late May early June. She reminded the Budget Committee that, by law, a budget has to be approved by the end of June.

Linda Darling explained that the school Districts are funded on ADMr. The District should receive the first State Revenue Forecast estimate the first part of March.

School Reports (Enclosure 2-c)

Rob Hess explained that all eight schools were asked the same three questions to help provide the Budget Committee with information. The feedback from the schools are in enclosure 2-c. Most of the administrators are at this meeting should the Committee have additional questions.

Rob explained that most schools expressed a need for school counselors. The District does have a contract with Linn County Mental Health for a therapist to work with students at school, but the therapist has a different role than a school counselor.

Linda Darling pointed out that the therapist would be paid by the parent's private insurance or the Oregon Health Plan.

Ryan Noss pointed out that in the past the District has contracted with the ESD for a Behavior Specialist, but this year the District used more counselors. The District does have a Family Support Liaison through the ESD. The District has also trained Instructional Assistants to help deescalate students.

The Committee discussed extra classes and after school clubs that offer students more choices and opportunities. They discussed how those are funded.

The Committee discussed AVID and additional schools becoming AVID schools. Training of staff to be an AVID school would be a cost that would need to be budgeted.

The Committee discussed textbook adoption. English/Language Arts will be the next adoption.

The Committee discussed funding for Instructional Assistants.

Support for 8th grade Algebra was discussed.

Bo Yates spoke briefly regarding the boiler at Cascades School.

Request for Information

The Committee was reminded that if information is sought from a district staff member by a Committee member, and it will take longer than 30 minutes of staff time to retrieve it, then it must go to a vote of the Budget Committee.

Information request to be brought to the first budget meeting is:

- 1) How Title Funds were spent this year.

Budget Committee Meeting Dates

April 9, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting/Operation Presentation
April 23, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #1
May 14, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #2
May 28, 2015	7:00 p.m./District Office Board Room	Budget Committee Meeting #3
June 11, 2015	6:00 p.m./District Office Board Room	Public Budget Hearing & Special Board Meeting

Adjournment

The meeting adjourned at 8:39 p.m.

(Recorded by Kathy Schurr)

Rob Hess, Superintendent

Richard Borden, Board Chair