



**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
MAY 19, 2022, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

**DISTRICT GOALS: Improve Student Achievement, K-3 Literacy, On-Time Graduation**

**MEETING AGENDA**

**1. WELCOME**

- A. Call to Order
- B. Flag Salute

**2. PUBLIC COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers shall identify themselves and state their name before speaking. Speakers are asked to provide their name, address and telephone number on the Speaker's Sign-in Sheet. Each speaker may address the Board for three minutes.

**3. AUDIT RESULTS APPROVAL, pg. 4**

**Action: Approval Requested**

**4. RESOLUTION NO. 2122-7 FOR TRANSFER OF FUNDS, pg.114**

**Action: Approval Requested**

**Action: Informational**

**5. BOND UPDATE**

**Action: Informational**

**6. SUMMER SCHOOL UPDATE**

**Action: Approval Requested**

**7. SUPERINTENDENT'S CONTRACT**

**Action: Approval Requested**

**8. ASSISTANT SUPERINTENDENT'S CONTRACT**

**Action: Approval Requested**

**9. CONSENT AGENDA**

A. April 14, 2022 Board Meeting Minutes, pg. 116

B. Hiring:

NAME	POSITION	FTE	START DATE	END DATE
<b>TEMPORARY</b>				
Kyler Murphy	Behavior Support Specialist – Hamilton Creek School	1.0	4/11/2022	6/15/2022
<b>NEW HIRES 2022-23</b>				
Jennifer Baugh	Elementary Teacher – Cascades School	1.0	8/29/2022	
Stephen Canfield	Elementary Teacher – Green Acres	1.0	8/29/2022	
Valerie Duncan	Elementary Art Teacher	1.0	8/29/2022	
Sarah Fountain	Elementary Teacher – Riverview School	1.0	8/29/2022	

Julie Henry	Special Education Teacher/TOSA – District Office	1.0	8/29/2022	
Jessica Laidlaw	Elementary Teacher – Pioneer	1.0	8/29/2022	
Kirsten Marin	Elementary Roving Teacher – Riverview	1.0	8/29/2022	
Jesse Pratt	PE/Health Teacher – Seven Oak	1.0	8/29/2022	
<b>ADMINISTRATOR</b>				
Emily Canfield	Principal – Hamilton Creek School	1.0	4/4/2022	

C. Policy Updates – First Reading, pg. 121

CODE	TITLE
JHCD/JHCDA	Medications
JHCD/JHCDA-AR	Medications

**10. DEPARTMENT REPORTS**

**Action: Informational**

- A. Operations
- B. Human Resources
- C. Finance, pg. 136

**11. COMMUNICATION**

**Action: Informational**

- A. Board
- B. Superintendent, pg. 144

**12. AUDIENCE COMMENTS**

The Lebanon Community School District Board of Directors welcomes you to our regular meeting. It is the Board's goal to hold an effective and efficient meeting to conduct the business of the District. In keeping with this goal, the Board provides a place for Audience Comments on each of its regular agendas. This is a time when you can provide statements or ask questions. The Board allows three minutes for each speaker. The language below discusses the Public Meetings Law and public participation in such meetings.

*"The Public Meetings Law is a public attendance law, not a public participation law. Under the Public Meetings Law, governing body meetings are open to the public except as otherwise provided by law. ORS 192.630 The right of public attendance guaranteed by the Public Meetings Law does not include the right to participate by public testimony or comment.*

*"Other statutes, rules, charters, ordinances, and bylaws outside the Public Meetings Law may require governing bodies to hear public testimony or comment on certain matters. But in the absence of such a requirement, a governing body may conduct a meeting without any public participation. Governing bodies voluntarily may allow limited public participation at their meetings."*

**Oregon Attorney General's Administrative Law Manual and Uniform and Model Rules of Procedure under the Administrative Procedures Act. Hardy Myers, Attorney General, March 27, 2000.**

### **13. ADJOURNMENT**

Upcoming meeting dates:

May 26, 2022 – Budget Committee Meeting at 6:00 PM

June 9, 2022 – Budget Hearing and Regular Meeting at 6:00 PM

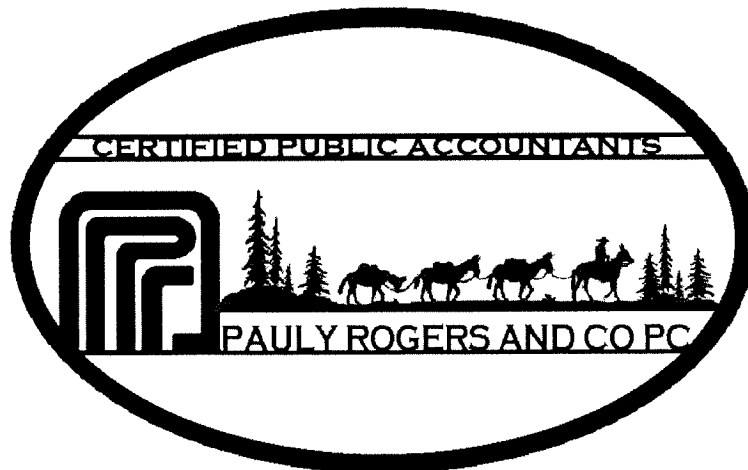
July 14, 2022 – Reorganizational Meeting at 6:00 PM

# *Agenda Item 3*

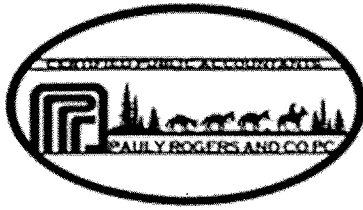
*Audit Results*

**LEBANON SCHOOL DISTRICT**  
**LEBANON, OREGON**

**COMMUNICATION TO THE GOVERNING BODY**  
**FOR THE YEAR ENDED JUNE 30, 2021**



**12700 SW 72<sup>nd</sup> Ave.**  
**Tigard, OR 97223**



PAULY, ROGERS AND CO., P.C.  
12700 SW 72<sup>nd</sup> Ave. ♦ Tigard, OR 97223  
(503) 620-2632 ♦ (503) 684-7523 FAX  
www.paulyrogersandcpcpas.com

December 28, 2021

To the Board of Directors  
Lebanon Community School District No. 9  
Linn County, Oregon

We have audited the basic financial statements of the governmental activities, business-type activities, and each major fund of Lebanon Community School District (the District) for the year ended June 30, 2021. Professional standards require that we provide you with information about our responsibilities under generally accepted auditing standards and *Government Auditing Standards and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance)*, as well as certain information related to the planned scope and timing of our audit. Professional standards also require that we communicate to you the following information related to our audit.

### **Purpose of the Audit**

Our audit was conducted using sampling, inquiries and analytical work to opine on the fair presentation of the basic financial statements and compliance with:

- generally accepted accounting principles and auditing standards
- the Oregon Municipal Audit Law and the related administrative rules
- federal, state and other agency rules and regulations related to expenditures of federal awards

### **Our Responsibility under U.S. Generally Accepted Auditing Standards and the Uniform Guidance**

As stated in our engagement letter, our responsibility, as described by professional standards, is to express opinions about whether the basic financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the basic financial statements does not relieve you or management of your responsibilities. Our engagement letter details our nonaudit services we provide; these services do not constitute an audit under Government Auditing Standards.

In planning and performing our audit, we considered internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the basic financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with the Uniform Guidance.

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of the basic financial statement amounts. However, providing an opinion on compliance with those provisions is not an objective of our audit. Also in accordance with the Uniform Guidance, we examined, on a test basis, evidence about compliance with the types of compliance requirements described in the OMB's Compliance Supplement applicable to each of the major federal programs for the purpose of expressing an opinion on compliance with those requirements. While our audit provided a reasonable basis for our opinion, it does not provide a legal determination on compliance with those requirements.

### **Planned Scope and Timing of the Audit**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the basic financial statements; therefore, our audit involved judgment about the number of transactions examined and the areas to be tested.

Our audit included obtaining an understanding of the District and its environment, including internal control, sufficient to assess the risks of material misstatement of the basic financial statements and to design the nature, timing, and extent of further audit procedures. Material misstatements may result from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the District or to acts by management or employees acting on behalf of the District. We also communicated any internal control related matters that are required to be communicated under professional standards.

### **Results of Audit**

1. Audit opinion letter – an unmodified opinion on the basic financial statements has been issued. This means we have given a “clean” opinion with no reservations.
2. State minimum standards – We found no exceptions or issues requiring comment except as noted on page 57.
3. Federal Awards - We found no issues of non-compliance and no questioned costs. We have responsibility to review these programs and give our opinion on the schedule of expenditures of federal awards, and tests of the internal control system, compliance with laws and regulations, and general and specific requirements mandated by the various awards.
4. Management letter – No separate management letter was issued.

### **Significant Audit Findings**

#### *Qualitative Aspects of Accounting Practices*

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used are described in Note 1 to the basic financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ended June 30, 2021. We noted no transactions entered into during the year for which there is a lack of authoritative guidance or consensus. All significant transactions have been recognized in the basic financial statements in the proper period.

Accounting estimates are an integral part of the basic financial statements prepared by management and are based on management’s knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the basic financial statements and because of the possibility that future events affecting them may differ significantly from those expected. The most sensitive estimates affecting the basic financial statements were management’s estimates of receivables, net PERS pension liability and deferrals, RHIA asset and deferrals, post-employment benefits for stipends and deferrals, capital asset depreciation, and the fair market value of investments, which are based on estimated collectability of receivables, actuarial assumptions, useful lives of assets, and future market values or significant observable inputs. We evaluated the key factors and assumptions used to develop these estimates in determining that they are reasonable in relation to the basic financial statements taken as a whole.

Certain financial statement disclosures are particularly sensitive because of their significance to financial statement users. The disclosures in the basic financial statements are neutral, consistent, and clear.

Pauly, Rogers and Co., P.C.

#### *Difficulties Encountered in Performing the Audit*

We encountered no difficulties in dealing with management in performing and completing our audit.

#### *Corrected and Uncorrected Misstatements*

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are clearly trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements or determined that their effects are immaterial. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, taken as a whole. There were immaterial uncorrected misstatements noted during the audit which were discussed with management.

#### *Disagreements with Management*

For purposes of this letter, a disagreement with management is a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the basic financial statements or the auditors' report. We are pleased to report that no such disagreements arose during the course of our audit.

#### *Management Representations*

We have requested certain representations from management that are included in the management representation letter.

#### *Management Consultations with Other Independent Accountants*

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the basic financial statements or a determination of the type of auditors' opinion that may be expressed on those basic statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

#### *Other Audit Findings or Issues*

We generally discuss a variety of matters, including the application of accounting principles and auditing standards with management each year prior to our retention as the auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

#### *Required Supplementary Information*

We applied certain limited procedures to the required supplementary information that supplements the basic financial statements. Our procedures consisted of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We did not audit the required supplementary information and do not express an opinion or provide any assurance on it except for the budgetary statements included as required supplementary information.

#### *Supplementary Information*

We were engaged to report on the supplementary information and Schedule of Expenditures of Federal Awards, which accompany the basic financial statements but are not required supplementary information. With respect to this supplementary information, we made certain inquiries of management and evaluated the form, content, and

methods of preparing the information to determine that the information complies with accounting principles generally accepted in the United States of America, the method of preparing it has not changed from the prior period, and the information is appropriate and complete in relation to our audit of the basic financial statements. We compared and reconciled the supplementary information to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves.

#### *Other Information*

We were not engaged to report on the other information, as listed in the table of contents, or the board list, located before the table of contents, which accompany the basic financial statements but are not required supplementary information. Such information had not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on them.

#### **Other Matters – Future Accounting and Auditing Issues**

In order to keep you aware of new auditing standards issued by the American Institute of Certified Public Accounts and accounting statements issued by the Governmental Accounting Standards Board (GASB), we have prepared the following summary of the more significant upcoming issues:

##### **GASB 87 – LEASES**

This Statement is effective for fiscal years beginning after June 15, 2021, as extended by GASB 95. The primary objective of this Statement is to better meet the information needs of financial statement users by improving accounting and financial reporting for leases by governments. This Statement increases the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows of resources or outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use an underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

##### **GASB 89 – ACCOUNTING FOR INTEREST COST INCURRED BEFORE THE END OF A CONSTRUCTION PERIOD**

This Statement is effective for fiscal years beginning after December 15, 2020, as extended by GASB 95. The objectives of this Statement are to enhance the relevance and comparability of information about capital assets and the cost of borrowing for a reporting period and to simplify accounting for interest cost incurred before the end of a construction period. This Statement establishes accounting requirements for interest cost incurred before the end of a construction period. Such interest cost includes all interest that previously was accounted for in accordance with the requirements of paragraphs 5-22 of Statement No. 62, Codification of Accounting and Financial Reporting Guidance Contained in Pre-November 30, 1989 FASB and AICPA Pronouncements, which are superseded by this Statement. This Statement requires that interest cost incurred before the end of a construction period be recognized as an expense in the period in which the cost is incurred for financial statements prepared using the economic resources measurement focus. As a result, interest cost incurred before the end of a construction period will not be included in the historical cost of a capital asset reported in a business-type activity or enterprise fund. This Statement also reiterates that in financial statements prepared using the current financial resources measurement focus, interest cost incurred before the end of a construction period should be recognized as an expenditure on a basis consistent with governmental fund accounting principles.

**GASB 91 – CONDUIT DEBT OBLIGATIONS**

This Statement is effective for fiscal years beginning after December 15, 2021, as extended by GASB 95. The primary objectives of this Statement are to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This Statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures.

**Best Practices – Not Significant Deficiencies**


1. Fidelity Insurance Coverage

In reviewing fidelity (employee honesty) insurance coverage we found that the District often carries cash and investment balances in excess of the insurance coverage amount. We recommend that the Board examine this exposure risk and make a determination as to the amount of insurance coverage they feel is prudent in regard to their oversight.

2. Governing Body Monitoring

An integral part of internal controls is the monitoring of financial activities by those charged with governance (the Board). This can be accomplished by asking specifically designed questions to senior staff, by reviewing basic financial statements and projections and by comparing financial results to pre-established benchmarks. While the Board participates in the budget adoption process and receives staff prepared basic financial statements, these only partially fulfill the monitoring function. We recommend that the Board articulate their monitoring practices and record in the minutes when those activities occur.

This information is intended solely for the information and use of the Board of Directors and management and is not intended to be and should not be used by anyone other than these specified parties.

  
ROY R. ROGERS, CPA  
PAULY, ROGERS AND CO., P.C.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**FINANCIAL REPORT**  
**For the Year Ended June 30, 2021**



**12700 SW 72<sup>nd</sup> Ave.**  
**Tigard, OR 97223**

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**BOARD OF DIRECTORS 2020-21**

Tom Oliver, Chair	June 30, 2025
Tammy Schilling	June 30, 2023
Mike Martin, Vice Chair	June 30, 2025
Richard Borden	June 30, 2023
Todd Gestrin	June 30, 2025

**ADMINISTRATION**

Bo Yates, Superintendent  
Will Lewis, Business Director

Board members receive mail at the District address listed below.

Lebanon Community School District No. 9  
485 South 5th Street  
Lebanon, Oregon 97355

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**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

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**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

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December 28, 2021

## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
Lebanon Community School District No. 9  
Linn County, Oregon

### **Report on the Basic Financial Statements**

We have audited the accompanying basic financial statements of the governmental activities, business-type activities, each major fund and cash flows where applicable of the Lebanon Community School District, (the District), as of and for the year ended June 30, 2021, and the related notes to the basic financial statements, which collectively comprise the basic financial statements as listed in the table of contents.

### **Management's Responsibility for the Basic Financial Statements**

Management is responsible for the preparation and fair presentation of these basic financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express opinions on these basic financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the basic financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the basic financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the preparation and fair presentation of the basic financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the basic financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

## Opinions

In our opinion, except for the effects of not providing an actuarially determined liability for other postemployment benefits as described in the preceding paragraph, the basic financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, and each major fund of Lebanon Community School District No. 9 as of June 30, 2021, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

## Other Matters

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the required supplemental information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion nor provide any assurance on the schedules of net pension liability and contributions for PERS, the schedules of net OPEB asset and contributions for RHIA, the schedule of funding progress and contributions for OPEB Healthcare, schedules of net OPEB liability for Stipends, or the management's discussion and analysis because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance on them.

The budgetary comparison schedules presented as Required Supplementary Information, as listed in the table of contents, have been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures including comparing and reconciling such information directly to the underlying accounting records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and in our opinion are fairly stated in all material respects in relation to the basic financial statements taken as a whole.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the basic financial statements that collectively comprise the basic financial statements. The supplementary information, as listed in the table of contents, is presented for purposes of additional analysis and is not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. Code of Federal Regulations (CRF) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, and is not a required part of the basic financial statements. The supplementary information, and the schedule of expenditures of federal awards are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary information and the schedule of expenditures of federal awards are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

### *Other Information*

The listing of board members containing their term expiration dates, located before the table of contents, and the other information, as listed in the table of contents, have not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

### **Reports on Other Legal and Regulatory Requirements**

In accordance with *Government Auditing Standards*, we have also issued our reports dated December 28, 2021 on our consideration of the internal control over financial reporting and on our tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of the reports are to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. The reports are an integral part of an audit performed in accordance with *Government Auditing Standards* in considering internal control over financial reporting and compliance.

In accordance with Minimum Standards for Audits of Oregon Municipal Corporations, we have issued our report dated December 28, 2021, on our consideration of compliance with certain provisions of laws and regulations, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules. The purpose of that report is to describe the scope of our testing of compliance and the results of that testing and not to provide an opinion on compliance.



ROY R. ROGERS, CPA  
PAULY, ROGERS AND CO., P.C.

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## LEBANON COMMUNITY SCHOOL DISTRICT MANAGEMENT'S DISCUSSION AND ANALYSIS

As management of the Lebanon Community School District, we submit this narrative overview and analysis of the financial activities of the district for the fiscal year ended June 30, 2021. The intent of this discussion and analysis is to look at the District's financial performance as a whole; we encourage readers to consider the information presented here in conjunction with the financial statements and notes to the basic financial statements to enhance their understanding of the districts' financial performance.

### FINANCIAL HIGHLIGHTS

- At June 30, 2021, the District's total governmental fund balances equaled \$10,996,583.
- The General Fund had an ending balance of \$6,205,654.

### OVERVIEW OF THE FINANCIAL STATEMENTS

This annual report consists of a series of financial statements that show information for the district as a whole, its funds, and its fiduciary responsibilities. The Statement of Net Position and the Statement of Activities provides information about the activities of the District and presents a longer-term view of the District's finances. Our fund financial statements are included later in the financial report. The governmental activities statements tell how we financed our services in the short-term as well as what remains for future spending. Fund statements also may provide insight into the District's overall financial health. Fund financial statements report the District's operations in more detail than the government-wide financial statements by providing information about the District's major funds, including the general fund and the debt service fund.

### GOVERNMENT-WIDE FINANCIAL STATEMENTS

The government-wide financial statements present information on the District's finances in a manner similar to private sector companies. One of the most important questions asked about the District is, "Is the District better off or worse off financially as a result of the year's activities." The Statement of Net Position and Statement of Activities report information on the District as a whole and its activities in a way that helps answer this question. We prepared these statements to include all assets and liabilities using the accrual basis of accounting. All current year revenues and expenses are taken into account regardless of when cash is received or paid.

The Statement of Net Position focuses on resources available for future operations. In simple terms, this statement presents a snapshot view of what the District owns (assets), what it owes (liabilities), and the net difference between the two reported as net position. Capital assets and long-term liabilities are shown in the Statement of Net Position. Over time increases or decreases in net position may serve as a useful indication of whether the District's financial position is improving or deteriorating. To assess the overall health of the district you need to consider additional nonfinancial factors such as the property tax base, current property tax laws, student enrollment growth and facility conditions.

The Statement of Activities shows revenues, expenses, and the change in net position for the District as a whole. Revenues and expenses attributable to specific functions are segregated from general revenues, to display the extent to which general revenues support each function. This statement presents information showing how the District's net position changed during the most recent fiscal year.

### FUND FINANCIAL STATEMENTS

Governmental funds account for the same functions as reported as governmental activities in the government-wide financial statements. The governmental fund reporting focuses on how money flows in and out of funds and the balances left at year end that are available for spending. They are reported using the accounting method called "modified accrual" accounting, which measures cash and all other financial assets that can readily be converted to cash. This information is

essential for preparation of and compliance with annual budgets. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in reconciliations following the governmental funds statements. The notes to the financial statements provide additional information that is essential to a complete understanding of the data provided in the financial statements.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

**Statement of Net Position:** Total assets, liabilities and net position as of June 30, 2020 and June 30, 2021 are as follows (details on page 1):

	Statement of Net Position			
	2021	2020	Change	%
<b>Assets</b>				
Current and other assets	\$ 18,962,241	\$ 10,428,521	\$ 8,533,720	81.8%
Pension/OPEB Related Deferred Outflows	21,624,632	20,049,925	1,574,707	7.9%
Capital assets, (net)	33,914,068	34,721,000	(806,932)	-2.3%
Total assets and deferrals	74,500,941	65,199,446	9,301,495	14.3%
<b>Liabilities</b>				
Current Liabilities	7,013,012	3,644,301	3,368,711	92.4%
Pension/OPEB Related Deferred Inflows	2,177,452	3,964,116	(1,786,664)	-45.1%
Long-term Liabilities	89,613,404	81,547,076	8,066,328	9.9%
Total liabilities	98,803,868	89,155,493	9,648,375	10.8%
<b>Net position</b>				
Net investment in capital assets, net of related debt	(54,397)	(1,837,226)	1,782,829	-97.0%
Net position: restricted	7,141,536	6,210,725	930,811	15.0%
Net position: unrestricted	(31,390,066)	(28,329,546)	(3,060,520)	10.8%
Total net position	\$ (24,302,927)	\$ (23,956,047)	\$ (346,880)	1.4%

**Statement of Activities:** The district's revenues and expenses for fiscal year 2020-2021, as compared to fiscal year 2019-2020 are as follows (details on page 2):

	Statement of Activities			
	2021	2020	Change	%
<b>Program revenues</b>				
Charges for services	\$ 1,125	\$ 199,698	\$ (198,573)	-99.4%
Operating grants and contributions	9,005,055	5,726,797	3,278,258	57.2%
Total program revenues	\$ 9,006,180	\$ 5,926,495	\$ 3,079,685	52.0%
<b>General revenues</b>				
Property taxes	15,181,575	14,290,206	891,369	6.2%
State Revenue Sharing	32,487,296	31,161,848	1,325,448	4.3%
Miscellaneous	1,389,825	2,035,588	(645,763)	-31.7%
Total general revenues	\$ 49,058,696	\$ 47,487,642	\$ 1,571,054	3.3%
Total revenues	\$ 58,064,876	\$ 53,414,137	\$ 4,650,739	8.7%
<b>Expenses</b>				
Instruction	34,803,711	32,063,432	2,740,279	8.5%
Support services	19,988,155	18,433,526	1,554,629	8.4%
Enterprise and community services	2,144,590	2,102,567	42,023	2.0%
Interest on Long-Term Debt	1,475,300	1,765,594	(290,294)	-16.4%
Total Expenses	\$ 58,411,756	\$ 54,365,119	\$ 4,046,637	7.4%
Change in net position	(346,880)	(950,982)	604,102	-63.5%
Beginning Net Position	(23,956,047)	(23,005,065)	(950,982)	4.1%
Ending Net Position	\$ (24,302,927)	\$ (23,956,047)	\$ (346,880)	1.4%

As stated earlier, net position over time may serve as a useful indicator of a government's financial position. As of June 30, 2021, the district's net position changed by \$346,880. The primary reason for this is the Net Pension Liability increase is related to the Districts proportional share of the of Oregon PERS systemwide liability in effect at the measurement date in accordance with GASB 68. For purposes of government-wide financial statements, this year to year adjustment amount is allocated to expenditures in each fiscal year. This adjustment is due to changes in total pension liability and changes in total pension asset and the fair value of pension plan net position available to pay pension benefits and does not reflect actual cash expenditures for the audit year.

## FUND FINANCIAL ANALYSIS

The focus of the governmental funds is to provide information on near-term inflows, outflows, and balances of expendable resources. Unreserved fund balance measures the District's net resources available for appropriation in the next fiscal year. As of June 30, 2021, total fund balance of the governmental funds was \$10,996,583. These amounts are available to use, in accordance with applicable restrictions for district expenditures.

Summary of Ending Fund Balances for 2020 and 2021 are as follows (details on page 5):

	<u>6/30/2021</u>	<u>6/30/2020</u>
General Fund	\$ 6,205,654	\$ 4,063,207
Other Governmental Funds	4,579,543	3,769,948
Debt Service Fund	211,386	256,195
	<u>\$ 10,996,583</u>	<u>\$ 8,089,350</u>

## CAPITAL ASSETS

Capital assets are those items that have an initial, individual cost of \$5,000 or more. Total capital assets were valued as follows on June 30, 2020 and June 30, 2021 (details on page 19):

	<u>6/30/2021</u>	<u>6/30/2020</u>
Land and Land Improvements	\$ 1,411,570	\$1,411,570
Buildings	93,990,404	93,940,389
Equipment	8,292,262	7,966,930
Construction in Progress	-	-
Accumulated Depreciation	<u>(69,780,168)</u>	<u>(68,597,889)</u>
	<u>\$ 33,914,068</u>	<u>\$ 34,721,000</u>

At June 30, 2021 the District had \$33,914,068 invested in a broad range of capital assets, including land, buildings, and equipment.

## DEBT ADMINISTRATION

Please see the Notes to the Basic Financial Statements (details on page 20) for debt maturity details. The district issued refunding bonds in December 2019 for the purpose of refunding its 2011 general obligation bonds in June 2021 at lower interest rates.

The district currently maintains an "A+" long-term rating from Standard & Poor's for general obligation debt due to participation in the Oregon School Bond Guarantee Program and an underlying rating of "A+".

## OTHER LONG TERM OBLIGATIONS

Beginning on page 20 of this document, the District's participation in the Oregon PERS plan is described and associated adjustments to assets and liabilities related to the plan are reported in the government-wide analysis reports on pages 1 through 4 as required by GASB 68. The District's liability for the present value of projected future postemployment benefits is described beginning on page 38 under Required Supplementary Information. An actuarial study of Postemployment Benefits Other Than Pensions is completed every two years.

## REQUESTS FOR INFORMATION

This financial report is designed to provide our stakeholders, investors and creditors with an overview of the District's finances. If you have any questions about this report or need any clarification of information please contact the Business Office at Lebanon Community School District #9, 485 S. 5<sup>th</sup> Street, Lebanon, Oregon 97355.

Respectfully submitted,

William H. Lewis III  
Business Director

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## **BASIC FINANCIAL STATEMENTS**

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**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**STATEMENT OF NET POSITION**  
**June 30, 2021**

	<b>Governmental Activities</b>	<b>Business-Type Activities</b>	<b>Total Primary Government</b>
<b>ASSETS:</b>			
Cash and Investments	\$ 11,078,376	\$ 5,235	\$ 11,083,611
Receivables:			
Accounts and Grants	4,284,369	-	4,284,369
Property Taxes	635,002	-	635,002
Inventory	18,326	572,000	590,326
Net OPEB RHIA Asset	734,231	-	734,231
Capital Assets - Nondepreciable	1,411,570	-	1,411,570
Capital Assets - Depreciable, Net of Depreciation	32,502,498	-	32,502,498
<b>Total Assets</b>	<b>50,664,372</b>	<b>577,235</b>	<b>51,241,607</b>
<b>DEFERRED OUTFLOWS OF RESOURCES:</b>			
Deferred Outflows Related to Debt Refunding	1,634,702	-	1,634,702
OPEB Related Outflows - RHIA	81,652	-	81,652
Pension Related Outflows - PERS	21,542,980	-	21,542,980
Total Deferred Outflows	23,259,334	-	23,259,334
<b>Total Assets and Related Deferrals</b>	<b>73,923,706</b>	<b>577,235</b>	<b>74,500,941</b>
<b>LIABILITIES:</b>			
Current Liabilities:			
Accounts Payable	939,200	2,046	941,246
Accrued Salaries and Benefits	3,264,781	-	3,264,781
Interest Payable	56,985	-	56,985
Long-Term Liabilities Due within one year	2,750,000	-	2,750,000
Non Current Liabilities:			
Long-Term Liabilities Due in more than one year	31,540,000	-	31,540,000
Bond Premium	1,313,167	-	1,313,167
Compensated Absences	187,592	-	187,592
Net Pension Liability - PERS	55,989,795	-	55,989,795
OPEB - Stipend	396,000	-	396,000
OPEB - Health Care	186,850	-	186,850
<b>Total Liabilities</b>	<b>96,624,370</b>	<b>2,046</b>	<b>96,626,416</b>
<b>DEFERRED INFLOWS OF RESOURCES:</b>			
OPEB Related Inflows - RHIA	282,755	-	282,755
Pension Related Inflows - PERS	1,894,697	-	1,894,697
Total Deferred Inflows	2,177,452	-	2,177,452
<b>Total Liabilities and Related Deferrals</b>	<b>98,801,822</b>	<b>2,046</b>	<b>98,803,868</b>
<b>NET POSITION:</b>			
Net Investment in Capital Assets	(54,397)	-	(54,397)
Restricted for:			
Deferred Outflows Related to Debt Refunding	1,634,702	-	1,634,702
OPEB - RHIA Asset	734,231	-	734,231
Grants, Food Service & Student Activities	4,561,217	-	4,561,217
Debt Service	211,386	-	211,386
Unrestricted	(31,965,255)	575,189	(31,390,066)
<b>Total Net Position</b>	<b>\$ (24,878,116)</b>	<b>\$ 575,189</b>	<b>\$ (24,302,927)</b>

See accompanying notes to the basic financial statements.

LEBANON COMMUNITY SCHOOL DISTRICT NO. 9

LEBANON, OREGON

STATEMENT OF ACTIVITIES

For the Year Ended June 30, 2021

Functions/Programs	Expense	Net (Expense) Revenue and Changes in Net Position					
		Program Revenues		Primary Government			Totals
		Charges for Services	Operating Grants and Contributions	Governmental Activities	Business-Type Activities		
<b>Governmental Activities:</b>							
Instruction	\$ 34,803,711	\$ -	\$ 4,738,999	\$ (30,064,712)	\$ -		\$ (30,064,712)
Support Services	19,988,155	-	2,534,589	(17,453,566)	-		(17,453,566)
Community Services	2,144,590	1,125	1,731,467	(411,998)	-		(411,998)
Interest on Long-Term Debt	1,475,300	-	-	(1,475,300)	-		(1,475,300)
Total Governmental Activities	<u>\$ 58,411,756</u>	<u>\$ 1,125</u>	<u>\$ 9,005,055</u>	<u>(49,405,576)</u>	<u>-</u>		<u>(49,405,576)</u>
<b>GENERAL REVENUES:</b>							
Property Taxes, Levied for Operations				11,269,487	-		11,269,487
Property Taxes, Levied for Debt Service				3,912,088	-		3,912,088
State Sources				32,487,296	-		32,487,296
Other Local Sources				607,680	9,000		616,680
Other Intermediate Sources				333,112	-		333,112
Investment Earnings				139,594	-		139,594
Debt Subsidy Rebate				45,880	-		45,880
Total General Revenues				<u>48,795,137</u>	<u>9,000</u>		<u>48,804,137</u>
Transfers				(93,000)	93,000		-
Gain (Loss) on Disposal of Assets				8,975	245,584		254,559
Changes in Net Position				(694,464)	347,584		(346,880)
Net Position - Beginning				<u>(24,183,652)</u>	<u>227,605</u>		<u>(23,956,047)</u>
Net Position - Ending				<u>\$ (24,878,116)</u>	<u>\$ 575,189</u>		<u>\$ (24,302,927)</u>

See accompanying notes to the basic financial statements.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**BALANCE SHEET - GOVERNMENTAL FUNDS**  
**June 30, 2021**

	GENERAL FUND	SPECIAL GRANTS AND REVENUES FUND	DEBT SERVICE GO BOND FUND	CAPITAL PROJECTS FUND	TOTAL GOVERNMENTAL FUNDS
<b>ASSETS:</b>					
Cash and Investments	\$ 9,390,625	\$ 1,243,486	\$ 192,439	\$ -	\$ 10,826,550
Inventory	-	18,326	-	-	18,326
Due from Other Funds	92,930	51,707	-	-	144,637
Receivables					
Accounts and Grants	146,787	242,950	4	-	389,741
Property Taxes	466,289	-	168,713	-	635,002
Intergovernmental Accounts	13,422	3,573,894	-	307,312	3,894,628
 Total Assets	 <b>\$ 10,110,053</b>	 <b>\$ 5,130,363</b>	 <b>\$ 361,156</b>	 <b>\$ 307,312</b>	 <b>\$ 15,908,884</b>
<b>LIABILITIES, DEFERRED INFLOWS OF RESOURCES AND FUND BALANCES:</b>					
Liabilities:					
Accounts Payable	\$ 173,998	\$ 550,820	\$ -	\$ 214,382	\$ 939,200
Accrued Salaries and Benefits	3,264,781	-	-	-	3,264,781
Due To Other Funds	51,707	-	-	92,930	144,637
 Total Liabilities	 <b>3,490,486</b>	 <b>550,820</b>	 <b>-</b>	 <b>307,312</b>	 <b>4,348,618</b>
Deferred Inflows of Resources:					
Unavailable Revenue - Property Taxes	413,913	-	149,770	-	563,683
Fund Balances (Deficit):					
Non-spendable	-	18,326	-	-	18,326
Restricted for:					
Grants, Food Service & Student Activities	-	4,561,217	-	-	4,561,217
Debt Service	-	-	211,386	-	211,386
Unassigned	6,205,654	-	-	-	6,205,654
 Total Fund Balances (Deficit)	 <b>6,205,654</b>	 <b>4,579,543</b>	 <b>211,386</b>	 <b>-</b>	 <b>10,996,583</b>
 Total Liabilities, Deferred Inflows of Resources and Fund Balances	 <b>\$ 10,110,053</b>	 <b>\$ 5,130,363</b>	 <b>\$ 361,156</b>	 <b>\$ 307,312</b>	 <b>\$ 15,908,884</b>

See accompanying notes to the basic financial statements.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**Reconciliation of the Governmental Funds**  
**Balance Sheet to the Statement of Net Position**  
**June 30, 2021**

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<b>TOTAL FUND BALANCES-GOVERNMENTAL FUNDS</b>			<b>\$ 10,996,583</b>
Capital assets are not financial resources and therefore are not reported in the governmental funds.			
	Cost	\$103,694,236	
	Accumulated Depreciation	<u>(69,780,168)</u>	33,914,068
Deferred outflows of resources for debt refunding charges are not reported in the governmental funds			1,634,702
The Net Pension Asset is the difference between the total pension liability and the assets set aside to pay benefits earned to past and current employees and beneficiaries.			
	Net Pension Liability - PERS	(55,989,795)	
	OPEB Liability - Stipend	(396,000)	
	OPEB Liability - Health Insurance	(186,850)	
	OPEB Asset - RHIA	<u>734,231</u>	(55,838,414)
Deferred Inflows and Outflows of resources related to the pension plan include differences between expected and actual experience, changes of assumptions, differences between projected and actual earnings, and contributions subsequent to the measurement date.			
	Net Pension Related Deferrals		
	Deferred Inflows - PERS	(1,894,697)	
	Deferred Inflows - RHIA	(282,755)	
	Deferred Outflows - RHIA	81,652	
	Deferred Outflows - PERS	<u>21,542,980</u>	19,447,180
Long-term liabilities applicable to the District's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities. Interest on long-term debt is not accrued in the governmental funds, but rather is recognized as an expenditure when due.			
	Long term Liabilities:		
	Bond Interest Payable	(56,985)	
	Bond Premium	(1,313,167)	
	Compensated Absences	(187,592)	
	General Obligation Bonds Payable	<u>(34,290,000)</u>	(35,847,744)
The internal service fund is used by management to charge the costs of unemployment insurance premiums to individual funds. The assets and liabilities of the internal service fund are included in governmental activities in the statement of net position.			251,826
A portion of the District's property taxes are collected after year-end but are not available soon enough to pay for the current year's operations, and therefore are not reported as revenue in the governmental funds.			
	Unavailable Revenue Related To Property Taxes.		<u>563,683</u>
<b>TOTAL NET POSITION</b>			<b>\$ <u>(24,878,116)</u></b>

See accompanying notes to the basic financial statements.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES**  
**GOVERNMENTAL FUNDS**  
**For the Year Ended June 30, 2021**

	GENERAL FUND	SPECIAL GRANTS AND REVENUES FUND	DEBT SERVICE FUND	CAPITAL PROJECTS FUND	TOTAL GOVERNMENTAL FUNDS
<b>REVENUES:</b>					
Local Sources	\$ 11,810,659	\$ 417,517	\$ 3,929,611	\$ -	\$ 16,157,787
Intermediate Sources	234,017	99,095	-	-	333,112
State Sources	32,649,983	2,347,970	-	414,133	35,412,086
Federal Sources	198,652	5,699,533	-	-	5,898,185
<b>Total Revenues</b>	<b>44,893,311</b>	<b>8,564,115</b>	<b>3,929,611</b>	<b>414,133</b>	<b>57,801,170</b>
<b>EXPENDITURES:</b>					
Current:					
Instruction	25,391,372	5,127,878	-	-	30,519,250
Support Services	15,268,467	2,211,844	-	-	17,480,311
Community Services	-	1,880,582	-	-	1,880,582
Facilities Acquisition	-	314,216	-	414,133	728,349
Debt Service	-	-	4,020,300	-	4,020,300
<b>Total Expenditures</b>	<b>40,659,839</b>	<b>9,534,520</b>	<b>4,020,300</b>	<b>414,133</b>	<b>54,628,792</b>
Revenues Over (Under) Expenditures	4,233,472	(970,405)	(90,689)	-	3,172,378
<b>OTHER FINANCING SOURCES (USES)</b>					
Debt Proceeds	-	-	45,880	-	45,880
Transfer In	158,997	2,365,997	-	-	2,524,994
Transfer Out	(2,258,997)	(585,997)	-	-	(2,844,994)
Sale of Capital Assets	8,975	-	-	-	8,975
Total Other Financing Sources (Uses)	(2,091,025)	1,780,000	45,880	-	(265,145)
Net Change in Fund Balance	2,142,447	809,595	(44,809)	-	2,907,233
<b>Beginning Fund Balance</b>	<b>4,063,207</b>	<b>3,769,948</b>	<b>256,195</b>	<b>-</b>	<b>8,089,350</b>
<b>Ending Fund Balance</b>	<b>\$ 6,205,654</b>	<b>\$ 4,579,543</b>	<b>\$ 211,386</b>	<b>\$ -</b>	<b>\$ 10,996,583</b>

See accompanying notes to the basic financial statements.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**Reconciliation of the Governmental Funds**  
**Statement of Revenues, Expenditures, and Changes in Fund Balances**  
**to the Statement of Activities and Changes in Net Position**  
**For the Year Ended June 30, 2021**

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**TOTAL NET CHANGES IN FUND BALANCES-GOVERNMENTAL FUNDS** \$ 2,907,233

Governmental funds report capital outlay as expenditures. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which capital outlays exceeded depreciation expense in the current period.

Expenditures for capital assets, Net	\$ 639,543	
Less current year depreciation, Net	<u>(1,446,475)</u>	(806,932)

The PERS Pension Expense represents the changes in Net Pension Liability from year to year due to changes in total pension liability and the fair value of pension plan net position available to pay pension benefits. (5,686,397)

Compensated absences are recognized as expenditure in the governmental funds when they are paid. In the Statement of Activities, these liabilities are recognized as an expenditure when earned. 9,428

Long-term debt proceeds are reported as other financing sources in governmental funds. In the Statement of Net Position, however, issuing long-term debt increases liabilities. Similarly, repayment of principal is an expenditure in the governmental funds but reduces the liability in the Statement of Net Position. This is the amount by which proceeds exceeded repayments.

Bonds Payments	2,545,000	
Premium Amortization	<u>226,395</u>	2,771,395

Change in net OPEB liability		
Health Insurance Subsidy	(186,850)	
Stipend	121,275	
RHIA	<u>230,609</u>	165,034

Governmental funds expend the costs of debt refunding. These costs are reported as deferred outflows of resources that are amortized in the Statement of Activities. (181,634)

Interest on long-term debt in the Statement of Activities differs from the amount reported in the governmental funds because interest is recognized as an expenditure in the funds when it is due, and thus requires the use of current financial resources. In the Statement of Activities, however, interest expense is recognized as the interest accrues, regardless of when it is due. 4,336

Internal service funds are used by management to charge the costs of insurance activities to individual funds. This activity is consolidated with the governmental activities in the Statement of Activities. 173,142

Property taxes that do not meet the measurable and available criteria are not recognized as revenue in the current year in the governmental funds. In the Statement of Activities property taxes are recognized as revenue when levied.

Change in General Fund	(32,551)	
Change in Debt Service Fund	<u>(17,518)</u>	(50,069)

**CHANGE IN NET POSITION OF GOVERNMENTAL ACTIVITIES** \$ (694,464)

See accompanying notes to the basic financial statements.

LEBANON COMMUNITY SCHOOL DISTRICT NO. 9  
LEBANON, OREGON

STATEMENT OF NET POSITION - PROPRIETARY FUND  
June 30, 2021

	<u>PROPRIETARY FUNDS</u>	
	<u>Business-Type Activity Enterprise Fund</u>	<u>Internal Service Fund Insurance</u>
ASSETS		
Current Assets:		
Cash and Cash Equivalents	\$ 5,235	\$ 251,826
Work in Process	572,000	-
TOTAL ASSETS	<u>577,235</u>	<u>251,826</u>
LIABILITIES		
Current Liabilities:		
Accounts Payable	2,046	-
TOTAL LIABILITIES	<u>2,046</u>	<u>-</u>
NET POSITION		
Unrestricted	575,189	251,826
TOTAL NET POSITION	<u>\$ 575,189</u>	<u>\$ 251,826</u>

See accompanying notes to the basic financial statements

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9  
LEBANON, OREGON**

**STATEMENT OF REVENUES, EXPENSES AND CHANGES IN NET POSITION  
PROPRIETARY FUND  
For the year ended June 30, 2021**

	<u>PROPRIETARY FUNDS</u>	
	Business-Type Activity Enterprise Fund	Internal Service Fund Insurance
OPERATING REVENUES		
Miscellaneous revenue	\$ 9,000	\$ -
TOTAL OPERATING REVENUES	9,000	-
OPERATING EXPENSES		
Support services	-	53,858
TOTAL OPERATING EXPENSES	-	53,858
OPERATING INCOME	9,000	(53,858)
NONOPERATING REVENUES (EXPENSES)		
Transfers In	93,000	250,000
Transfers Out	-	(23,000)
Gain on Sale of Fixed Assets	245,584	-
CHANGE IN NET POSITION	347,584	173,142
NET POSITION - BEGINNING	227,605	78,684
NET POSITION - ENDING	\$ 575,189	\$ 251,826

See accompanying notes to the basic financial statements

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9  
LEBANON, OREGON**

**STATEMENT OF CASH FLOWS  
PROPRIETARY FUND  
For the year ended June 30, 2021**

	<u>PROPRIETARY FUNDS</u>	
	Business-Type Activity Enterprise Fund	Internal Service Fund Insurance
CASH FLOWS FROM OPERATING ACTIVITIES		
Received for miscellaneous purposes	\$ 9,000	\$ -
Payments for goods and services	(342,349)	(53,858)
NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES	(333,349)	(53,858)
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES		
Gain on Sale of Fixed Assets	245,584	-
CASH FLOWS FROM NONCAPITAL FINANCING ACTIVITIES:		
Transfers	93,000	227,000
NET CASH USED BY FINANCING ACTIVITIES	338,584	227,000
NET INCREASE (DECREASE) IN CASH AND CASH EQUIVALENTS	5,235	173,142
CASH AND CASH EQUIVALENTS, BEGINNING	-	78,684
CASH AND CASH EQUIVALENTS, ENDING	\$ 5,235	\$ 251,826
RECONCILIATION OF OPERATING LOSS TO NET CASH USED BY OPERATING ACTIVITIES:		
Operating Income (Loss)	\$ 9,000	\$ (53,858)
Adjustments to Reconcile Operating Income (Loss) to Net Cash Provided (Used) by Operating Activities:		
Decrease (increase) in Work in process inventory	(288,284)	-
Increase (decrease) in Accounts Payable	(1,550)	-
Increase (decrease) in Book overdraft	(52,515)	-
NET CASH PROVIDED BY (USED FOR) OPERATING ACTIVITIES	\$ (333,349)	\$ (53,858)

See accompanying notes to the basic financial statements

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The basic financial statements have been prepared in conformity with accounting principles generally accepted in the United States of American (GAAP) as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard setting body for establishing governmental accounting and financial reporting principles. The more significant of the accounting policies are described below.

**A. The Financial Reporting Entity**

Lebanon Community School District (the District) is a municipal corporation governed by an elected Board of Directors. The District was organized under provision of Oregon Statutes Chapter 332 for the purpose of operating elementary and secondary schools. As required by accounting principles generally accepted in the United States of America, these basic financial statements present Lebanon Community School District No. 9 (the primary government) and any component units. There are various governmental agencies and special service districts that provide services within the boundaries of the District; however, the District is not financially accountable for any of these entities, and, therefore, none of them are considered component units or included in these basic financial statements, except as noted below.

**B. Government-wide and Fund Financial Statements**

The Statement of Net Position and Statement of Activities display information as a whole.

The Statement of Net Position and the Statement of Activities were prepared using the economic resources measurement focus and the accrual basis of accounting. Revenues, expenses, gains, losses, assets, and liabilities resulting from exchange and exchange-like transactions are recognized when the exchange takes place. Revenues, expenses, gains, losses, assets and liabilities resulting from nonexchange transactions are recognized in accordance with the requirements of GASB Statement No. 33 "Accounting and Financial Reporting for Nonexchange Transactions." Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Program Revenues included in the Statement of Activities derive directly from the program itself or from parties outside taxpayers or citizenry, as a whole; program revenues reduce the cost of the function to be financed from the general revenues.

All direct expenses are reported by function in the Statement of Activities. Direct expenses are those that are clearly identifiable with a function. Interest on general long-term debt is considered an indirect expense and is reported separately on the Statement of Activities. In the process of aggregating data for the Statement of Net Position and the Statement of Activities, some amounts reported as interfund activity and balances in the funds were eliminated or reclassified. Interfund receivables and payables were eliminated to minimize the "grossing up" effect on assets and liabilities. The accounts are organized and operated on the basis of funds. A fund is an independent self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related legal and contractual provisions.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**GOVERNMENTAL FUND TYPES**

Governmental funds are used to account for general government activities. Governmental fund types use the flow of current financial resources measurement focus and the modified accrual basis of accounting. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they are “measurable and available”). “Measurable” means the amount of the transaction can be determined and “available” means collectible within the current period or soon enough thereafter to pay liabilities of the current period which is 60 days. Property tax revenue and proceeds from sale of property are not considered available and, therefore, are not recognized until received. Expenditures are recorded when the liability is incurred, except for unmatured interest on general long-term debt which is recognized when due, interfund transactions, and compensated absences, claims and judgments, and pension and OPEB expenses which are not recognized as expenditures because they will be liquidated with future expendable financial resources.

Revenues susceptible to accrual are interest, state, county and local shared revenue and federal and state grants. Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other grant requirements have been met.

Financial operations are accounted for in the following major funds:

**General Fund**

The General Fund is the primary operating fund of the District. It accounts for all financial resources except those required to be accounted for in another fund. The primary sources of revenue are property taxes and state revenues.

**Special Revenue Fund**

The Special Revenue Fund accounts for the proceeds of specific revenue sources that are restricted for specific purposes. The primary source of revenue is federal grants. The primary uses of revenue are for salaries and employment benefits, education program enhancement, and equipment purchases.

**Debt Service – GO Bonds Fund**

The Debt Service Fund accounts for the repayment of the District's long-term debt. The primary source of revenue is property taxes. The primary use of revenue is payment of principal and interest due on long-term debt.

**Capital Projects Fund**

This fund provides the capital construction expenditures related to the bond. The principal revenue source is bond proceeds.

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**NOTES TO BASIC FINANCIAL STATEMENTS**

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**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

In addition, the District reports the following proprietary funds:

**Enterprise Fund**

The Enterprise Fund is used to account for funds used to construct and sell homes through the vocational education program. The primary source of revenue is sales of finished goods.

**Internal Service Fund**

The Insurance Fund is used to account for funds allocated for unemployment benefits. The primary source of revenue is transfers from the General Fund. The primary use of revenue is for unemployment benefits.

Certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between funds included in governmental activities are eliminated.

**C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation**

Governmental funds are accounted for on a spending measurement focus. Only current assets and current liabilities are generally included in their balance sheet. Governmental fund operating statements present increases (revenues and other financing sources) and decreases (expenditures and other financing uses) in net current position.

The government-wide basic financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund basic financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, revenues are considered to be available if they are collected within 60 days of the end of the current fiscal year. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, pensions and OPEB expenses are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

Property taxes associated with the current fiscal period, are considered to be susceptible to accrual, if received in cash by the District or a County collecting such taxes within 60 days after year-end. All other revenue items are recognized in the accounting period when they become both measurable and available.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**D. Assets, Liabilities, and Net Position**

**Cash and Investments**

Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of ninety days or less from the date of acquisition. At June 30, 2021, short-term investments consist of the local government investment pool. Investments are stated at cost, which approximates market. The local government investment pool operates in accordance with appropriate state laws and regulations.

State statutes authorize the District to invest in legally issued general obligations of the United States, the agencies and instrumentalities of the United States and the States of Oregon, Washington, Idaho, or California, certain interest-bearing bonds, time deposit open accounts, certificates of deposit, and saving accounts in banks, mutual savings banks, and savings and loan associations that maintain a head office or a branch in this state in the capacity of a bank, mutual savings bank, or savings and loan association, and share accounts and savings accounts in credit unions in the name of, or for the benefit of, a member of the credit union pursuant to a plan of deferred compensation.

**Property Taxes**

Under state law, county governments are responsible for extending authorized property tax levies, computing tax rates, billing and collecting all property taxes, and making periodic remittances of collection to entities levying taxes. Property taxes are levied and become a lien as of July 1 on property values assessed as of June 30. Property taxes are payable in three installments, which are due of November 15, February 15, and May 15. Uncollected property taxes are shown as assets in the governmental funds. Property taxes collected within approximately 30 days of fiscal year-end are recognized as revenue, while the remaining are recorded as deferred inflows of resources because they are not deemed available to finance operations if the current period.

**Grants**

Unreimbursed expenditures due from grantor agencies are reflected in the basic financial statements as receivables and revenues. Grant revenues are recorded at the time eligible expenditures are incurred. Cash received from grantor agencies in excess of related grant expenditures is recorded as a liability in the balance sheet and statement of net position.

**Capital Assets**

Capital assets, which include property, plant and equipment, are reported in the government-wide basic financial statements. Capital assets are defined as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of one year. Such assets are recorded at historical cost or estimated historical cost where no historical records exist. Donated capital assets are recorded at estimated fair market value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are charged to expenditures as incurred and are not capitalized. Capital outlays that significantly extend the useful life of capital assets are capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

Land and constructions in process are not depreciated. Other capital assets are depreciated using the straight line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	100
Building Improvements	15-50
Vehicle Equipment	4-10
Film, Equipment and Video	5-10
Office Equipment	5
Computer Equipment	5

**Compensated Absences**

Amounts of vested or accumulated vacation leave that are expected to be liquidated with expendable available financial resources are reported as expenditures when paid. Amounts of vested or accumulated vacation leave that are not expected to be liquidated with expendable available financial resources are reported as long-term liabilities on the statement of net position. In accordance with the provisions of GASB Statement No. 47, *Accounting for Compensated Absences*, no liability is recorded for non-vesting accumulating rights to receive sick pay benefits.

**Long Term Obligations**

In the government-wide basic financial statements long-term debt is reported as a liability in the Statement of Net Position. Bond premiums and discounts are deferred and amortized over the life of the bonds using the bonds outstanding method. Bonds payable are reported net of the applicable bond premium or discount.

In the fund basic financial statements, governmental fund types recognize bond premiums and discounts during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuance are reported as other financing sources while discounts on debt issuance are reported as other financing uses.

**Deferred Outflows/Inflows of Resources**

In addition to assets, the basic financial statements will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to future periods and so will not be recognized as an outflow of resources (expense/expenditure) until then. At June 30, 2021, there were deferred outflows representing PERS pension related deferrals, RHIA related deferrals, and deferred outflows related to debt refunding in the Statement of Net Position.

In addition to liabilities, the basic financial statements will sometimes report a separate section for *deferred inflows of resources*. This separate financial statement element represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The District has two types of items which qualify for reporting in this category. Unavailable revenue, is reported in the governmental funds balance sheet for property taxes. At June 30, 2021, there were deferred revenues related to property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available. At June 30, 2021, there also were deferred inflows representing PERS pension related deferrals, and RHIA related deferrals in the Statement of Net Position.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

**Retirement Plans**

Substantially all of the District's employees are participants in the State of Oregon Public Employees Retirement System (PERS). For the purpose of measuring the net pension liability, deferred outflows of resources and deferred inflows of resources related to pensions, and pension expense, information about fiduciary net position of PERS and additions to/deductions from PERS's fiduciary net position have been determined on the same basis as they are reported by PERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

**Net Position**

Net position comprises the various net earnings from operations, non-operating revenues, expenses and contributions of capital. Net position is classified in the following three categories:

Net investment in capital assets – consists of all capital assets, net of accumulated depreciation and reduced by the outstanding balances of any bonds or other borrowings that are attributable to the acquisition, construction, or improvement of those assets.

Restricted – consists of external constraints placed on asset use by creditors, grantors, contributors, or laws or regulations of other governments or constraints imposed by law through constitutional provisions or enabling legislation.

Unrestricted – consists of all other amounts that are not included in the other categories previously mentioned.

**Fund Balance**

GASB Statement No. 54, Fund Balance Reporting and Governmental Fund-type Definitions is followed. The objective of this statement is to enhance the usefulness of the fund balance information by providing clearer fund balance classifications that can be more consistently applied and by clarifying the existing governmental fund-type definitions. This statement establishes fund balance classifications that comprise a hierarchy based primarily on the extent to which a government is bound to observe constraints imposed on the use of the resources reported in governmental funds. Under this standard, the fund balance classifications are non-spendable, restricted, committed, assigned, and unassigned.

- Non-spendable represents amounts that are not in a spendable form. This non-spendable fund balance represents inventories and prepaid items.
- Restricted represents amounts that are legally restricted by outside parties for a specific purpose (such as debt covenants, grant requirements, donor requirements, or other governments) or are restricted by law (constitutionally or by enabling legislation).
- Committed represents funds formally set aside by the governing body for a particular purpose. The use of committed funds would be approved by resolution.
- Assigned represents amounts that are constrained by the expressed intent to use resources for specific purposes that do not meet the criteria to be classified as restricted or committed. Intent can be stipulated by the governing body or by an official to whom that authority has been given by the governing body. The authority to classify portions of ending fund balance as Assigned is granted to the Superintendent and Business Manager.
- Unassigned is the residual classification of the General Fund. Only the General Fund may report a positive unassigned fund balance. Other governmental funds would report any negative residual fund balance as unassigned.

There are no committed or assigned fund balances at June 30, 2021.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)**

The governing body has approved the following order of spending regarding fund balance categories: restricted resources are spent first when both restricted and unrestricted (committed, assigned, or unassigned) resources are available for expenditures. When unrestricted resources are spent, the order of spending is committed (if applicable), assigned (if applicable), and unassigned.

**Use of Estimates**

The preparation of basic financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the basic financial statements and reported amounts of revenues, expenditures and expenses during the reporting period. Actual results could differ from those estimates.

**2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY**

**Budgetary Information**

A budget is prepared and legally adopted for all funds on the modified accrual basis of accounting in the main program categories required by the Oregon Local Budget Law.

Expenditure budgets are appropriated at the following levels for each fund:

**LEVEL OF CONTROL**

- Instruction
- Support Services
- Community Services
- Facilities Acquisition and Construction
- Interfund Transactions
- Debt Service
- Operating Contingency

Expenditures cannot legally exceed the above appropriation levels except in the case of grants which could not be estimated at the time of budget adoption. Appropriations lapse at the fiscal year end. Management may amend line items in the budget without Board approval as long as appropriation levels (the legal level of control) are not changed. Supplemental appropriations may occur if the Board approves them due to a need which exists which was not determined at the time the budget was adopted.

Budget amounts shown in the budgetary basic financial statements reflect the final budget. Expenditures of the various funds were within authorized appropriations for the year ended June 30, 2021, except for the Special Revenue Fund 200 – Transfers Out which was overexpended by \$285,997 and the Insurance Fund 601 – Transfers Out which was overexpended by \$23,000.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**3. BUDGETARY BASIS OF ACCOUNTING**

The budgetary (modified accrual) basis of accounting differs from generally accepted accounting principles. The budgetary statements provided as part of supplementary information elsewhere in this report are presented on the budgetary basis to provide a meaningful comparison of actual results with the budget. The budgetary basis of accounting is substantially the same as generally accepted accounting principles in the United States of America with the exceptions that capital outlay expenditures are expensed when purchased, depreciation is not calculated, property taxes are recorded as revenue when received instead of when levied, OPEB, pension, and compensated absences expenses are recorded when paid instead of when incurred, inventories of supplies are expensed when purchased, pension costs are not recorded until paid, and principal payments and proceeds on long term debt are recorded as revenues when received and expenditures when paid.

**4. CASH AND INVESTMENTS**

Cash management policies are governed by state statutes. Statutes authorize investing in banker's acceptances, time certificates of deposit, commercial paper, repurchase agreements, obligations of the United States and its agencies and instrumentalities, and the Oregon State Treasurer's Local Government Investment Pool.

A cash pool is maintained that is available for use by all funds. Each fund type's portion of this pool is reported on the combined balance sheet as Cash and Investments or amounts Due to Other Funds.

In addition, cash is separately held by some of the funds.

Cash and Investments (recorded at cost) consisted of:

Deposits with Financial Institutions:

Demand Deposits	\$ 356,454
Enterprise Fund Deposits	5,235
Investments	<u>10,721,922</u>
Total Cash and investments	<u><u>\$ 11,083,611</u></u>

**DEPOSITS**

Deposits with financial institutions include bank demand deposits. Oregon Revised Statutes require deposits to be adequately covered by federal depository insurance or deposited at an approved depository as identified by the treasury. The total bank balance per the bank statements as of June 30, 2021 was \$594,015 of which \$250,000 is covered by federal depository insurance and the remainder was collateralized by the Oregon Public Funds Collateralization Program (PFCP).

**Credit Risk – Deposits**

In the case of deposits, there is the risk that in the event of a bank failure, the deposits may not be returned. There is no deposit policy for custodial credit risk. All deposits were either FDIC insured or collateralized.

**INVESTMENTS**

Investments in the Local Government Investment Pool (LGIP) are included in the Oregon Short-Term Fund, which is an external investment pool that is not a 2a-7-like external investment pool, and is not registered with the U.S. Securities and Exchange Commission as an investment company. Fair value of the LGIP is calculated at the same value as the number of pool shares owned. The unit of account is each share held, and the value of the position would be the fair value of the pool's share price multiplied by the number of shares held.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**4. CASH AND INVESTMENTS (CONTINUED)**

Investments in the Short-Term Fund are governed by ORS 294.135, Oregon Investment Council, and portfolio guidelines issued by the Oregon Short-Term Fund Board, which establish diversification percentages and specify the types and maturities of investments. The portfolio guidelines permit securities lending transactions as well as investments in repurchase agreements and reverse repurchase agreements. The fund's compliance with all portfolio guidelines can be found in their annual report when issued. The LGIP seeks to exchange shares at \$1.00 per share; an investment in the LGIP is neither insured nor guaranteed by the FDIC or any other government agency. Although the LGIP seeks to maintain the value of share investments at \$1.00 per share, it is possible to lose money by investing in the pool. We intend to measure these investments at book value since it approximates fair value. The pool is comprised of a variety of investments. These investments are characterized as a level 2 fair value measurement in the Oregon Short Term Fund's audited financial report. Amounts in the State Treasurer's Local Government Investment Pool are not required to be collateralized.

The audited financial reports of the Oregon Short Term Fund can be found here:

[http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-\(OSTF\).aspx](http://www.oregon.gov/treasury/Divisions/Investment/Pages/Oregon-Short-Term-Fund-(OSTF).aspx)

If the link has expired please contact the Oregon Short Term Fund directly.

At year-end, investment balances were as follows:

Investment Type	Investment Maturities (In Months)			
	Fair Value	Less Than 3	3-18	18-59
State Treasurer's Local Government Investment Pool	\$ 10,721,922	\$ 10,721,922	\$ -	\$ -
Total	\$ 10,721,922	\$ 10,721,922	\$ -	\$ -

**Interest Rate Risk- Investments**

Oregon Revised Statutes require investments to not exceed a maturity of 18 months, except when the local government has adopted a written investment policy that was submitted to and reviewed by the OSTFB. There are no investments that have a maturity date greater than three months.

**Credit Risk – Investments**

Oregon Revised Statutes do not limit investments as to credit rating for securities purchased from US Government Agencies or USGSE. The State Investment Pool is not rated.

**Concentration of Credit Risk**

At June 30, 2021, 100% of total investments were in the State Treasurer's Investment Pool. State statutes do not limit the percentage of investments in this instrument. Oregon Revised Statutes require no more than 25 percent of the moneys of the local government to be invested in bankers' acceptances of any qualified financial institution. At June 30, 2021, investments were in compliance with all percentage restrictions.

**5. RECEIVABLES**

Special revenue fund grants receivable are comprised of claims for reimbursement of costs under various federal and state grant programs. Property taxes are levied and become a lien on all taxable property as of July 1. Taxes unpaid and outstanding on May 16 are considered delinquent. No allowance for uncollectible accounts has been recorded because all receivables are considered by management to be collectible at year end.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

**6. CAPITAL ASSETS**

Capital asset activity for the year ended June 30, 2021 was as follows:

	Balance July 1, 2020	Adjustments	Additions	Deletions	Balance June 30, 2021
Governmental Activities:					
Capital Assets Not being Depreciated:					
Land	\$ 1,411,570	\$ -	\$ -	\$ -	\$ 1,411,570
Total Capital Assets Not Being Depreciated	<u>1,411,570</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>1,411,570</u>
Capital Assets Being Depreciated:					
Buildings and Improvements	93,940,389	-	50,015	-	93,990,404
Machinery and Equipment	7,966,930	-	589,528	(264,196)	8,292,262
Total Capital Assets Being Depreciated	<u>101,907,319</u>	<u>-</u>	<u>639,543</u>	<u>(264,196)</u>	<u>102,282,666</u>
Accumulated Depreciation:					
Buildings and Improvements	63,257,679	-	990,681	-	64,248,360
Machinery and Equipment	5,340,210	-	455,794	(264,196)	5,531,808
Total Accumulated Depreciation	<u>68,597,889</u>	<u>-</u>	<u>1,446,475</u>	<u>(264,196)</u>	<u>69,780,168</u>
Governmental Activities					
Capital Assets, Net	<u>\$ 34,721,000</u>				<u>\$ 33,914,068</u>

Depreciation expense was charged to functions/programs of the primary government for governmental activities as follows:

Governmental Activities	
Instruction	\$ 885,028
Support Services	506,912
Community Services	<u>54,535</u>
Total Depreciation Expense	
Governmental Activities	<u>\$ 1,446,475</u>

**7. LONG-TERM OBLIGATIONS**

**Bonds Payable**

General Obligation Bonds were issued to provide funds for the acquisition and construction of major capital facilities. The bond obligations pledge the full faith and credit of the District. The bonds were issued in 2005, 2011, and 2019 with interest plus principal payments due each year.

The 2019 General Obligation Bonds were issued to refund all of the 2011 GO Bond remaining payments due after June 2021. The proceeds of this new debt were transferred to an escrow account which will pay the remaining balance of the 2011 GO Bond. As such the 2011 bond is considered defeased, and this escrow account as well as all of the bond payments due after June 30, 2021 have been removed from the financial statements. The deferred refunding amount (the difference between the acquisition price of the new debt and the net carrying amount of the old debt) is reported as a deferred outflow of resources in accordance with GASB Statement No. 65.

The District entered into a financing agreement dated July 26, 2011 under the Qualified School Construction Bonds (QSCB) Program. The District received financing of \$1,895,000 for upgrades and improvements to school facilities which are pledged as collateral. The agreement requires annual cash deposits to a sinking fund in the amount of \$126,333 to fund the only payment of \$1,895,000 in 2026.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

**7. LONG-TERM OBLIGATIONS (CONTINUED)**

If the District is unable to make a payment on the QSCB 2011 Bond, the entire principal balance and any accrued unpaid interest may become immediately due. There are no other significant default clauses noted in any of the long-term obligation agreements that would impact the financial statements or require disclosure under GASB 88.

Bond obligations currently outstanding, premium amortization, and deferred refunding amortization are as follows:

	Interest Rates	Original Issue	Outstanding July 1, 2020	Issued	Matured and Redeemed	Outstanding June 30, 2021	Due within one year
<b>Bonds Payable:</b>							
GO Bond 2005	3-5%	\$ 19,515,000	\$ 15,120,000	-	(1,055,000)	\$ 14,065,000	\$ 1,175,000
GO Bond 2011	2-5%	27,630,000	1,240,000	-	(1,240,000)	-	-
GO Bond 2019	4-5%	18,790,000	18,580,000		(250,000)	18,330,000	1,575,000
QSCB 2011	5.13%	1,895,000	1,895,000	-	-	1,895,000	-
Total			36,835,000	-	(2,545,000)	34,290,000	2,750,000
<b>Premium Related to Bond</b>							
Premium 2005		2,013,612	1,459,075	-	(145,908)	1,313,167	-
Premium 2011		1,259,036	80,487	-	(80,487)	-	-
Total Long-Term Liabilities			\$ 38,374,562	\$ -	\$ (2,771,395)	\$ 35,603,167	\$ 2,750,000
<b>Deferred Outflow on Debt Refunding</b>							
Defeased GO Bond 2011			\$ 1,816,336	-	(181,634)	\$ 1,634,702	\$ -
Total Deferred Outflow			\$ 1,816,336	\$ -	\$ (181,634)	\$ 1,634,702	\$ -

Future maturities of long term obligations are as follows:

Fiscal Year Ending	<u>GO Bonds</u>		Fiscal Year Ending	<u>QSCB</u>	
Ending June 30	Principal	Interest	Ending June 30	Principal	Interest
2022	2,750,000	1,192,198	2022	-	97,213
2023	2,940,000	1,100,003	2023	-	97,214
2024	3,150,000	1,000,330	2024	-	97,213
2025	3,320,000	933,519	2025	-	97,214
2026	3,510,000	852,786	2026	1,895,000	97,213
2026-2030	16,725,000	1,892,076			
	<u>32,395,000</u>	<u>6,970,912</u>		<u>1,895,000</u>	<u>486,067</u>

**8. DEFINED BENEFIT PENSION PLAN**

Plan Description – The Oregon Public Employees Retirement System (PERS) consists of a single cost-sharing multiple-employer defined benefit plan. All benefits of the system are established by the legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Oregon PERS produces an independently audited Comprehensive Annual Financial Report which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/CAFR/2020-CAFR.pdf>

If the link is expired please contact Oregon PERS for this information.

- a. **PERS Pension (Chapter 238).** The ORS Chapter 238 Defined Benefit Plan is closed to new members hired on or after August 29, 2003.

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

- i. **Pension Benefits.** The PERS retirement allowance is payable monthly for life. It may be selected from 13 retirement benefit options. These options include survivorship benefits and lump-sum refunds. The basic benefit is based on years of service and final average salary. A percentage (2.0 percent for police and fire employees, and 1.67 percent for general service employees) is multiplied by the number of years of service and the final average salary. Benefits may also be calculated under either a formula plus annuity (for members who were contributing before August 21, 1981) or a money match computation if a greater benefits results.  
A member is considered vested and will be eligible at minimum retirement age for a service retirement allowance if he or she has had a contribution in each of five calendar years or has reached at least 50 years of age before ceasing employment with a participating employer (age 45 for police and fire members). General service employees may retire after reaching age 55. Police and fire members are eligible after reaching age 50. Tier 1 general service employee benefits are reduced if retirement occurs prior to age 58 with fewer than 30 years of service. Police and fire member benefits are reduced if retirement occurs prior to age 55 with fewer than 25 years of service. Tier 2 members are eligible for full benefits at age 60. The ORS Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003.
  - ii. **Death Benefits.** Upon the death of a non-retired member, the beneficiary receives a lump-sum refund of the member's account balance (accumulated contributions and interest). In addition, the beneficiary will receive a lump-sum payment from employer funds equal to the account balance, provided one or more of the following contributions are met:
    - member was employed by PERS employer at the time of death,
    - member died within 120 days after termination of PERS covered employment,
    - member died as a result of injury sustained while employed in a PERS-covered job, or
    - member was on an official leave of absence from a PERS-covered job at the time of death.
  - iii. **Disability Benefits.** A member with 10 or more years of creditable service who becomes disabled from other than duty-connected causes may receive a non-duty disability benefit. A disability resulting from a job-incurred injury or illness qualifies a member (including PERS judge members) for disability benefits regardless of the length of PERS-covered service. Upon qualifying for either a non-duty or duty disability, service time is computed to age 58 (55 for police and fire members) when determining the monthly benefit.
  - iv. **Benefit Changes After Retirement.** Members may choose to continue participation in their variable account after retiring and may experience annual benefit fluctuations due to changes in the fair value of the underlying global equity investments of that account. Under ORS 238.360 monthly benefits are adjusted annually through cost-of-living changes (COLA). The COLA is capped at 2.0 percent.
- b. **OPSRP Pension Program (OPSRP DB).** The ORS Chapter 238A Defined Benefit Pension Program provides benefits to members hired on or after August 29, 2003.
- i. **Pension Benefits.** This portion of OPSRP provides a life pension funded by employer contributions. Benefits are calculated with the following formula for members who attain normal retirement age:  
*Police and fire:* 1.8 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for police and fire members is age 60 or age 53 with 25 years of retirement credit. To be classified as a police and fire member, the individual must have been employed continuously as a police and fire member for at least five years immediately preceding retirement.

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

*General service:* 1.5 percent is multiplied by the number of years of service and the final average salary. Normal retirement age for general service members is age 65, or age 58 with 30 years of retirement credit.

A member of the pension program becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, and, if the pension program is terminated, the date on which termination becomes effective.

- ii. **Death Benefits.** Upon the death of a non-retired member, the spouse or other person who is constitutionally required to be treated in the same manner as the spouse, receives for life 50 percent of the pension that would otherwise have been paid to the deceased member. The surviving spouse may elect to delay payment of the death benefit, but payment must commence no later than December 31 of the calendar year in which the member would have reached 70½ years.
- iii. **Disability Benefits.** A member who has accrued 10 or more years of retirement credits before the member becomes disabled or a member who becomes disabled due to job-related injury shall receive a disability benefit of 45 percent of the member's salary determined as of the last full month of employment before the disability occurred.

**Contributions** – PERS funding policy provides for monthly employer contributions at actuarially determined rates. These contributions, expressed as a percentage of covered payroll, are intended to accumulate sufficient assets to pay benefits when due. The funding policy applies to the PERS Defined Benefit Plan and the Other Postemployment Benefit Plans. Employer contribution rates during the period were based on the December 31, 2017 actuarial valuation, which became effective July 1, 2019. The state of Oregon and certain schools, community colleges, and political subdivision have made unfunded actuarial liability payments and their rates have been reduced. Employer contributions for the year ended June 30, 2021 were \$8,051,779, excluding amounts to fund employer specific liabilities. In addition approximately \$4,853 in employee contributions were paid or picked up by the District in fiscal year 2020-2021.

**Pension Liability** – At June 30, 2021, the District reported a net pension liability of \$55,989,795 for its proportionate share of the net pension liability. The pension liability was measured as of June 30, 2020, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation dated December 31, 2018. The District's proportion of the net pension liability was based on a projection of the District's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. As of the measurement date of June 30, 2020 and 2019, the District's proportion was .26 for both years. Pension expense for the year ended June 30, 2021 was \$5,686,397

The rates in effect for the year ended June 30, 2021 were:

- (1) Tier 1/Tier 2 – 32.03%
- (2) OPSRP general services – 25.59%

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ 2,464,228	\$ -
Changes in assumptions	3,004,795	105,282
Net difference between projected and actual earnings on pension plan investments	6,583,673	-
Net changes in proportionate share	384,487	1,789,415
Differences between District contributions and proportionate share of contributions	1,054,018	-
Subtotal - Amortized Deferrals (below)	13,491,201	1,894,697
District contributions subsequent to measurement date	8,051,779	-
Deferred outflow (inflow) of resources	<u>\$ 21,542,980</u>	<u>\$ 1,894,697</u>

The amount of contributions subsequent to the measurement date will be included as a reduction of the net pension liability in the fiscal year ended June 30, 2022.

Subtotal amounts related to pension as deferred outflows of resources, \$13,491,201, and deferred inflows of resources, (\$1,894,697), net to \$11,596,504 and will be recognized in pension expense as follows:

Year ending June 30,	Amount
2022	\$ 2,603,010
2023	3,620,915
2024	3,127,612
2025	2,214,641
2026	30,326
Thereafter	-
Total	<u>\$ 11,596,504</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS system-wide GASB 68 reporting summary dated March 12, 2021. Oregon PERS produces an independently audited CAFR which can be found at:

<https://www.oregon.gov/pers/Documents/Financials/CAFR/2020-CAFR.pdf>

**Actuarial Valuations** – The employer contribution rates effective July 1, 2019 through June 30, 2021, were set using the entry age normal actuarial cost method. For the Tier One/Tier Two component of the PERS Defined Benefit Plan, this method produced an employer contribution rate consisting of (1) an amount for normal cost (estimated amount necessary to finance benefits earned by employees during the current service year), (2) an amount for the amortization unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial liabilities being amortized over 20 years.

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

For the OPSRP Pension Program component of the PERS Defined Benefit Plan, this method produced an employer rate consisting of (a) an amount for normal cost (the estimated amount necessary to finance benefits earned by the employees during the current service year), (b) an actuarially determined amount for funding a disability benefit component, and (c) an amount for the amortization of unfunded actuarial accrued liabilities, which are being amortized over a fixed period with new unfunded actuarial accrued liabilities being amortized over 16 years.

**Actuarial Methods and Assumptions:**

Valuation date	December 31, 2018
Experience Study Report	2018, Published July 24, 2019
Actuarial cost method	Entry Age Normal
Amortization method	Level percentage of payroll
Asset valuation method	Market value of assets
Inflation rate	2.50 percent
Investment rate of return	7.20 percent
Discount rate	7.20 percent
Projected salary increase	3.50 percent
Cost of Living Adjustment	Blend of 2% COLA and graded COLA (1.25%/0.15%) in accordance with <i>Moro</i> decision, blend based on service
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2018 Experience Study which is reviewed for the four-year period ending December 31, 2018.

**Assumed Asset Allocation:**

<b>Asset Class/Strategy</b>	<b>Low Range</b>	<b>High Range</b>	<b>OIC Target</b>
Debt Securities	15.0%	25.0%	20.0%
Public Equity	27.5%	37.5%	32.5%
Real Estate	9.5%	15.5%	12.5%
Private Equity	14.0%	21.0%	17.5%
Alternative Investments	7.5%	17.5%	15.0%
Opportunity Portfolio	0.0%	3.0%	0.0%
Risk Parity	0.0%	2.5%	2.5%
Total			100.0%

(Source: June 30, 2020 PERS CAFR; p. 102)

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

**Long-Term Expected Rate of Return:**

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in May 2019 the PERS Board reviewed long-term assumptions developed by both Milliman's capital market assumptions team and the Oregon Investment Council's (OIC) investment advisors. The table below shows Milliman's assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Compound Annual (Geometric) Return</b>
Core Fixed Income	9.60%	4.07%
Short-Term Bonds	9.60%	3.68%
Bank/Leveraged Loans	3.60%	5.19%
High Yield Bonds	1.20%	5.74%
Large/Mid Cap US Equities	16.17%	6.30%
Small Cap US Equities	1.35%	6.68%
Micro Cap US Equities	1.35%	6.79%
Developed Foreign Equities	13.48%	6.91%
Emerging Market Equities	4.24%	7.69%
Non-US Small Cap Equities	1.93%	7.25%
Private Equity	17.50%	8.33%
Real Estate (Property)	10.00%	5.55%
Real Estate (REITS)	2.50%	6.69%
Hedge Fund of Funds - Diversified	1.50%	4.06%
Hedge Fund - Event-driven	38.00%	5.59%
Timber	1.13%	5.61%
Farmland	1.13%	6.12%
Infrastructure	2.25%	6.67%
Commodities	1.13%	3.79%
<i>Assumed Inflation - Mean</i>		<i>2.50%</i>

*(Source: June 30, 2020 PERS CAFR; p. 74)*

**Discount Rate** – The discount rate used to measure the total pension liability as of the measurement date of June 30, 2020 and 2019, was 7.20 percent for both years, for the Defined Benefit Pension Plan. The projection of cash flows used to determine the discount rate assumed that contributions from the plan members and those of the contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the pension plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on pension plan investments for the Defined Benefit Pension Plan was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the District's proportionate share of the net pension liability to changes in the discount rate – the following presents the District's proportionate share of the net pension liability calculated using the discount rate of 7.20 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (6.20 percent) or one percent higher (8.20 percent) than the current rate.

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

	<u>1% Decrease</u> <u>(6.20%)</u>	<u>Discount Rate</u> <u>(7.20%)</u>	<u>1% Increase</u> <u>(8.20%)</u>
District's proportionate share of the net pension liability (asset)	\$ 83,140,222	\$ 55,989,795	\$ 33,222,904

**Changes Subsequent to the Measurement Date**

As described above, GASB 67 and GASB 68 require the Total Pension Liability to be determined based on the benefit terms in effect at the Measurement Date. Any changes to benefit terms that occurs after that date are reflected in amounts reported for the subsequent Measurement Date. However, Paragraph 80f of GASB 68 requires employers to briefly describe any changes between the Measurement Date and the employer's reporting date that are expected to have a significant effect on the employer's share of the collective Net Pension Liability, along with an estimate of the resulting change, if available.

There are no changes subsequent to the June 30, 2020 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

**OPSRP Individual Account Program (OPSRP IAP)**

*Plan Description:*

Employees of the District are provided with pensions through OPERS. All the benefits of OPERS are established by the Oregon legislature pursuant to Oregon Revised Statute (ORS) Chapters 238 and 238A. Chapter 238 Defined Benefit Pension Plan is closed to new members hired on or after August 29, 2003. Chapter 238A created the Oregon Public Service Retirement Plan (OPSRP), which consists of the Defined Benefit Pension Program and the Individual Account Program (IAP). Membership includes public employees hired on or after August 29, 2003. PERS members retain their existing defined benefit plan accounts, but member contributions are deposited into the member's IAP account. OPSRP is part of OPERS, and is administered by the OPERS Board.

*Pension Benefits:*

Participants in OPERS defined benefit pension plans also participate in their defined contribution plan. An IAP member becomes vested on the date the employee account is established or on the date the rollover account was established. If the employer makes optional employer contributions for a member, the member becomes vested on the earliest of the following dates: the date the member completes 600 hours of service in each of five calendar years, the date the member reaches normal retirement age, the date the IAP is terminated, the date the active member becomes disabled, or the date the active member dies. Upon retirement, a member of the OPSRP IAP may receive the amounts in his or her employee account, rollover account, and vested employer account as a lump-sum payment or in equal installments over a 5-, 10-, 15-, 20-year period or an anticipated life span option. Each distribution option has a \$200 minimum distribution limit.

*Death Benefits:*

Upon the death of a non-retired member, the beneficiary receives in a lump sum the member's account balance, rollover account balance, and vested employer optional contribution account balance. If a retired member dies before the installment payments are completed, the beneficiary may receive the remaining installment payments or choose a lump-sum payment.

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**8. DEFINED BENEFIT PENSION PLAN (CONTINUED)**

*Contributions:*

Employees of the District pay six (6) percent of their covered payroll. The District did not make any optional contributions to member IAP accounts for the year ended June 30, 2021.

Additional disclosures related to Oregon PERS not applicable to specific employers are available online, or by contacting PERS at the following address: PO Box 23700 Tigard, OR 97281-3700.

<http://www.oregon.gov/pers/EMP/Pages/GASB.aspx>

**9. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA)**

**Plan Description:**

As a member of Oregon Public Employees Retirement System (OPERS) the District contributes to the Retirement Health Insurance Account (RHIA) for each of its eligible employees. RHIA is a cost-sharing multiple-employer defined benefit other postemployment benefit plan administered by OPERS. RHIA pays a monthly contribution toward the cost of Medicare companion health insurance premiums of eligible retirees. Oregon Revised Statute (ORS) 238.420 established this trust fund. Authority to establish and amend the benefit provisions of RHIA reside with the Oregon Legislature. The plan is closed to new entrants after January 1, 2004. OPERS issues a publicly available financial report that includes financial statements and required supplementary information. That report may be obtained by writing to Oregon Public Employees Retirement System, PO Box 23700, Tigard, OR 97281-3700.

**Funding Policy:**

Because RHIA was created by enabling legislation (ORS 238.420), contribution requirements of the plan members and the participating employers were established and may be amended only by the Oregon Legislature. ORS require that an amount equal to \$60 dollars or the total monthly cost of Medicare companion health insurance premiums coverage, whichever is less, shall be paid from the Retirement Health Insurance Account established by the employer, and any monthly cost in excess of \$60 dollars shall be paid by the eligible retired member in the manner provided in ORS 238.410. To be eligible to receive this monthly payment toward the premium cost the member must: (1) have eight years or more of qualifying service in OPERS at the time of retirement or receive a disability allowance as if the member had eight years or more of creditable service in OPERS, (2) receive both Medicare Parts A and B coverage, and (3) enroll in an OPERS-sponsored health plan. A surviving spouse or dependent of a deceased OPERS retiree who was eligible to receive the subsidy is eligible to receive the subsidy if he or she (1) is receiving a retirement benefit or allowance from OPERS or (2) was insured at the time the member died and the member retired before May 1, 1991.

Participating employers are contractually required to contribute to RHIA at a rate assessed each year by OPERS, and the District currently contributes 0.53% of annual covered OPERF payroll and 0.45% of OPSRP payroll under a contractual requirement in effect until June 30, 2021. Consistent with GASB Statement 75, the OPERS Board of Trustees sets the employer contribution rates as a measure of the proportionate relationship of the employer to all employers consistent with the manner in which contributions to the OPEB plan are determined.

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**9. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)**

The basis for the employer's portion is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the plan with the total actual contributions made in the fiscal year of all employers. The District's contributions to RHIA are included in PERS contributions for all reporting years and equaled the required contributions each year.

At June 30, 2021, the District reported a net OPEB asset of \$734,231 for its proportionate share of the net OPEB asset. The OPEB asset was measured as of June 30, 2020, and the total OPEB asset used to calculate the net OPEB asset was determined by an actuarial valuation as of December 31, 2018. Consistent with GASB Statement No. 75, paragraph 59(a), the District's proportion of the net OPEB asset is determined by comparing the employer's actual, legally required contributions made during the fiscal year to the Plan with the total actual contributions made in the fiscal year of all employers. As of the measurement date of June 30, 2020 and 2019, the District's proportion was .36 percent and .20 percent, respectively. OPEB income for the year ended June 30, 2021 was \$230,609.

**Components of OPEB Expense/(Income):**

Employer's proportionate share of collective system OPEB Expense/(Income)	\$ (118,094)
Net amortization of employer-specific deferred amounts from:	
- Changes in proportionate share (per paragraph 64 of GASB 75)	(89,600)
- Differences between employer contributions and employer's proportionate share of system contributions (per paragraph 65 of GASB 75)	-
Employer's Total OPEB Expense/(Income)	<u>\$ (207,694)</u>

**Components of Deferred Outflows/Inflows of Resources:**

	Deferred Outflow of Resources	Deferred Inflow of Resources
Difference between expected and actual experience	\$ -	\$ 75,060
Changes in assumptions	-	39,028
Net difference between projected and actual earnings on pension plan investments	81,652	
Net changes in proportionate share		168,667
Differences between District contributions and proportionate share of contributions	-	-
Subtotal - Amortized Deferrals (below)	81,652	282,755
District contributions subsequent to measuring date	-	-
Deferred outflow (inflow) of resources	<u>\$ 81,652</u>	<u>\$ 282,755</u>

The amount of contributions subsequent to the measurement date will be included as a reduction of the net OPEB asset in the fiscal year ended June 30, 2022.

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**9. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)**

Subtotal amounts related to OPEB as deferred outflows of resources, \$81,652, and deferred inflows of resources, (\$282,755), net to (\$201,103) and will be recognized in OPEB expense as follows:

<u>Year ending June 30,</u>	<u>Amount</u>
2022	\$ (162,892)
2023	(94,151)
2024	30,184
2025	25,756
2026	-
Thereafter	-
Total	<u>\$ (201,103)</u>

All assumptions, methods and plan provisions used in these calculations are described in the Oregon PERS Retirement Health Insurance Account Cost-Sharing Multiple-Employer Other Postemployment Benefit (OPEB) Plan Schedules of Employer Allocations and OPEB Amounts by Employer report, as of and for the Year Ended June 30, 2020. That independently audited report was dated March 12, 2021 and can be found at:

[https://www.oregon.gov/pers/EMP/Documents/GASB/2020/GASB\\_75\\_FYE\\_6.30.2020.pdf](https://www.oregon.gov/pers/EMP/Documents/GASB/2020/GASB_75_FYE_6.30.2020.pdf)

**Actuarial Methods and Assumptions:**

Valuation Date	December 31, 2018
Experience Study Report	2018, Published July 24, 2019
Actuarial cost method	Entry Age Normal
Inflation rate	2.50 percent
Investment rate of return	7.20 percent
Discount rate	7.20 percent
Projected salary increase	3.50 percent
Retiree healthcare participation	Healthy retirees: 32%; Disabled retirees: 20%
Mortality	Healthy retirees and beneficiaries: Pub-2010 Healthy Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Active members: Pub-2010 Employee, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation. Disabled retirees: Pub-2010 Disabled Retiree, sex distinct, generational with Unisex, Social Security Data Scale, with job category adjustments and set-backs as described in the valuation.

Actuarial valuations of an ongoing plan involve estimates of value of reported amounts and assumptions about the probability of events far into the future. Actuarially determined amounts are subject to continual revision as actual results are compared to past expectations and new estimates are made about the future. Experience studies are performed as of December 31 of even numbered years. The method and assumptions shown are based on the 2018 Experience Study which is reviewed for the four-year period ending December 31, 2018.

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**9. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)**

**Discount Rate:**

The discount rate used to measure the total OPEB liability as of the measurement dates of June 30, 2020 and 2019 was 7.20 percent, for both years. The projection of cash flows used to determine the discount rate assumed that contributions from contributing employers are made at the contractually required rates, as actuarially determined. Based on those assumptions, the RHIA plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on OPEB plan investments for the RHIA plan was applied to all periods of projected benefit payments to determine the total OPEB liability.

**Long-Term Expected Rate of Return:**

To develop an analytical basis for the selection of the long-term expected rate of return assumption, in May 2019 the PERS Board reviewed long-term assumptions developed by both Milliman's capital market assumptions team and the Oregon Investment Council's (OIC) investment advisors. The table below shows Milliman's assumptions for each of the asset classes in which the plan was invested at that time based on the OIC long-term target asset allocation. The OIC's description of each asset class was used to map the target allocation to the asset classes shown below. Each asset class assumption is based on a consistent set of underlying assumptions, and includes adjustment for the inflation assumption. These assumptions are not based on historical returns, but instead are based on a forward-looking capital market economic model.

<b>Asset Class</b>	<b>Target Allocation</b>	<b>Compound Annual (Geometric) Return</b>
Core Fixed Income	9.60%	4.07%
Short-Term Bonds	9.60%	3.68%
Bank/Leveraged Loans	3.60%	5.19%
High Yield Bonds	1.20%	5.74%
Large/Mid Cap US Equities	16.17%	6.30%
Small Cap US Equities	1.35%	6.68%
Micro Cap US Equities	1.35%	6.79%
Developed Foreign Equities	13.48%	6.91%
Emerging Market Equities	4.24%	7.69%
Non-US Small Cap Equities	1.93%	7.25%
Private Equity	17.50%	8.33%
Real Estate (Property)	10.00%	5.55%
Real Estate (REITS)	2.50%	6.69%
Hedge Fund of Funds - Diversified	1.50%	4.06%
Hedge Fund - Event-driven	38.00%	5.59%
Timber	1.13%	5.61%
Farmland	1.13%	6.12%
Infrastructure	2.25%	6.67%
Commodities	1.13%	3.79%
<i>Assumed Inflation - Mean</i>		2.50%

*(Source: June 30, 2020 PERS CAFR; p. 74)*

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**9. OTHER POST-EMPLOYMENT BENEFIT PLAN – (RHIA) (CONTINUED)**

Sensitivity of the District's proportionate share of the net OPEB asset to changes in the discount rate – The following presents the District's proportionate share of the net OPEB asset calculated using the discount rate of 7.20 percent, as well as what the District's proportionate share of the net pension liability would be if it were calculated using a discount rate that is one percent lower (6.20 percent) or one percent higher (8.20 percent) than the current rate.

	1% Decrease (6.20%)	Discount Rate (7.20%)	1% Increase (8.20%)
District's proportionate share of the net OPEB liability (asset)	\$ (592,768)	\$ (734,231)	\$ (855,187)

**Changes Subsequent to the Measurement Date**

There are no changes subsequent to the June 30, 2020 Measurement Date that meet this requirement and thus would require a brief description under the GASB standard.

**10. OTHER POST-EMPLOYMENT BENEFITS (OPEB)**

**Early Retirement (Stipends)**

In April 2003, an early retirement plan with two arrangements was established for certified employees who were age 55 and had 10 years of District service or 10 years of District service and 30 years of service in Oregon PERS.

To qualify for the first arrangement, an employee had to be eligible to retire on or before June 30, 2003. Beginning with the month of retirement, the District shall pay to the retired employee a monthly stipend equal to 1% of the annual salary on his/her last permanent teacher contract if the employee is under age 55 at retirement, 1.5% if the employee is age 55 to 58 at retirement, or 2% if the employee is aged 58 to 62 at retirement. The stipend is paid to age 62 or the date on which the retired employee qualifies for federal social security benefits. Employees who have accumulated 30 years of PERS membership or choose to retire prior to age 55 will have their 1% stipend increased to 1.5% at age 55 where it will remain until age 62.

The second arrangement requires that the employee be hired on or before December 31, 1982 or eligible to retire on or before June 30, 2005.

Beginning with the month of retirement, the District pays a monthly stipend to the retiree equal to 0.5% of their 2002-2003 second half salary placement amount if the employee is age 55 to 58 at retirement or 1.25% if the employee is age 58 to 62 at retirement. Such stipend shall be paid to age 62 or when eligible for social security benefits, whichever is earlier.

Administrator or confidential employees need to have been hired prior to July 2000, be age 55 with 10 years of District service or 10 years of District service with 30 years under PERS. The stipend benefits for this group are the same as the first arrangement, above, for certified employees.

Upon death of the retiree, the stipend will be paid to the retiree's estate for an additional six months. A one-time payment of \$500 will be paid to those certified, administrator, confidential, or classified employees who have served the District 20 years, are retiring at age 62 or older, and meet the requirements of the hire date as outlined in the group's supplemental retirement benefits agreements. This benefit is paid to the beneficiaries of those employees currently employed, regardless of length of service.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**10. OTHER POST-EMPLOYMENT BENEFITS (OPEB) – (CONTINUED)**

There are 11 employees currently in the plan, which is closed to all other employees. The liability is calculated using the maximum amounts the District would owe to all eligible employees on June 30, 2021 to be paid out by June 30, 2025. At June 30, 2021, there was a total potential OPEB liability for the Early Retirement Stipend of \$396,000 reported in the Statement of Net Position. The District elected to not obtain an actuarial valuation due to this calculation of maximum liability owed. The District pays these benefits on a pay-as-you-go basis, thus there are no deferred outflows or deferred inflows.

**Post-Retirement Health Benefits (Health Insurance)**

The District's post-retirement health benefits plan entry qualifications are described in The Defined Benefit Pension Plan. There is also a third arrangement for licensed staff that were age 55 by June 30, 2007 with 20 years of continuous District Service. Arrangement one, including confidential and administrator staff pays full medical, dental, vision and life insurance up to the District cap until age 65. Arrangements two and three pay a monthly \$500 contribution towards the District insurance program until age 65.

As of the actuarial valuation date, there were no active participants and 3 retirees in the ORS allowed plan 243.303 which states, in part, that for the purposes of establishing healthcare premiums, the calculated rate must be based on the cost of all plan members, including both active employees and retirees. Because claim costs are generally higher for retiree groups than for active employees, the premium amount does not represent the full cost of coverage for retirees. The resulting additional cost, or implicit subsidy, is required to be valued under GASB Statement 75 related to Other Post-Employment Benefits (OPEB). Calculations are based on the OPEB benefits provided under the terms of the substantive plan in effect at the time of each valuation and on the pattern of sharing of costs between the employer and plan members to that point. Actuarial valuations for OPEB plans involve estimates of the value of reported amounts and assumptions about the probability of events far into the future, and actuarially determined amounts are subject to continual revision as results are compared to past expectations and new estimates are made about the future. Actuarial calculations of the OPEB plan reflect a long-term perspective.

**Funding Policy**

The District has not established a trust fund to finance the cost of Post-employment Health Care Benefits related to implicit rate subsidies. Premiums are paid by retirees based on the rates established for active employees. Additional costs related to an implicit subsidy are paid by the District on a pay-as-you go basis in all funds. There is no obligation on the part of the District to fund these benefits in advance.

**Net Other Post-employment Benefit Liability**

The net other post-employment benefit liability (NOL) was measured as of June 30, 2021, and the total other post-employment benefit liability was determined by an actuarial valuation as of July 1, 2020.

At July 1, 2020, the following employees were covered by the benefit terms:

Inactive employees or beneficiaries currently receiving benefits	3
Active employees	0
	<u>3</u>

**Actuarial Methods and Assumptions**

The District engaged an actuary to perform a valuation as of July 1, 2020 using the Entry age normal, Alternative Measurement method.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

**10. OTHER POST-EMPLOYMENT BENEFITS (OPEB) – (CONTINUED)**

The total other post-employment benefit liability was determined using the following actuarial assumptions, applied to all periods included in the measurement:

Valuation Date	July 1, 2020
Measurement Date	June 30, 2021
Actuarial Cost Method	Entry Age Normal (Alternative Measurement method)
Discount Rate	2.18% from the S&P Municipal Bond 20 year High-Grade Rate Index as of June 30, 2021
Medical premium annual trend rate	7.7% in FY21-22, steadily decreasing each year to 4.5% in FY35-36, and thereafter
Inflation rate	3.0% for all Future years
Annual salary rate increase	4% for all future years
Health care premium	
Beginning in 2018 a 40% excise tax will be imposed under the affordable care act on employers if the aggregate value of medical coverage exceeds a threshold limit. This excise tax is not included in the calculations because it is believed to be immaterial in regard to the OPEB plan.	

Mortality rates were based on the Pub-2010 teachers table, separate Employee/Healthy Annuitant, sex distinct, generational. Improvement scale was MP-2020.

The discount rate used to measure the total pension and total other post-employment benefit liabilities was 2.18%, based on all years discounted at the municipal bond rate.

**Changes in the Net Other Post-employment Benefit Liability**

Changes of assumptions: Interest Discount, the investment return assumption was decreased from 2.66% to 2.18%. Demographic assumptions were revised to match (as closely as possible) those developed in the most recent experience study for Oregon PERS.

	Total OPEB Liability
Total OPEB Liability Balance 6/30/2020	<u>\$ 227,236</u>
Changes for the Year:	
Service Cost	-
Interest	5,415
Changes of benefit terms	-
Changes of Assumptions or other input	1,514
Benefit payments	<u>(47,315)</u>
Net Change in total OPEB Liability	<u>(40,386)</u>
Total OPEB Liability Balance 6/30/21	<u><u>\$ 186,850</u></u>

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**10. OTHER POST-EMPLOYMENT BENEFITS (OPEB) – (CONTINUED)**

Sensitivity of the Net Other Post-employment Benefit Liability to changes in the discount and trend rates

The following presents the net other post-employment benefit liability (NOL) of the District, calculated using the discount rate of 2.18 percent, as well as what the District's NOL would be if it was calculated using a discount rate that is 1-percentage-point lower (1.18 percent) or 1-percentage-point higher (3.18 percent) than the current rate:

	Current	
1% Lower	Discount Rate	1% Higher
1.18%	2.18%	3.18%
\$ 190,104	\$ 186,850	\$ 183,729

The following presents the net other post-employment benefit liability (NOL) of the District, calculated using the trend rate of 7.7 percent, as well as what the District's NOL would be if it was calculated using a trend rate that is 1-percentage-point lower (6.7 percent) or 1-percentage-point higher (8.7 percent) than the current rate:

	Current	
1% Lower	Healthcare	1% Higher
	Trend Rates	
\$ 183,900	\$ 186,850	\$ 189,865

For the year ended June 30, 2021, the District recognized Other Post-employment Benefit income of \$40,386. At June 30, 2021, the District reported no deferred outflows or inflows of resources related to Other Post-employment benefits.

**11. PROPERTY TAX LIMITATION**

The voters of the State of Oregon approved ballot measure 5, a constitutional limit on property taxes for schools and non-school government operations, in November, 1990. School operations include community colleges, local school districts, and education service districts. The limitation provides that property taxes for school operations are limited to \$5.00 for each \$1,000 of property market value. This limitation does not apply to taxes levied for principal and interest on general obligation bonded debt. The result of this initiative has been that school districts have become more dependent upon state funding and less dependent upon property tax revenues as their major source of operating revenue. The State voters passed ballot measure 50 in May, 1997 to further reduce property taxes by replacing the previous constitutional limits on tax bases with a rate and value limit. Measure 50 reduced the amount of operating property tax revenues available for the 1998-99 fiscal year and thereafter. This reduction is accomplished by rolling property values back to their 1995-96 values less 10% and limiting future tax value growth of each property to no more than 3% per year, subject to certain exceptions. Taxes levied to support bonded debt are exempted from the property tax limitations. The measure also sets restrictive voter approval requirements for most tax and many fee increases and new bond issues, and requires the State of Oregon to minimize the impact of the tax cuts to the school districts. The ultimate impact to the District as a result of the measure has been greater reliance on state funding and less reliance on local funding.

**12. RISK MANAGEMENT**

There is exposure to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters for which commercial insurance is purchased. There were no significant reductions in insurance coverage from coverage in prior years in any of the major categories of risk. Also, the amounts of any settlements have not exceeded insurance coverage for any of the past three fiscal years.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**13. COMMITMENTS AND CONTINGENCIES**

Substantially all amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies, principally the federal government. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures which may be disallowed by the grantor cannot be determined at this time, although the management expects such amounts, if any, to be immaterial.

A substantial portion of operating funding is received from the State of Oregon. State funding is determined through state wide revenue projections that are paid to individual school districts based on pupil counts and other factors in the state school fund revenue formula. Since these projections and pupil counts fluctuate they can cause either increases or decreases in revenue. Due to these future uncertainties at the state level, the future effect on the operations cannot be determined.

The COVID-19 outbreak in the United States has caused substantial disruption to business and local governments due to mandated and voluntary suspension of operations and stay at home orders. There is considerable uncertainty around the duration of the outbreak and the long-term impact to the overall economy. However, the ultimate impact of the reduction of economic activity is not determinable.

The District is currently being defended by its property and casualty indemnity provider, against two cases regarding an accident on the "land lab" from the misuse of District equipment. In the first case, the plaintiff is seeking \$685,000 for injuries sustained as a passenger. The second case against the district has not yet been initiated. The district is expected to be covered by its indemnity provider in both cases, respectively.

**14. INTERFUND TRANSFERS & INTERFUND RECEIVABLE/PAYABLE**

Amounts were comprised of the following:

	Transfers Out	Transfers In	Interfund Receivable	Interfund Payable
General Fund	\$ 2,258,997	\$ 158,997	\$ 92,930	\$ 51,707
Special Revenue Fund	585,997	2,365,997	51,707	-
Capital Projects Fund	-	-	-	92,930
Enterprise Fund	-	93,000	-	-
Internal Service Fund	23,000	250,000	-	-
	<u>\$ 2,867,994</u>	<u>\$ 2,867,994</u>	<u>\$ 144,637</u>	<u>\$ 144,637</u>

The internal transfers and receivables/payables are budgeted and recorded to show legal and operational commitments between funds such as cost sharing.

**15. TAX ABATEMENTS**

As of June 30, 2021, the District had tax abatements through various state allowed programs that impacted levied taxes and require disclosure under GASB 77. Based on the information available from the county as of the date of issuance of these basic financial statements, the amount of abatements for the year ended June 30, 2021 is deemed by management to be immaterial.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**For the Year Ended June 30, 2021**

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**16. CONTRACTED SERVICES**

In October of 2020, the District entered into a subscription agreement with AspirEDU, Inc. for access to their website and educational content. The annual subscription fee is \$4 per student, for an estimated 1,100 students. For the year ended June 30, 2021, the District Paid AspirEDU a total of \$13,032 for implementation costs and subscription fees.

The District has an intergovernmental agreement with Oregon State University for Measure 99 Outdoor School. Associated costs include program costs, provider fees per participant, transportation, and teacher stipends. For the year ended June 30, 2021, the District paid Oregon State University \$75,908 for Outdoor School.

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**REQUIRED SUPPLEMENTARY INFORMATION**

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LEBANON COMMUNITY SCHOOL DISTRICT NO. 9  
LEBANON, OREGON

REQUIRED SUPPLEMENTARY INFORMATION  
SCHEDULE OF FUNDING PROGRESS AND EMPLOYER CONTRIBUTIONS  
June 30, 2021

Annual OPEB Cost and Net OPEB Obligation relating to Early Retirement Plan: Heathcare

SCHEDULE OF CHANGES IN TOTAL OPEB LIABILITY AND RELATED RATIOS

Year Ended June 30,	Total OPEB Liability - Beginning *	Service Cost	Interest	Changes of Benefit Terms	Changes of Assumptions	Differences Between Expected and Actual	Benefit Payments	Total OPEB Liability - End of Year	Estimated Covered Payroll	Total OPEB Liability as a % of Covered Payroll
2021	\$ 227,236	\$ -	\$ 5,415	\$ 1,514	\$ -	\$ -	\$ (47,315)	\$ 186,850	\$ N/A	N/A

The above tables present the most recent actuarial valuation for the District's post-retirement benefits.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

\* Total beginning OPEB Liability at July 1, 2020, is an estimate provided by the Actuarial Valuation at the July 30, 2021 Measurement Date.

**LEBANON SCHOOL DISTRICT**  
**LEBANON, OREGON**

REQUIRED SUPPLEMENTARY INFORMATION  
June 30, 2021

**PERS**

**SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET PENSION LIABILITY**

Year Ended June 30,	(a) Employer's proportion of the net pension liability (NPL)	(b) Employer's proportionate share of the net pension liability (NPL)	(c) Employer's covered payroll	(b/c) NPL as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total pension liability
2021	0.26 %	\$ 55,989,795	\$ 21,834,903	256.4 %	75.8 %
2020	0.26	45,003,219	21,486,185	209.5	80.2
2019	0.27	41,328,208	19,595,401	210.9	82.1
2018	0.26	35,578,592	19,237,669	184.9	83.1
2017	0.28	41,360,281	17,568,345	235.4	80.5
2016	0.01	19,039,703	17,185,736	110.8	91.9
2015	0.36	(8,236,146)	N/A	N/A	103.6

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**SCHEDULE OF CONTRIBUTIONS**

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2021	\$ 8,051,779	\$ 8,051,779	\$ -	\$ 23,572,946	34.2 %
2020	7,558,671	7,558,671	-	21,834,903	34.6
2019	6,452,727	6,452,727	-	21,486,185	30.0
2018	5,979,757	5,979,757	-	19,595,401	30.5
2017	4,963,690	4,963,690	-	19,237,669	25.8
2016	4,637,109	4,637,109	-	17,568,345	26.4
2015	3,344,918	3,344,918	-	17,185,736	19.5

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

**LEBANON SCHOOL DISTRICT  
LEBANON, OREGON**

REQUIRED SUPPLEMENTARY INFORMATION

June 30, 2021

**SCHEDULE OF THE PROPORTIONATE SHARE OF THE NET OPEB ASSET/(LIABILITY) FOR RHIA**

Year Ended June 30,	(a) Employer's proportion of the net OPEB asset/ (liability) (NOA/(L))	(b) Employer's proportionate share of the net OPEB asset/ (liability) (NOA/(L))	(c) Employer's covered payroll	(b/c) NOA/(L) as a percentage of covered payroll	Plan fiduciary net position as a percentage of the total OPEB asset (liability)
2021	0.36034 %	\$ 734,231	\$ 21,834,903	3.36 %	150.1 %
2020	0.19724	381,150	21,486,185	1.77	144.4
2019	0.18905	211,038	19,595,401	1.08	124.0
2018	0.01879	78,459	19,237,669	0.41	108.9

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

Amounts for covered payroll (c) use the prior year's data to match the measurement date used by the OPEB plan for each year.

**SCHEDULE OF CONTRIBUTIONS FOR RHIA**

	Statutorily required contribution	Contributions in relation to the statutorily required contribution	Contribution deficiency (excess)	Employer's covered payroll	Contributions as a percent of covered payroll
2021	\$ N/A	\$ N/A	\$ N/A	\$ 23,572,946	N/A %
2020	N/A	N/A	N/A	21,834,903	N/A
2019	N/A	N/A	N/A	21,486,185	N/A
2018	N/A	N/A	N/A	19,595,401	N/A

The amounts presented for each fiscal year were actuarially determined at 12/31 and rolled forward to the measurement date of 6/30 for each year presented.

These schedules are presented to illustrate the requirements to show information for 10 years. However, until a full 10-year trend has been compiled, information is presented only for the years for which the required supplementary information is available.

All statutorily required contributions were made and are included within PERS contributions (see p. 38).

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE - ACTUAL AND BUDGET - BUDGETARY BASIS**  
**For the Year Ended June 30, 2021**

<b><u>GENERAL FUND</u></b>				
	<b><u>BUDGET</u></b>		<b><u>ACTUAL</u></b>	<b>VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)</b>
	<b><u>ORIGINAL</u></b>	<b><u>FINAL</u></b>		
<b>REVENUES:</b>				
Local Sources	\$ 11,775,594	\$ 11,775,594	\$ 11,810,659	\$ 35,065
Intermediate Sources	210,000	210,000	234,017	24,017
State Sources	32,291,963	32,291,963	32,649,983	358,020
Federal Sources	195,000	195,000	198,652	3,652
Total Revenue	44,472,557	44,472,557	44,893,311	420,754
<b>EXPENDITURES:</b>				
Instruction	27,440,340	27,205,340 (1)	25,391,372	1,813,968
Support Services	16,716,524	16,516,524 (1)	15,268,467	1,248,057
Operating Contingencies	100,000	100,000 (1)	-	100,000
Total Expenditures	44,256,864	43,821,864	40,659,839	3,162,025
Revenues Over (Under) Expenditures	215,693	650,693	4,233,472	3,582,779
<b>OTHER FINANCING SOURCES, (USES)</b>				
Transfers In	-	-	158,997	158,997
Transfers Out	(2,100,000)	(2,100,000) (1)	(2,258,997)	(158,997)
Sale of Capital Assets	-	-	8,975	8,975
Total Other Financing Sources, (Uses)	(2,100,000)	(2,100,000)	(2,091,025)	8,975
Net Change in Fund Balance	(1,884,307)	(1,449,307)	2,142,447	3,591,754
<b>Beginning Fund Balance</b>	3,784,307	3,784,307	4,063,207	278,900
<b>Ending Fund Balance</b>	<u>\$ 1,900,000</u>	<u>\$ 2,335,000</u>	<u>\$ 6,205,654</u>	<u>\$ 3,870,654</u>

(1) Appropriation Level

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE - ACTUAL AND BUDGET - BUDGETARY BASIS**  
**For the Year Ended June 30, 2021**

<b><u>SPECIAL REVENUE FUND</u></b>				
	<b><u>BUDGET</u></b>		<b><u>ACTUAL</u></b>	<b>VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)</b>
	<b><u>ORIGINAL</u></b>	<b><u>FINAL</u></b>		
<b>REVENUES:</b>				
Local Sources	\$ 1,353,500	\$ 1,353,500	\$ 417,517	\$ (935,983)
Intermediate Sources	35,000	35,000	99,095	64,095
State Sources	6,123,983	7,627,027	2,347,970	(5,279,057)
Federal Sources	4,813,574	16,893,442	5,699,533	(11,193,909)
Total Revenue	12,326,057	25,908,969	8,564,115	(17,344,854)
<b>EXPENDITURES:</b>				
Instruction	8,020,608	9,520,608 (1)	5,127,878	4,392,730
Support Services	3,234,499	4,234,499 (1)	2,211,844	2,022,655
Community Services	2,613,639	2,713,639 (1)	1,880,582	833,057
Facilities Acquisition	355,000	855,000 (1)	314,216	540,784
Total Expenditures	14,223,746	17,323,746	9,534,520	7,789,226
Revenues Over (Under) Expenditures	(1,897,689)	8,585,223	(970,405)	(9,555,628)
<b>OTHER FINANCING SOURCES, (USES)</b>				
Transfers In	1,780,000	1,780,000	2,365,997 (2)	585,997
Transfers Out	(300,000)	(300,000) (1)	(585,997)	(285,997)
Total Other Financing Sources, (Uses)	1,480,000	1,480,000	1,780,000	300,000
Net Change in Fund Balance	(417,689)	10,065,223	809,595	(9,255,628)
<b>Beginning Fund Balance</b>	3,331,814	3,331,814	3,769,948	438,134
<b>Ending Fund Balance</b>	<u>\$ 2,914,125</u>	<u>\$ 13,397,037</u>	<u>\$ 4,579,543</u>	<u>\$ (8,817,494)</u>

(1) Appropriation Level

(2) Included in this amount is the state revenue match of \$15,977 for National School Lunch Program support.

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**SUPPLEMENTARY INFORMATION**

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**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE - ACTUAL AND BUDGET - BUDGETARY BASIS**  
**For the Year Ended June 30, 2021**

**DEBT SERVICE - GO BONDS FUND**

	<u>BUDGET</u>			<u>VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	
<b>REVENUES:</b>				
Local Sources	<u>\$ 3,836,687</u>	<u>\$ 3,836,687</u>	<u>\$ 3,929,611</u>	<u>\$ 92,924</u>
<b>Total Revenues</b>	<u>3,836,687</u>	<u>3,836,687</u>	<u>3,929,611</u>	<u>92,924</u>
<b>EXPENDITURES:</b>				
Debt Service	<u>4,066,267</u>	<u>4,066,267 (1)</u>	<u>4,020,300</u>	<u>45,967</u>
<b>Total Expenditures</b>	<u>4,066,267</u>	<u>4,066,267</u>	<u>4,020,300</u>	<u>45,967</u>
<b>OTHER FINANCING SOURCES, (USES)</b>				
Debt Proceeds	<u>-</u>	<u>-</u>	<u>45,880</u>	<u>45,880</u>
Transfers In	<u>300,000</u>	<u>300,000</u>	<u>-</u>	<u>(300,000)</u>
<b>Total Other Financing Sources, (Uses)</b>	<u>300,000</u>	<u>300,000</u>	<u>45,880</u>	<u>(254,120)</u>
Net Change in Fund Balance	<u>70,420</u>	<u>70,420</u>	<u>(44,809)</u>	<u>(115,229)</u>
<b>Beginning Fund Balance</b>	<u>1,395,000</u>	<u>1,395,000</u>	<u>256,195</u>	<u>(1,138,805)</u>
<b>Ending Fund Balance</b>	<u><u>\$ 1,465,420</u></u>	<u><u>\$ 1,465,420</u></u>	<u><u>\$ 211,386</u></u>	<u><u>\$ (1,254,034)</u></u>

(1) Appropriation Level

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE - ACTUAL AND BUDGET - BUDGETARY BASIS**  
**For the Year Ended June 30, 2021**

**CAPITAL PROJECTS - SEISMIC REHAB**

	<u>BUDGET</u>			<u>VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)</u>
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	
<b>REVENUES:</b>				
State Sources	<u>\$ 2,474,249</u>	<u>\$ 2,474,249</u>	<u>\$ 414,133</u>	<u>\$ (2,060,116)</u>
<b>Total Revenues</b>	<u>2,474,249</u>	<u>2,474,249</u>	<u>414,133</u>	<u>(2,060,116)</u>
<b>EXPENDITURES:</b>				
Support Services	-	- (1)	-	-
Facilities Acquisition	<u>2,474,249</u>	<u>2,474,249 (1)</u>	<u>414,133</u>	<u>2,060,116</u>
<b>Total Expenditures</b>	<u>2,474,249</u>	<u>2,474,249</u>	<u>414,133</u>	<u>2,060,116</u>
Net Change in Fund Balance	-	-	-	-
<b>Beginning Fund Balance</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Ending Fund Balance</b>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

(1) Appropriation Level

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE - ACTUAL AND BUDGET - BUDGETARY BASIS**  
**For the Year Ended June 30, 2021**

**ENTERPRISE FUND**

	<u>BUDGET</u>			VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	
<b>REVENUES:</b>				
Local Sources	\$ -	\$ -	\$ 9,000	9,000
<b>Total Revenues</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 9,000</u>	<u>\$ 9,000</u>
<b>EXPENDITURES:</b>				
Instruction	572,000	- (1)	-	-
Facility Acquisition	-	572,000 (1)	572,000	-
<b>Total Expenditures</b>	<u>572,000</u>	<u>572,000</u>	<u>572,000</u>	<u>-</u>
<b>OTHER FINANCING SOURCES, (USES)</b>				
Transfers In	70,000	-	93,000	93,000
Sale of Capital Assets	500,000	500,000	529,300	29,300
<b>Total Other Financing Sources, (Uses)</b>	<u>570,000</u>	<u>500,000</u>	<u>622,300</u>	<u>29,300</u>
Net Change in Fund Balance	(2,000)	(2,000)	59,300	61,300
<b>Beginning Fund Balance</b>	<u>2,000</u>	<u>2,000</u>	<u>(56,111)</u>	<u>(58,111)</u>
<b>Ending Fund Balance</b>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 3,189</u>	<u>\$ 3,189</u>

(1) Appropriation Level

Reconciliation to the Statement of Net Position

Work in Process	572,000
Net Position	<u>\$ 575,189</u>

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF REVENUES, EXPENDITURES**  
**AND CHANGES IN FUND BALANCE - ACTUAL AND BUDGET - BUDGETARY BASIS**  
**For the Year Ended June 30, 2021**

**INSURANCE FUND**

	<u>BUDGET</u>			VARIANCE TO FINAL BUDGET POSITIVE (NEGATIVE)
	<u>ORIGINAL</u>	<u>FINAL</u>	<u>ACTUAL</u>	
<b>Total Revenues</b>	\$ -	\$ -	\$ -	\$ -
<b>EXPENDITURES:</b>				
Support Services	290,000	290,000 (1)	53,858	236,142
<b>Total Expenditures</b>	290,000	290,000	53,858	236,142
<b>OTHER FINANCING SOURCES, (USES)</b>				
Transfers In	250,000	250,000	250,000	-
Transfers Out	-	- (1)	(23,000)	(23,000)
Net Change in Fund Balance	(40,000)	(40,000)	173,142	213,142
<b>Beginning Fund Balance</b>	50,000	50,000	78,684	28,684
<b>Ending Fund Balance</b>	<u>\$ 10,000</u>	<u>\$ 10,000</u>	<u>\$ 251,826</u>	<u>\$ 241,826</u>

(1) Appropriation Level

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES OF TAXES UNCOLLECTED**  
**For the Year Ended June 30, 2021**

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED 7/1/2020	DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	INTEREST	CASH COLLECTIONS BY COUNTY TREASURER	BALANCE UNCOLLECTED OR UNSEGREGATED AT 6/30/2021
<u>GENERAL FUND:</u>						
Current:						
2020-21	\$ 11,607,976	\$ 311,664	\$ (20,873)	\$ 6,725	\$ 11,042,603	\$ 239,561
Prior Years:						
2019-20	267,852	4	(16,262)	11,832	148,024	115,394
2018-19	121,273	(4)	(14,615)	11,177	54,177	63,662
2017-18	66,521	3	(14,903)	11,802	36,137	27,280
2016-17	23,991	-	(6,009)	5,727	16,668	7,041
Prior Years:	19,884	-	(5,143)	3,721	5,111	13,351
Total Prior	499,521	3	(56,932)	44,259	260,117	226,728
Total General Fund	\$ 12,107,497	\$ 311,667	\$ (77,805)	\$ 50,984	\$ 11,302,720	\$ 466,289
RECONCILIATION TO REVENUE:						<u>GENERAL FUND</u>
Cash Collections by County Treasurer Above						\$ 11,302,720
Accrued at 6/30/20						(53,057)
Accrued at 6/30/21						52,376
Changes from Prior year Unavailable Revenue, see page 6						(32,551)
In Lieu of Property Taxes						(1)
Total Revenue						\$ 11,269,487

LEBANON COMMUNITY SCHOOL DISTRICT NO. 9

LEBANON, OREGON

SCHEDULE OF PROPERTY TAX TRANSACTIONS AND BALANCES OF TAXES UNCOLLECTED

For the Year Ended June 30, 2021

TAX YEAR	ORIGINAL LEVY OR BALANCE UNCOLLECTED 07/01/20	DEDUCT DISCOUNTS	ADJUSTMENTS TO ROLLS	INTEREST	CASH COLLECTIONS BY COUNTY TREASURER	BALANCE UNCOLLECTED OR UNSEGREGATED AT 06/30/21
<u>DEBT SERVICE FUND:</u>						
Current:						
2020-21	\$ 4,059,144	\$ 108,984	\$ (7,300)	\$ 2,352	\$ 3,861,441	\$ 83,771
Prior Years:						
2019-20	97,086	2	(5,894)	4,289	53,653	41,826
2018-19	45,425	(1)	(5,474)	4,187	20,293	23,846
2017-18	26,242	1	(5,879)	4,656	14,256	10,762
2016-17	9,942		(2,490)	2,373	6,907	2,918
Prior Years:	8,455	-	(2,283)	1,558	2,140	5,590
Total Prior	187,150	2	(22,020)	17,063	97,249	84,942
Total Debt Svc Fund	<u>\$ 4,246,294</u>	<u>\$ 108,986</u>	<u>\$ (29,320)</u>	<u>\$ 19,415</u>	<u>\$ 3,958,690</u>	<u>\$ 168,713</u>

RECONCILIATION TO REVENUE:	DEBT SERVICE FUND
Cash Collections by County Treasurer Above	\$ 3,958,690
Timing Differences of Cash Collections	(28,165)
Accrued at 6/30/20	(19,862)
Accrued at 6/30/21	18,943
Changes from Prior year Unavailable Revenue, see page 6	(17,518)
Total Revenue	<u>\$ 3,912,088</u>

## **OTHER INFORMATION**

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**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**OTHER INFORMATION**

**As Required by The Oregon Department of Education**  
**For the Year Ended June 30, 2021**

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A. Energy bills for heating, fuel, water and sewage - all funds:			<u>Objects 325, 326 and 327</u>
	Function 2540	\$	682,481
	Function 2550		-
B. Replacement of equipment - General Fund:			
All General Fund expenditures in Object 542:			<u>Object 542</u>
		\$	13,214

These functions are Excluded:

1113, 1122 & 1132	Co-curricular activities	Construction
1140	Pre-kindergarten	Pupil transportation
1300	Continuing education	Food service
1400	Summer school	Community services

**2019-20 DISTRICT AUDIT REVENUE SUMMARY**  
**Lebanon Community School District #9**

**Revenue from Local Sources**

	Fund 100	Fund 200	Fund 300	Fund 400	Fund 500	Fund 600	Fund 700
1110 Ad Valorem Taxes Levied by District	\$11,213,542		\$3,913,549				
1120 Local Option Ad Valorem Taxes Levied by District							
1130 Construction Excise Tax		\$80,732					
1190 Penalties and Interest on Taxes	\$178						
1200 Revenue from Local Govt Units Other Than Districts							
1311 Regular Day School Tuition - From Individuals							
1312 Regular Day School Tuition - Other Dist Within State							
1313 Regular Day School Tuition - Other Districts Outside							
1320 Adult/Continuing Education Tuition							
1330 Summer School Tuition							
1411 Transportation Fees - From Individuals							
1412 Transportation Fees - Other Dist Within State							
1414 Transportation Fees - Foster Students							
1420 Summer School Transportation Fees							
1500 Earnings on Investments	\$173,040	\$8,301	\$16,058				
1600 Food Service							
1700 Extracurricular Activities		\$1,125					
1800 Community Services Activities		\$154,684					
1910 Rentals							
1920 Contributions and Donations From Private Sources		\$62,509					
1930 Rental or Lease Payments From Private Contractors							
1940 Services Provided Other Local Education Agencies							
1950 Textbook Sales and Rentals							
1960 Recovery of Prior Years' Expenditure	\$45,515				\$9,000		
1970 Services Provided Other Funds							
1980 Fees Charged to Grants	\$119,571						
1990 Miscellaneous	\$258,813	\$110,166	\$4				\$397
<b>Total Revenue from Local Sources</b>	<b>\$11,810,659</b>	<b>\$417,517</b>	<b>\$3,929,611</b>	<b>\$0</b>	<b>\$9,000</b>	<b>\$0</b>	<b>\$397</b>

**Revenue from Intermediate Sources**

	Fund 100	Fund 200	Fund 300	Fund 400	Fund 500	Fund 600	Fund 700
2101 County School Funds	\$24,611						
2102 General ESD Revenue							
2103 Excess ESD Local Revenue							
2105 Natural Gas, Oil, and Mineral Receipts							
2110 Intermediate "I" Tax							
2199 Other Intermediate Sources							
2200 Restricted Revenue	\$209,405	\$99,095					
2800 Revenue in Lieu of Taxes							
2900 Revenue for/on Behalf of the District							
<b>Total Revenue from Intermediate Sources</b>	<b>\$234,017</b>	<b>\$99,095</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Revenue from State Sources**

	Fund 100	Fund 200	Fund 300	Fund 400	Fund 500	Fund 600	Fund 700
3101 State School Fund - General Support	\$32,079,871						
3102 State School Fund - School Lunch Match							
3103 Common School Fund	\$407,425						
3104 State Managed County Timber	\$162,687						
3106 State School Fund - Accrual							
3199 Other Unrestricted Grants-in-Aid							
3204 Driver Education							
3222 State School Fund (SSF) Transportation Equipment							
3299 Other Restricted Grants-in-Aid		\$2,347,970		\$414,133			
3800 Revenue in Lieu of Taxes							
3900 Revenue for/on Behalf of the District							
<b>Total Revenue from State Sources</b>	<b>\$32,649,983</b>	<b>\$2,347,970</b>	<b>\$0</b>	<b>\$414,133</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Revenue from Federal Sources**

	Fund 100	Fund 200	Fund 300	Fund 400	Fund 500	Fund 600	Fund 700
4100 Unrestricted Revenue Direct From the Federal Government							
4200 Unrestricted Revenue From the Federal Government Through the State							
4300 Restricted Revenue From the Federal Government	\$66,926						
4500 Restricted Revenue From the Federal Government Through the State		\$5,355,092					
4700 Grants-In-Aid From the Federal Government Through Other Intermediate Agencies							
4801 Federal Forest Fees	\$131,726	\$205,635					
4802 Impact Aid to School Districts for Operation (PL 874)							
4899 Other Revenue in Lieu of Taxes							
4900 Revenue for/on Behalf of the District		\$138,807					
<b>Total Revenue from Federal Sources</b>	<b>\$198,651</b>	<b>\$5,699,533</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Revenue from Other Sources**

	Fund 100	Fund 200	Fund 300	Fund 400	Fund 500	Fund 600	Fund 700
5100 Long Term Debt Financing Sources			\$45,880				
5200 Interfund Transfers	\$158,997	\$2,365,997			\$93,000	\$250,000	
5300 Sale of or Compensation for Loss of Fixed Assets	\$8,975				\$245,584		
5400 Resources - Beginning Fund Balance	\$4,063,208	\$3,769,948	\$256,195		\$227,605	\$78,684	\$2,071
<b>Total Revenue from Other Sources</b>	<b>\$4,231,180</b>	<b>\$6,135,945</b>	<b>\$302,075</b>	<b>\$0</b>	<b>\$566,189</b>	<b>\$328,684</b>	<b>\$2,071</b>

**Grand Totals**

	Fund 100	Fund 200	Fund 300	Fund 400	Fund 500	Fund 600	Fund 700
<b>Grand Totals</b>	<b>\$49,124,490</b>	<b>\$14,700,060</b>	<b>\$4,231,686</b>	<b>\$414,133</b>	<b>\$575,189</b>	<b>\$328,684</b>	<b>\$2,468</b>

**2019-20 DISTRICT AUDIT EXPENDITURE SUMMARY**  
**Lebanon Community School District #9**

**Fund: 100 General Fund + 102 Facilities**

**Instruction Expenditures**

	Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
1111 Elementary, K-5 or K-6	\$8,145,295	\$4,930,797	\$3,129,387	\$44,860	\$40,251	\$0	\$0	\$0
1113 Elementary Extracurricular	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1121 Middle/Junior High Programs	\$3,482,228	\$2,064,645	\$1,350,321	\$42,138	\$25,124	\$0	\$0	\$0
1122 Middle/Junior High School Extracurricular	\$36,859	\$26,084	\$10,775	\$0	\$0	\$0	\$0	\$0
1131 High School Programs	\$4,809,446	\$2,945,275	\$1,754,017	\$46,787	\$60,873	\$0	\$2,494	\$0
1132 High School Extracurricular	\$85,460	\$60,047	\$25,413	\$0	\$0	\$0	\$0	\$0
1140 Pre-Kindergarten Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1210 Programs for the Talented and Gifted	\$35,334	\$19,000	\$7,702	\$375	\$8,257	\$0	\$0	\$0
1220 Restrictive Programs for Students with Disabilities	\$2,451,168	\$1,354,207	\$1,088,759	\$7,300	\$902	\$0	\$0	\$0
1230 Tutoring	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1250 Less Restrictive Programs for Students with Disabilities	\$2,685,843	\$1,487,470	\$1,170,530	\$13,517	\$14,326	\$0	\$0	\$0
1260 Treatment and Habilitation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1271 Remediation	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1272 Title I	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1280 Alternative Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1291 English Second Language Programs	\$3,268,341	\$462,546	\$304,724	\$2,491,995	\$8,859	\$0	\$218	\$0
1292 Teen Parent Program	\$369,230	\$220,636	\$146,917	\$1,677	\$0	\$0	\$0	\$0
1293 Migrant Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1294 Youth Corrections Education	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1299 Other Programs	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
1300 Adult/Continuing Education Programs	\$20,351	\$0	\$0	\$20,351	\$0	\$0	\$0	\$0
1400 Summer School Programs	\$1,815	\$1,275	\$540	\$0	\$0	\$0	\$0	\$0
<b>Total Instruction Expenditures</b>	<b>\$25,391,372</b>	<b>\$13,571,982</b>	<b>\$8,989,086</b>	<b>\$2,669,000</b>	<b>\$158,592</b>	<b>\$0</b>	<b>\$2,712</b>	<b>\$0</b>

**Support Services Expenditures**

	Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
2110 Attendance and Social Work Services	\$657,709	\$397,010	\$246,205	\$9,529	\$4,965			
2120 Guidance Services	\$927,099	\$572,222	\$354,259	\$400	\$217			
2130 Health Services	\$211,906	\$117,291	\$92,847	\$1,386	\$243		\$140	
2140 Psychological Services	-\$1,173		-\$1,173					
2150 Speech Pathology and Audiology Services	\$487,771	\$270,166	\$150,052	\$63,786	\$2,154		\$1,614	
2160 Other Student Treatment Services	\$0							
2190 Service Direction, Student Support Services	\$386,510	\$222,877	\$153,734	\$5,434	\$4,465			
2210 Improvement of Instruction Services	\$342,653	\$168,180	\$95,498	\$15,508	\$62,871		\$595	
2220 Educational Media Services	\$378,267	\$171,499	\$166,894	\$1,025	\$35,590		\$3,258	
2230 Assessment & Testing	\$114,195			\$3,319	\$110,876			
2240 Instructional Staff Development	\$111,044		\$1,843	\$82,593	\$26,608			
2310 Board of Education Services	\$72,549			\$72,549				
2320 Executive Administration Services	\$645,613	\$352,272	\$257,065	\$10,565	\$3,828		\$21,883	
2410 Office of the Principal Services	\$3,477,430	\$2,074,695	\$1,295,870	\$36,254	\$62,446		\$8,165	
2490 Other Support Services - School Administration	\$0							
2510 Direction of Business Support Services	\$0							
2520 Fiscal Services	\$722,414	\$412,901	\$253,968	\$35,580	\$14,261		\$5,704	
2540 Operation and Maintenance of Plant Services	\$3,784,221	\$1,133,523	\$820,730	\$1,167,752	\$297,170	\$84,144	\$280,902	
2550 Student Transportation Services	\$1,464,418	\$687,154	\$552,166	\$63,391	\$119,965		\$41,742	
2570 Internal Services	\$16,392	\$9,305	\$4,955		\$2,132			
2610 Direction of Central Support Services	\$0							
2620 Planning, Evaluation, Grant Writing and Statistical Svcs	\$0							
2630 Information Services	\$27,738	\$17,396	\$10,341					
2640 Staff Services	\$429,334	\$223,713	\$142,222	\$13,812	\$45,456		\$4,132	
2660 Technology Services	\$832,786	\$223,221	\$113,933	\$85,395	\$409,860		\$376	
2670 Records Management Services	\$0							
2680 Interpretation & Translation Services	\$4,191	\$3,000	\$1,191					
2690 Other Support Services - Central	\$0							
2700 Supplemental Retirement Program	\$175,402	\$121,275	\$54,127					
<b>Total Support Services Expenditures</b>	<b>\$15,268,467</b>	<b>\$7,177,700</b>	<b>\$4,766,729</b>	<b>\$1,668,277</b>	<b>\$1,203,107</b>	<b>\$84,144</b>	<b>\$368,509</b>	<b>\$0</b>

**Facilities Acquisition and Construction Expenditures**

	Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
4110 Service Area Direction	\$0							
4120 Site Acquisition and Development Services	\$0							
4150 Building Acquisition, Construction, and Improvement	\$0							
4180 Other Capital Items	\$0							
4190 Other Facilities Construction Services	\$0							

**Total Facilities Acquisition and Construction Expenditures**

\$0 \$4,485,560 \$0 \$0 \$0 \$0 \$0 \$0

**Other Uses Expenditures**

	Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
5100 Debt Service	\$0							
5200 Transfers of Funds	\$2,258,997	\$2,258,997						
5300 Apportionment of Funds by ESD	\$0							
5400 PERS UAL Bond Lump Sum	\$0							
<b>Total Other Uses Expenditures</b>	<b>\$2,258,997</b>	<b>\$2,258,997</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**Grand Total**

\$42,918,836 \$27,494,239 \$13,755,815 \$4,337,277 \$1,361,699 \$84,144 \$371,221 \$0

All Funds

\$57,513,647 \$31,201,222 \$16,198,044 \$5,124,540 \$2,995,850 \$1,802,291 \$4,677,260 \$0

**2019-20 DISTRICT AUDIT EXPENDITURE SUMMARY**  
**Lebanon Community School District #9**

**Fund: 200 Special Revenue Funds**

<b>Instruction Expenditures</b>								
	<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
1111 Elementary, K-5 or K-6	\$1,172,294	\$623,590	\$420,830	\$44,711	\$83,163			
1113 Elementary Extracurricular	\$16,581			\$78	\$16,288		\$215	
1121 Middle/Junior High Programs	\$540,214	\$143,965	\$91,358	\$112,781	\$192,110			
1122 Middle/Junior High School Extracurricular	\$28,185	\$11,500	\$3,034	\$139	\$13,340		\$172	
1131 High School Programs	\$558,842	\$180,420	\$113,564	\$58,283	\$182,910	\$23,604	\$60	
1132 High School Extracurricular	\$611,221	\$250,839	\$112,559	\$82,265	\$118,045		\$47,513	
1140 Pre-Kindergarten Programs	\$0							
1210 Programs for the Talented and Gifted	\$0							
1220 Restrictive Programs for Students with Disabilities	\$0							
1250 Less Restrictive Programs for Students with Disabilities	\$643,055	\$368,291	\$268,577	\$6,186				
1260 Treatment and Habilitation	\$0							
1271 Remediation	\$0							
1272 Title I	\$1,073,138	\$629,425	\$421,226		\$22,487			
1280 Alternative Education	\$417,780	\$158,057	\$89,805	\$77,504	\$138		\$92,276	
1291 English Second Language Programs	\$45,612	\$21,969	\$22,819		\$825			
1292 Teen Parent Program	\$0							
1293 Migrant Education	\$0							
1294 Youth Corrections Education	\$0							
1299 Other Programs	\$0							
1300 Adult/Continuing Education Programs	\$0							
1400 Summer School Programs	\$20,955	\$11,846	\$4,738	\$57	\$4,276		\$38	
<b>Total Instruction Expenditures</b>	<b>\$5,127,878</b>	<b>\$2,399,902</b>	<b>\$1,548,511</b>	<b>\$382,004</b>	<b>\$633,583</b>	<b>\$23,604</b>	<b>\$140,273</b>	<b>\$0</b>
<b>Support Services Expenditures</b>								
	<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
2110 Attendance and Social Work Services	\$165,217	\$73,530	\$63,328	\$180	\$28,180			
2120 Guidance Services	\$164,442	\$91,506	\$58,982	\$1,156	\$12,798			
2130 Health Services	\$5,784	\$39	\$18		\$5,727			
2140 Psychological Services	\$170,489	\$115,307	\$53,763		\$1,419			
2150 Speech Pathology and Audiology Services	\$0							
2160 Other Student Treatment Services	\$0							
2190 Service Direction, Student Support Services	\$147,725	\$90,812	\$56,318				\$595	
2210 Improvement of Instruction Services	\$394,843	\$182,740	\$90,673	\$57,903	\$63,527			
2220 Educational Media Services	\$27,540				\$27,540			
2230 Assessment & Testing	\$12,532				\$12,532			
2240 Instructional Staff Development	\$85,847	\$17,350	\$6,986	\$52,635	\$1,377		\$7,500	
2310 Board of Education Services	\$0							
2320 Executive Administration Services	\$0							
2410 Office of the Principal Services	\$148			\$91	\$57			
2490 Other Support Services - School Administration	\$0							
2520 Fiscal Services	\$122,800						\$122,800	
2540 Operation and Maintenance of Plant Services	\$224,025	\$3,565	\$1,755	\$4,119	\$20,797	\$193,789		
2550 Student Transportation Services	\$337,008	\$8,067	\$3,372	\$28,736		\$296,833		
2570 Internal Services	\$0							
2610 Direction of Central Support Services	\$0							
2620 Planning, Evaluation, Grant Writing and Statistical Svcs	\$25,040	\$15,874	\$9,165					
2630 Information Services	\$0							
2640 Staff Services	\$17,106	\$6,825	\$2,394	\$2,460	\$5,427			
2660 Technology Services	\$234,890			\$21,372	\$213,516		\$2	
2670 Records Management Services	\$0							
2680 Interpretation & Translation Services	\$76,408	\$44,474	\$31,934					
2690 Other Support Services - Central	\$0							
2700 Supplemental Retirement Program	\$0							
<b>Total Support Services Expenditures</b>	<b>\$2,211,844</b>	<b>\$650,088</b>	<b>\$378,687</b>	<b>\$168,651</b>	<b>\$392,898</b>	<b>\$490,622</b>	<b>\$130,897</b>	<b>\$0</b>
<b>Enterprise and Community Services Expenditures</b>								
	<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
3100 Food Services	\$1,843,274	\$652,490	\$513,192	\$7,165	\$591,114	\$64,745	\$14,568	
3200 Other Enterprise Services	\$0							
3300 Community Services	\$37,308	\$4,502	\$1,839	\$14,412	\$16,555			
3500 Custody and Care of Children Services	\$0							
<b>Total Enterprise and Community Services Expenditures</b>	<b>\$1,880,582</b>	<b>\$656,992</b>	<b>\$515,031</b>	<b>\$21,577</b>	<b>\$607,669</b>	<b>\$64,745</b>	<b>\$14,568</b>	<b>\$0</b>
<b>Facilities Acquisition and Construction Expenditures</b>								
	<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
4110 Service Area Direction	\$0							
4120 Site Acquisition and Development Services	\$0							
4150 Building Acquisition, Construction, and Improvement Services	\$314,216					\$314,216		
4180 Other Capital Items	\$0							
4190 Other Facilities Construction Services	\$0							
<b>Total Facilities Acquisition and Construction Expenditures</b>	<b>\$314,216</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$314,216</b>	<b>\$0</b>	<b>\$0</b>
<b>Other Uses Expenditures</b>								
	<b>Totals</b>	<b>4485559.76</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
5100 Debt Service	\$0							
5200 Transfers of Funds	\$0							
5300 Apportionment of Funds by ESD	\$0							
5400 PERS UAL Bond Lump Sum	\$0							
<b>Total Other Uses Expenditures</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Grand Total</b>	<b>\$9,534,520</b>	<b>\$3,706,983</b>	<b>\$2,442,229</b>	<b>\$572,233</b>	<b>\$1,634,150</b>	<b>\$893,187</b>	<b>\$285,739</b>	<b>\$0</b>

**2019-20 DISTRICT AUDIT EXPENDITURE SUMMARY**  
**Lebanon Community School District #9**

**Fund: 300 Debt Service Funds**

<b>Instruction Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Instruction Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Support Services Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Enterprise and Community Services Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
3100 Food Services		\$0							
3200 Other Enterprise Services		\$0							
3300 Community Services		\$0							
3500 Custody and Care of Children Services		\$0							
Total Enterprise and Community Services Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
4110 Service Area Direction		\$0							
4120 Site Acquisition and Development Services		\$0							
4150 Building Acquisition, Construction, and Improvement Services		\$0							
4180 Other Capital Items		\$0							
4190 Other Facilities Construction Services		\$0							
Total Facilities Acquisition and Construction Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Uses Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
2520 Fiscal Services		\$0							
Total Support Services Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
5100 Debt Service		\$4,020,300						\$4,020,300	
5200 Transfers of Funds		\$0							
5300 Apportionment of Funds by ESD		\$0							
5400 PERS UAL Bond Lump Sum		\$0							
Total Other Uses Expenditures		\$4,020,300	\$0	\$0	\$0	\$0	\$0	\$4,020,300	\$0
<b>Grand Total</b>		<b>\$4,020,300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$4,020,300</b>	<b>\$0</b>

**2019-20 DISTRICT AUDIT EXPENDITURE SUMMARY**  
**Lebanon Community School District #9**

**Fund: 400 Capital Projects Funds**

**Facilities Acquisition and Construction Expenditures**

4110 Service Area Direction  
4120 Site Acquisition and Development Services  
4150 Building Acquisition, Construction, and Improvement Services  
4180 Other Capital Items  
4190 Other Facilities Construction Services

Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
\$0							
\$0							
\$414,133			\$161,173		\$252,960		
\$0							
\$0							

**Total Facilities Acquisition and Construction Expenditures**

\$414,133      \$0      \$0      \$161,173      \$0      \$252,960      \$0      \$0

**Other Uses Expenditures**

5100 Debt Service  
5200 Transfers of Funds  
5300 Apportionment of Funds by ESD  
5400 PERS UAL Bond Lump Sum

Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
\$0							
\$0							
\$0							
\$0							

**Total Other Uses Expenditures**

\$0      \$0      \$0      \$0      \$0      \$0      \$0      \$0

**Grand Total**

\$414,133	\$0	\$0	\$161,173	\$0	\$252,960	\$0	\$0
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**2019-20 DISTRICT AUDIT EXPENDITURE SUMMARY**  
**Lebanon Community School District #9**

**Fund: 500 Enterprise Funds**

<b>Instruction Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Instruction Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Support Services Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Enterprise and Community Services Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
3100 Food Services		\$0							
3200 Other Enterprise Services		\$0							
3300 Community Services		\$0							
3500 Custody and Care of Children Services		\$0							
Total Enterprise and Community Services Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
4110 Service Area Direction		\$0							
4120 Site Acquisition and Development Services		\$0							
4150 Building Acquisition, Construction, and Improvement		\$572,000					\$572,000		
4180 Other Capital Items		\$0							
4190 Other Facilities Construction Services		\$0							
Total Facilities Acquisition and Construction Expenditures		\$572,000	\$0	\$0	\$0	\$0	\$572,000	\$0	\$0
<b>Other Uses Expenditures</b>		<b>Totals</b>	<b>4485559.8</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
5100 Debt Service		\$0							
5200 Transfers of Funds		\$0							
5300 Apportionment of Funds by ESD		\$0							
5400 PERS UAL Bond Lump Sum		\$0							
Total Other Uses Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Grand Total</b>		<b>\$572,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$572,000</b>	<b>\$0</b>	<b>\$0</b>

**2019-20 DISTRICT AUDIT EXPENDITURE SUMMARY**  
**Lebanon Community School District #9**

**Fund: 600 Internal Service Funds**

Instruction Expenditures		Totals	Object 100	Object 200	Object 300	Object 400	Object 500	Object 600	Object 700
Total Instruction Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Support Services Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
2110 Attendance and Social Work Services		\$0	\$0	\$0					
2120 Guidance Services		\$0							
2130 Health Services		\$0							
2140 Psychological Services		\$0							
2150 Speech Pathology and Audiology Services		\$0							
2160 Other Student Treatment Services		\$0							
2190 Service Direction, Student Support Services		\$0							
2210 Improvement of Instruction Services		\$0							
2220 Educational Media Services		\$0							
2230 Assessment & Testing		\$0							
2240 Instructional Staff Development		\$0							
2310 Board of Education Services		\$0							
2320 Executive Administration Services		\$53,858			\$53,858				
2410 Office of the Principal Services		\$0							
2490 Other Support Services - School Administration		\$0							
2510 Direction of Business Support Services		\$0							
2520 Fiscal Services		\$0							
2540 Operation and Maintenance of Plant Services		\$0							
2550 Student Transportation Services		\$0							
2570 Internal Services		\$0							
2610 Direction of Central Support Services		\$0							
2620 Planning, Research, Development, Evaluation Services, Grant Writing and Statistical Services		\$0							
2630 Information Services		\$0							
2640 Staff Services		\$0							
2660 Technology Services		\$0							
2670 Records Management Services		\$0							
2690 Other Support Services - Central		\$0							
2700 Supplemental Retirement Program		\$0							
Total Support Services Expenditures		\$53,858	\$0	\$0	\$53,858	\$0	\$0	\$0	\$0
<b>Enterprise and Community Services Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Enterprise and Community Services Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Facilities Acquisition and Construction Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Facilities Acquisition and Construction Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Other Uses Expenditures</b>		<b>Totals</b>	<b>Object 100</b>	<b>Object 200</b>	<b>Object 300</b>	<b>Object 400</b>	<b>Object 500</b>	<b>Object 600</b>	<b>Object 700</b>
Total Other Uses Expenditures		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Grand Total</b>		<b>\$53,858</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,858</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**  
**SCHEDULE OF FUTURE REQUIREMENTS OF BONDED DEBT**  
**June 30, 2021**

**GENERAL OBLIGATION BONDS**

YEAR Ending June 30	G.O. Bonds - 2005 Issue		
	PRINCIPAL	INTEREST	TOTAL
2022	1,175,000	761,900	1,936,900
2023	1,220,000	700,213	1,920,213
2024	-	636,162	636,162
2025	160,000	636,163	796,163
2026	1,635,000	628,962	2,263,962
2027	2,000,000	543,125	2,543,125
2028	2,260,000	433,125	2,693,125
2029	2,615,000	308,824	2,923,824
2030	3,000,000	165,000	3,165,000
TOTALS	<u>\$ 14,065,000</u>	<u>\$ 4,813,474</u>	<u>\$ 18,878,474</u>

YEAR Ending June 30	QSCB School Construction Bonds - 2011 Issue		
	PRINCIPAL	INTEREST	TOTAL
2022	-	97,213	97,213
2023	-	97,214	97,214
2024	-	97,213	97,213
2025	-	97,214	97,214
2026	1,895,000	97,213	1,992,213
TOTALS	<u>\$ 1,895,000</u>	<u>\$ 486,067</u>	<u>\$ 2,381,067</u>

YEAR Ending June 30	G.O. Bonds - 2019 Issue		
	PRINCIPAL	INTEREST	TOTAL
2022	1,575,000	430,298	2,005,298
2023	1,720,000	399,790	2,119,790
2024	3,150,000	364,168	3,514,168
2025	3,160,000	297,356	3,457,356
2026	1,875,000	223,824	2,098,824
2027	1,760,000	177,380	1,937,380
2028	1,765,000	133,046	1,898,046
2029	1,700,000	87,880	1,787,880
2030	1,625,000	43,696	1,668,696
TOTALS	<u>\$ 18,330,000</u>	<u>\$ 2,157,438</u>	<u>\$ 20,487,438</u>

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**REPORTS ON LEGAL AND OTHER REGULATORY REQUIREMENTS**

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**INDEPENDENT AUDITORS' REPORT REQUIRED BY OREGON STATE REGULATIONS**

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**PAULY, ROGERS AND CO., P.C.**  
12700 SW 72<sup>nd</sup> Ave. ♦ Tigard, OR 97223  
(503) 620-2632 ♦ (503) 684-7523 FAX  
www.paulyrogersandcocpas.com

December 28, 2021

### **Independent Auditors' Report Required by Oregon State Regulations**

We have audited the basic financial statements of the Lebanon Community School District No. 9 as of and for the year ended June 30, 2021, and have issued our report thereon dated December 28, 2021. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards.

#### **Compliance**

As part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, noncompliance with which could have a direct and material effect on the determination of basic financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion.

We performed procedures to the extent we considered necessary to address the required comments and disclosures which included, but were not limited to the following:

- **Deposit of public funds with financial institutions (ORS Chapter 295)**
- **Indebtedness limitations, restrictions and repayment.**
- **Budgets legally required (ORS Chapter 294).**
- **Insurance and fidelity bonds in force or required by law.**
- **Programs funded from outside sources.**
- **Authorized investment of surplus funds (ORS Chapter 294).**
- **Public contracts and purchasing (ORS Chapters 279A, 279B, 279C).**
- **State school fund factors and calculation.**

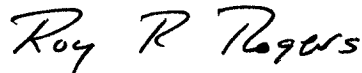
In connection with our testing nothing came to our attention that caused us to believe the Lebanon Community School District No. 9 was not in substantial compliance with certain provisions of laws, regulations, contracts, and grants, including the provisions of Oregon Revised Statutes as specified in Oregon Administrative Rules 162-10-000 through 162-10-320 of the Minimum Standards for Audits of Oregon Municipal Corporations, for the year ended June 30, 2021, except for:

1. Expenditures were within authorized appropriations except as noted on page 16.

**OAR 162-10-0230 Internal Control**

In planning and performing our audit, we considered the internal control over financial reporting as a basis for designing our auditing procedures for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of the internal control over financial reporting. Accordingly, we do not express an opinion on the effectiveness of the internal control over financial reporting.

This report is intended solely for the information and use of the Board and management and the Oregon Secretary of State and is not intended to be and should not be used by anyone other than these parties.

A handwritten signature in black ink that reads "Roy R Rogers". The signature is written in a cursive, flowing style.

ROY R. ROGERS, CPA  
PAULY, ROGERS AND CO., P.C.

**GRANT COMPLIANCE REVIEW**

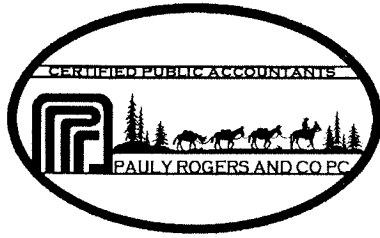
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**Lebanon Community School District #9**  
**Schedule of Expenditures of Federal Awards**  
**For the Fiscal Year Ended June 30, 2021**

Grantor	Program Title	Fund #	Grant Period	AL Number	Pass through #	2020-21 Expenditures	Pass Through Expenditures
<b>U.S. Department of Education:</b>							
Passed through Oregon State Department of Education:							
	Title I-A :	228					
			7/1/19 - 9/30/20	84.010	53302	\$ 313,156	
			7/1/20 - 9/30/21	84.010	58298	756,114	
						<u>1,069,269</u>	
	Children with disabilities - IDEA Part B:						
	IDEA Part B Sec 611	259	7/1/19 - 9/30/21	84.027	53860	47,285	
	IDEA Part B Sec 611	259	7/1/20 - 9/30/22	84.027	60688	717,614	
	IDEA Part B Sec 619	257	7/01/18-9/30/21	84.173	50116	5,915	
	IDEA Part B Sec 619	257	7/1/19 - 9/30/21	84.173	54006	2,232	
			IDEA Cluster Total			<u>773,046</u>	
	Title II-A Improving Teacher Quality:						
		271	7/1/19 - 9/30/20	84.367	53564	116,377	
		271	7/1/20 - 9/30/21	84.367	58790	103,180	
						<u>219,557</u>	
	Title IV-A Student Support and Academic Enrichment						
		228	7/1/20 - 9/30/21	84.424	58606	84,652	
						<u>84,652</u>	
	LEA ESSER I Fund	234	5/13/20 - 9/30/22	84.425	57845	946,374	41,357
	CARES CDL ESSER GEER	901	7/01/20 - 5/30/21	84.425	60973	136,538	
	LEA ESSER II Fund	902	5/13/20 - 9/30/23	84.425	64615	586,560	50,301
			ESSER Cluster Total			<u>1,669,471</u>	<u>91,658</u>
	ESSA-Title IA						
		221	8/01/2018-9/30/2020	84.010	51420	5,746	
						<u>5,746</u>	
	Title III						
		278	7/01/19-9/30/20	84.365	53433	9,657	
		278	7/01/20-9/30/21	84.365	58482	4,251	
						<u>13,908</u>	
	MTSS LEA Coaches	245		84.323		<u>29,639</u>	
<b>Total Passed Through Oregon Department of Education</b>						<u>\$ 3,865,288</u>	<u>\$ 91,658</u>
Passed Through Oregon State University							
	GEAR-UP	237	7/01/19-6/30/21	84.334A		\$ 30,760	
	GEAR-UP	237	7/01/20-6/30/21	84.334A		77,580	
						<u>\$ 108,339</u>	
Passed Through LBCC							
	Carl Perkins Title I	293		84.048		<u>\$ 44,438</u>	
DHS YTP - Basic Vocational Rehabilitation Services							
		248	7/1/19 - 6/30/23	84.126a	160725	<u>\$ 52,858</u>	
US DOD JROTC							
		100-4300	7/01/20-6/30/21	12.000		<u>\$ 66,926</u>	

**Lebanon Community School District #9**  
**Schedule of Expenditures of Federal Awards**  
**For the Fiscal Year Ended June 30, 2021**

Grantor	Program Title	Fund #	Grant Period	AL Number	Pass through #	2020-21 Expenditures	Pass Through Expenditures
<b><u>U.S. Department of Agriculture:</u></b>							
Passed through Oregon State Department of Education:							
	CACFP	299	2020-2021	10.558	2020-2021	\$ 302,390	
	Fresh Fruit & Vegetables	297	2020-2021	10.582	2020-2021	35,169	
	Summer Foods Program	299	2020-2021	10.559	2020-2021	1,152,245	
	Commodities	299	Commodities	10.555	2020-2021	138,807	
			Child Nutrition Cluster Total			<u>1,628,611</u>	
<b><u>Total U.S. Department of Agriculture</u></b>						<u>\$ 1,628,611</u>	
<b><u>Total Federal Financial Assistance</u></b>						<u>\$ 5,766,459</u>	<u>\$ 91,658</u>
<b>RECONCILIATION TO REVENUE</b>							
			Total Federal Expenditures above			\$ 5,766,459	
			Accruals/Deferrals			131,726	
			Federal Revenue Recognized			<u>5,898,185</u>	



PAULY, ROGERS, AND CO., P.C.  
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December 28, 2021

To the Board of Directors  
Lebanon Community School District No. 9  
Linn County, Oregon

INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF BASIC FINANCIAL STATEMENTS  
PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING STANDARDS*

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the basic financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Lebanon Community School District No. 9 as of and for the year ended June 30, 2021 and the related notes to the basic financial statements, which collectively comprise the basic financial statements, and have issued our report thereon dated December 28, 2021.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the basic financial statements, we considered the internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the basic financial statements, but not for the purpose of expressing an opinion on the effectiveness of internal control. Accordingly, we do not express an opinion on the effectiveness of internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the basic financial statements will not be prevented, or detected and corrected on a timely basis.

A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did identify a deficiency in internal control that we consider to be a material weakness. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

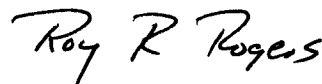
As part of obtaining reasonable assurance about whether the basic financial statements are free from material misstatement, we performed tests of compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of basic financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed an instance of noncompliance or other matters that is required to be reported under *Government Auditing Standards* which is described in the accompanying schedule of findings and questioned costs.

## **District's Response to Findings**

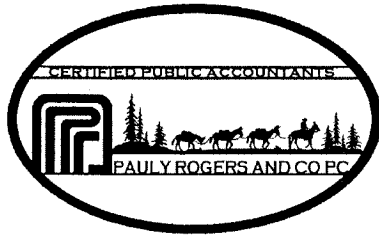
The District's response to the finding identified in our audit is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we express no opinion on it.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



ROY R. ROGERS, CPA  
PAULY, ROGERS AND CO., P.C



PAULY, ROGERS, AND CO., P.C.  
12700 SW 72<sup>nd</sup> Ave. Tigard, OR 97223  
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December 28, 2021

To the Board of Directors  
Lebanon Community School District No. 9  
Linn County, Oregon

INDEPENDENT AUDITORS' REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM  
AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

**Report on Compliance for Each Major Federal Program**

We have audited Lebanon Community School District's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the major federal programs for the year ended June 30, 2021. The major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

**Management's Responsibility**

Management is responsible for compliance with the requirements of laws, regulations, contracts, and grants applicable to its federal programs.

**Auditors' Responsibility**

Our responsibility is to express an opinion on compliance for each of the major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of compliance.

**Opinion on Each Major Federal Program**

In our opinion, Lebanon Community School District, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2021.

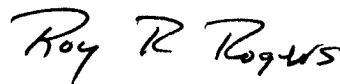
## Report on Internal Control Over Compliance

Management is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of internal control over compliance.

*A deficiency in internal control over compliance* exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

A handwritten signature in black ink that reads "Roy R Rogers". The signature is written in a cursive, slightly stylized font.

ROY R. ROGERS, CPA  
PAULY, ROGERS AND CO., P.C.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**For the Year Ended June 30, 2021**

---

**SECTION I – SUMMARY OF AUDITORS' RESULTS**

***Basic Financial Statements***

Type of Auditors' report issued:

Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ Yes      x   No
- Significant deficiency(ies) identified that are not considered to be material weaknesses \_\_\_\_\_ Yes      x   None reported

Noncompliance material to basic financial statements noted?

\_\_\_\_\_ Yes      x   No

Any GAGAS audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?

\_\_\_\_\_ Yes      x   No

***Federal Awards***

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ Yes      x   No
- Significant deficiency(ies) identified that are not considered to be material weaknesses \_\_\_\_\_ Yes      x   None reported

Type of auditors' report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with the Uniform Guidance?

\_\_\_\_\_ Yes      x   No

Identification of major programs:

CFDA Number(s):

Name of Federal Program:

84.425

CARES – ESSER Cluster

10.582, 10.558, 10.555, 10.559

Child Nutrition Cluster

Dollar threshold used to distinguish between type A and type B programs:

\$ 750,000

Auditee qualified as low-risk auditee?

\_\_\_\_\_ Yes      x   No

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**For the Year Ended June 30, 2021**

---

**SECTION II – FINANCIAL STATEMENT FINDINGS**

None

**SECTION III – FEDERAL AWARD FINDINGS AND QUESTIONED COSTS**

None

**SECTION IV – SUMMARY OF PRIOR AUDIT FINDINGS**

**FINDING 2020-001- Material Weakness in Internal Controls over Financial Reporting – Repeat Finding from 2019**

**Criteria:** Financial Statements should be presented in conformance with GAAP to allow the auditor to render an unmodified opinion.

**Views of responsible officials and planned corrective actions:**

The District will consider obtaining an actuarial valuation from an actuarial firm in accordance with GASB 73 and 75 for future fiscal years.

**Status:** The District has obtained an actuarial valuation for the implicit healthcare subsidy dated July 1, 2020.

**LEBANON COMMUNITY SCHOOL DISTRICT NO. 9**  
**LEBANON, OREGON**

**SCHEDULE OF FINDINGS AND QUESTIONED COSTS**

**For the Year Ended June 30, 2021**

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**NOTES TO SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS**

**1. BASIS OF PRESENTATION**

The accompanying schedule of expenditures of federal awards includes federal grant activity under programs of the federal government. The information in this schedule is presented in accordance with the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance). Because the schedule presents only a selected portion of the operations, it is not intended to and does not present the net position, changes in net position, or cash flows of the District.

**2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowed or are limited as to reimbursement. Negative amounts shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. The District has not elected to use the ten percent de minimis indirect cost rate as allowed under Uniform Guidance, due to the fact that they already have a negotiated indirect cost rate with the Oregon Department of Education, and thus are not allowed to use the de minimis rate.

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# *Agenda Item 4*

*Resolution No. 2122-7*

# BOARD RESOLUTION

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**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** William Lewis, Business Director

**Date:** 05/12/2022

**Meeting Date:** 05/19/2022

**Re:** Approval Interfund Loan

## **Background**

During the 2021-22 school year the district desires to purchase curriculum early in preparation for a 2022-23 curriculum implementation. This will allow staff to have access to the required curriculum resources prior to summer vacation. To accomplish this early purchase of curriculum the district would like to complete an interfund loan of up to \$150,000.00 from fund 272 capital projects fund to fund 240 the textbook adoption fund.

## **Recommendation**

It is recommended that the Board approve an interfund loan from fund 272 capital projects fund to fund 240 textbook adoption fund up to the amount of up to \$150,000.00.

## **Resolution #2021-22-7 Approval of Interfund Loan**

**Whereas:** ORS 293.210 to 293.225 provides authority for interfund borrowing, and;

**Whereas:** Lebanon Community School District will develop a formal borrowing agreement between funds 272 and 240 stating the terms of the loan, and any other required documentation, and the loan will be paid back during the 2022-23 school year; therefore:

**Be It Resolved** that Lebanon Community School District approves an interfund loan between fund 272 and 240.

Approved: \_\_\_\_\_  
Date

Signed: \_\_\_\_\_  
Board Chair

# *Agenda Item 9*

*April 14, 2022 Board Meeting Minutes*



**LEBANON COMMUNITY SCHOOL DISTRICT  
SCHOOL BOARD MEETING  
APRIL 14, 2022, 6:00 PM**

Santiam Travel Station

750 S. Third Street, Lebanon, OR 97355

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## **MEETING MINUTES**

<b><u>BOARD MEMBERS PRESENT:</u></b>	<b><u>EXECUTIVE STAFF PRESENT:</u></b>
Mike Martin, Chair Richard Borden, Vice Chair Tom Oliver, Member Tammy Schilling, Member Nichole Piland, Member	Bo Yates, Superintendent Jennifer Meckley, Assistant Superintendent William Lewis, Business Director Kim Grousbeck, Human Resources Director Bill Wittman, School Improvement and Federal Programs Director

The meeting minutes were recorded by Executive Secretary Ruth Hopkins.

### **1. WELCOME AND CALL TO ORDER**

Board Chair Mike Martin called the meeting to order at 6:00 PM and led the flag salute.

### **2. PUBLIC COMMENTS**

There were no public comments for the Board.

### **3. COUNSELING PRESENTATION**

Assistant Superintendent Jennifer Meckley presented a comprehensive school counseling program to the Board. She explained it was to move from a reactive to a proactive model. School counselors have four domains that they work in, which are academic development, career development, social/emotional development and learning to contribute to society. These are the domains that guide the programs.

Each domain must have a foundation, management, delivery and accountability. Then within the framework there are student standards around mindset and behavior. The program is delivered by a team, not just the counselors in a school.

She reviewed the presentation and broke down the information by schools and what the needs are, services and the outcomes. For mental health counseling, students are referred to Linn County Mental Health. She shared the information for those referrals that is broken down by schools and how many mental health therapists serve the schools, as well as how many students they serve there.

Whereupon, there was a discussion around the program and the process.

The Board requested more specifics regarding the outcomes and would like to have regular reports on this subject.

Superintendent Yates added that the district also uses DESSA to screen students that are K-12 and use that information to see where they can support students.

#### **4. SUMMER SCHOOL UPDATE**

Bill Wittman, School Improvement Administrator, presented the summer school information to the Board that is included in the agenda information and is available online. He explained that Ryan King will be the summer school coordination again this year. The information he is sharing is tentative, due to the fact that they are not sure what staff they will have available. There is a staff interest survey that will be closing soon, and once they have that information, they will know what staff they will have available to build the summer school program and decide on plans. At this point, they are looking at having three sessions at the elementary and middle school levels. Students can sign up for one, two or three sessions. The high school will have one three-week session that will focus on credit recovery.

There will be some enrichment as well. The current plan is for three hours of academics, lunch and then a 90-minute to two-hour period of enrichment activities. They will be incorporating teens from the high school to help support that as well. This will be a fundraising opportunity for them, since they have not been able to fundraise for clubs and athletics.

Whereupon, there was a discussion around summer school and how it would operate.

#### **5. LHS LANGUAGE ARTS ADOPTION**

Bill Wittman, School Improvement Administrator, shared the process for the high school language arts adoption. He explained that the language arts department at the high school were the ones that were on the adoption committee and discussed how they came to present "Intro to Literature" and "Writeable" from Houghton Mifflin Harcourt to be approved for adoption.

Whereupon, there was a discussion around the content of the curriculum.

Upon motion made by Vice Chair Richard Borden, duly seconded by Member Tammy Schilling, the Board voted unanimously to approve the LHS Language Arts curriculum adoption as presented.

#### **6. 2022-23 AMENDED CERTIFIED CALENDAR**

Kim Grousbeck presented the amended certified calendar reflecting a change in the dates for spring break and spring conferences.

Upon motion made by Member Tom Oliver, duly seconded by Member Tammy Schilling, the Board voted unanimously to approve the 2022-23 amended certified calendar as presented.

#### **7. CONSENT AGENDA**

Upon motion made by Member Tom Oliver, duly seconded by Member Tammy Schilling, the Board voted to approved the consent agenda as a whole, as presented. Thereby approving the March 20,

2022 Board meeting minutes; adopting Policies ACB, ACB-AR, GBL, IGBAF-AR, IGBAG-AR, IGBB, IGBHA, IGBHA-AR, JFCF, CM, IJ, BDDH, BDDH-AR, IIA, JECB, IL, IKF, BBAA, IGDJ, JBB and IKFB on second reading; and the hiring of Blaine Conley, Katharine Dorman, Toni-Lynn Benoit, Stefennie Brooling, Danny Canty, John Carey, Matthew Clark, Brandi Dooley, Marianna Fosselman, Madelyn George, Tess Irwin, Stacey Jubb, Bridgit Mengoni, Zachary Short, Rebecca Stiles, Monica Turkisher, and Barbara Wilson.

## **8. DEPARTMENT REPORTS**

### **A. Operations**

Superintendent Yates shared that the district is looking at transportation options for Hamilton Creek School and Lacomb School to see if there are other options, such as a van, for bus routes that cover the outlying areas. Staff within the schools would be trained to transport kids. The district is looking at all options to help with transporting students on the smaller routes.

### **B. Human Resources**

Kim Grousbeck shared that they had a successful job fair. They gave out four job offers and those have been accepted. There have been a lot of job offers that have went out in the last two weeks for certified staff. They will begin working to hire the classified staff.

### **C. Finance**

William Lewis presented the financial information. He discussed the curriculum adoption and the possibility of purchasing it now so that the supplies will be here in time for the teachers. The option for that is to borrow from the capital projects fund to purchase the curriculum. If everything is purchased, it would be \$111,000.00. He would like to come back in May for approval to transfer \$120,000.00 from capitol projects to the textbook adoption fund.

The Board indicated that they would be in favor of moving forward with that transfer.

William Lewis then discussed the ESSER III funds and the Seven Oak project. They will need more money for the completion of that project. He said they will need an additional \$2 million for the Seven Oak project. The reason for the needed extra funds is that originally it was for six classrooms and a CTE classroom. The plan now is just for an addition of six classrooms. They are currently looking at construction options and are reviewing soft book numbers at this point, not at hard numbers with quotes. He will come back next month with drawings reflecting the change in plans and hard numbers.

Member Tom Oliver added that if the district is going to be modifying the scope of the work and dropping the CTE classroom, he would like to have that come back to the Board for a discussion.

## **9. COMMUNICATION**

### **A. Board**

Vice Chair Richard Borden brought up the OSBA Summer Conference and encourage his fellow Board members to attend.

B. Superintendent

Superintendent Yates shared that Welcome Center staff member Julie Miller was chosen as the Optimist of the Year.

**10. AUDIENCE COMMENTS**

Audience member Tana Nicholson requested the opportunity to address the Board. She asked about volunteers being allowed back into the schools to help the junior and seniors with academics. She also shared that she is a part of a group that is adopting the skate park. She has asked the City to put together a list of projects that need to be done there. She would like to create a Facebook page with all of the project information on it and use it as an avenue to help juniors and seniors earn their required community service hours. The City will provide the needed supplies, such as garbage bags and paint, for the work.

**11. MEETING ADJOURNED**

There being no further business before the Board, the meeting was adjourned at 7:12 PM.

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Mike Martin, Board Chair

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Bo Yates, Superintendent

# *Agenda Item 9*

*Policy Updates First Reading*

# Lebanon Community Schools

Code: **JHCD/JHCDA**  
Adopted: 12/14/17  
Readopted: 4/23/20

## Medications\*\*/\*

The district recognizes that administering a medication to a student and/or permitting a student to administer a medication himself/herself, may be necessary when the failure to take such medication during school hours would prevent the student from attending school, and recognizes a need to ensure the health and well-being of a student who requires regular doses or injections of a medication as a result of experiencing a life-threatening allergic reaction or adrenal crisis<sup>1</sup>, or a need to manage hypoglycemia, asthma or diabetes. Accordingly, the district may administer or a student may be permitted to administer to himself/herself prescription (injectable and noninjectable) and/or nonprescription (noninjectable) medication at school.

The district shall designate personnel authorized to administer medications to students. Annual training shall be provided to designated personnel as required by law in accordance with guidelines approved by the Oregon Department of Education (ODE). When a licensed health care professional is not immediately available, trained personnel designated by the district may administer epinephrine, glucagon or another medication to a student as prescribed and/or allowed by Oregon law.

Current first-aid and CPR cards are strongly encouraged for designated personnel.

The district reserves the right to reject a request for administration of medication at school, either by district personnel or student self-administration, if the medication is not necessary for the student to remain in school.

The superintendent and/or designee will require that an individualized health care plan and allergy plan is developed for every student with a known life-threatening allergy or a need to manage asthma, and an individualized health care plan for every student for whom the district has been given proper notice of a diagnosis of adrenal insufficiency. Such a plan will include provisions for administering medication and/or responding to emergency situations while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity.

A student may be allowed to self-administer a medication for asthma, diabetes, hypoglycemia or severe allergies as prescribed by an Oregon licensed health care professional, upon written and signed request of the parent or guardian and subject to age-appropriate guidelines. This self-administration provision also requires a written and signed confirmation the student has been instructed by the Oregon licensed health care professional on the proper use of and responsibilities for the prescribed medication.

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<sup>1</sup>Under proper notice given to the district by a student or student's parent or guardian.

A request to the district to administer or allow a student to self-administer prescription medication shall include a signed prescription and treatment plan from a prescriber<sup>2</sup>.

A request to the district to administer or allow a student to self-administer nonprescription that is not approved by the Food and Drug Administration (FDA) shall include a written order from the student's prescriber that meets the requirements of law.

A written request and permission form signed by a student's parent or guardian, unless the student is allowed to access medical care without parental consent under state law<sup>3</sup>, is required and will be kept on file.

If the student is deemed to have violated Board policy or medical protocol by the district, the district may revoke the permission given to a student to self-administer medication.

Prescription and nonprescription medication will be handled, stored, monitored, disposed of and records maintained in accordance with established district administrative regulations governing the administration of prescription or nonprescription medications to students, including procedures for the disposal of sharps and glass.

A process shall be established by which, upon parent or guardian written request, a back-up prescribed autoinjectable epinephrine is kept at a reasonably, secure location in the student's classroom as provided by state law.

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

Naloxone or any similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an overdose of an opioid drug.

This policy shall not prohibit, in any way, the administration of recognized first aid to a student by district employees in accordance with established state law, Board policy and administrative regulation.

A school administrator, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of the administration, in good faith and pursuant to state law, of prescription and/or nonprescription medication.

A school administrator, school nurse, teacher or other district employee designated by the school administrator is not liable in a criminal action or for civil damages as a result of a student's self-

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<sup>2</sup>A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days.

<sup>3</sup>Subject to ORS 109.610, 109.640 and 109.675.

administration of medication, as described in Oregon Revised Statute (ORS) 339.866, if that person in good faith and pursuant to state law, assisted the student in self-administration of the medication.

A school administrator, school nurse, teacher or other district employee designated by the school administration is not liable in a criminal action or for civil damages, as a result of the use of medication if that person in good faith administers autoinjectable epinephrine to a student or other individual with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine.

The district and the members of the Board are not liable in a criminal action or for civil damages as a result of the use of medication if any person in good faith, on school premises, including at a school, on school property under the jurisdiction of the district or at any activity under the jurisdiction of the district, administers autoinjectable epinephrine to a student or other individual, with a severe allergy who is unable to self-administer the medication, regardless of whether the student or individual has a prescription for epinephrine.

The superintendent shall develop administrative regulations as needed to meet the requirements of law, and the implementation of this policy.

END OF POLICY

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**Legal Reference(s):**

<a href="#">ORS 109.610</a>	<a href="#">ORS 475.005 to -475.285</a>	<a href="#">OAR 581-022-2220</a>
<a href="#">ORS 109.640</a>		<a href="#">OAR 851-047-0030</a>
<a href="#">ORS 109.675</a>	<a href="#">OAR 166-400-0010(17)</a>	<a href="#">OAR 851-047-0040</a>
<a href="#">ORS 332.107</a>	<a href="#">OAR 166-400-0060(29)</a>	
<a href="#">ORS 339.866 to -339.871</a>	<a href="#">OAR 333-055-0000 to -0115</a>	Senate Bill 665 (2019)
<a href="#">ORS 433.800 to -433.830</a>	<a href="#">OAR 581-021-0037</a>	

Family Educational Rights and Privacy Act of 1974, 20 U.S.C. § 1232g (2018); Family Educational Rights and Privacy, 34 C.F.R. Part 99 (2019).

OREGON HEALTH AUTHORITY AND OREGON DEPARTMENT OF EDUCATION, *Medication Administration: A Manual for School Personnel*.

## Medications\*\*/\*

Students may, subject to the provisions of this administrative regulation, have prescription or nonprescription medication administered by designated personnel, or may be permitted to administer prescription or nonprescription medication to themselves.

### 1. Definitions

- a. “Medication” means any drug, chemical compound, suspension or preparation in suitable form for use as a curative or remedial substance taken internally or externally but not injected except for premeasured doses of epinephrine, medication to treat adrenal insufficiency and glucagon to treat severe hypoglycemia. Medication includes any prescription for bronchodilators or autoinjectable epinephrine prescribed by a student’s Oregon licensed health care professional for asthma or severe allergies.
- b. “Prescription medication” means any medication that under federal law requires a prescription by a prescriber.
- c. “Nonprescription medication” means medication that under federal law does not require a prescription from a prescriber.
- d. “Adrenal crisis” means adrenal crisis as defined in Oregon Revised Statute (ORS) 433.800.
- e. “Adrenal insufficiency” means adrenal insufficiency as defined in ORS 433.800.
- f. “Notice of a diagnosis of adrenal insufficiency” means written notice to the district from a student or the parent or guardian of a student who has been diagnosed as adrenal insufficient with a copy of an order from the student’s primary care provider that includes the student’s diagnosis, description of symptoms indicating the student is in crisis, prescription for medication to treat adrenal insufficiency crisis and instructions for follow-up care after medication to treat adrenal insufficiency crisis has been administered.
- g. “Prescriber<sup>1</sup>” means a doctor of medicine or osteopathy, a physician assistant licensed to practice by the Board of Medical Examiners for the state of Oregon, an Oregon-licensed, advance practice registered nurse with prescriptive authority, a dentist licensed by the Board of Dentistry for the state of Oregon, an optometrist licensed by the Board of Optometry for the state of Oregon, a naturopathic physician licensed by the Board of Naturopathy for the state of Oregon or a pharmacist licensed by the Board of Pharmacy for the state of Oregon.
- h. “Qualified trainer” means a person who is familiar with the delivery of health services in a school setting and who is a registered nurse licensed by the Oregon State Board of Nursing, a doctor of medicine or osteopathy or a physician assistant licensed by the Board of Medical Examiners for the state of Oregon, or a pharmacist licensed by the Board of Pharmacy for the state of Oregon.

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<sup>1</sup>A registered nurse who is employed by a public or private school, ESD or local public health authority to provide nursing services at a public or private school may accept an order from a physician licensed to practice medicine or osteopathy in another state or territory of the U.S. if the order is related to the care or treatment of a student who has been enrolled at the school for not more than 90 days

- i. “Severe allergy” means a life-threatening hypersensitivity to a specific substance such as food, pollen, dust or insect sting.
- j. “Asthma” means a chronic inflammatory disorder of the airways that requires ongoing medical intervention.
- k. “Designated personnel” means the school personnel designated to administer medication pursuant to district policy and procedure.

## 2. Designated Staff/Training

- a. The principal will designate personnel authorized to administer prescription or nonprescription medication to a student while the student is in school, at a school-sponsored activity, under the supervision of school personnel, in a before-school or after-school care programs on school-owned property and in transit to or from school or a school-sponsored activity, as required by Oregon law. The principal will supervise and ensure building and activity practices and procedures are consistent with the requirements of law, rules and this administrative regulation.
- b. The principal will ensure the training required by Oregon law is provided to designated personnel. Training must be conducted by a qualified trainer. Training will be provided annually to designated personnel authorized to administer medication to students. The first year and every third year of training requires in-person instruction; during the intervening years, designated personnel may complete an online training that has been approved by the Oregon Department of Education (ODE) so long as a trainer is available within a reasonable amount of time following the training to answer questions and provide clarification.
- c. Training will provide an overview of applicable provisions of Oregon law, administrative rules, district policy and administrative regulations and include, but not be limited to, the following: safe storage, handling, monitoring medication supplies, disposing of medications, record keeping and reporting of medication administration and errors in administration, emergency medical response for life-threatening side effects, allergic reactions or adrenal insufficiency, and student confidentiality. Materials as recommended and/or approved by the ODE will be used.
- d. A copy of the district’s policy and administrative regulation will be provided to all staff authorized to administer medication to students and others, as appropriate.
- e. A statement that the designated personnel has received the required training will be signed by the staff member and filed in the district office.

## 3. Administering Premeasured Doses of Epinephrine to a Student or Other Individual

A premeasured dose of epinephrine may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing a severe allergic reaction, regardless of whether the student or individual has a prescription for epinephrine.

- 4. Administering Naloxone or Other Similar Medication to a Student or Other Individual Naloxone or any other similar medication that is in any form available for safe administration and that is designed to rapidly reverse an overdose of an opioid drug may be administered by trained, designated personnel to any student or other individual on school premises who the person believes in good faith is experiencing an opioid overdose.

## 5. Administering of Medication to a Student Experiencing Symptoms of Adrenal Crisis

A student experiencing symptoms of adrenal crisis while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from a school or a school-sponsored activity, may be treated by designated personnel and shall be subject to the following:

- a. Upon notice of a diagnosis of adrenal insufficiency, as defined in Oregon Administrative Rule (OAR) 581-021-0037, the building principal will designate one or more school personnel to be responsible for administering the medication to treat adrenal insufficiency;
- b. The designated personnel will successfully complete training to administer medication to treat a student who has adrenal insufficiency and is experiencing symptoms of adrenal crisis in accordance with the rules adopted by the Oregon Health authority;
- c. The student or the student's parent or guardian must provide adequate supply of the student's prescribed medication to the district;
- d. The district will require the development of an individualized health care plan for the student that includes protocols for preventing exposures to allergens, and establishes if or when a student may self-carry prescription medication when the student has not been approved to self-administer medication;
- e. In the event that a student experiences symptoms of adrenal crisis and the designated personnel determines the medication to treat adrenal insufficiency should be administered, any available staff member will immediately call 911 and the student's parent or guardian.

## 6. Administering Medications to a Student

- a. A request to permit designated personnel to administer medication to a student may be approved by the district and is subject to the following:
  - (1) A written request for t designated personnel to administer prescription medication to a student, if because of the prescribed frequency or schedule, the medication must be given while the student is in school, at a school-sponsored activity, while under the supervision of school personnel and in transit to or from school or a school-sponsored activity, must be submitted to the school office and shall include:
    - (a) The written permission of the student's parent or guardian or the student if the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675; and
    - (b) The written instruction from the prescriber for the administration of the medication to the student that includes:
      - (i) Name of the student;
      - (ii) Name of the medication;
      - (iii) Method of administration;
      - (iv) Dosage;
      - (v) Frequency of administration;
      - (vi) Other special instructions from the prescriber, if any; and
      - (vii) Signature of the prescriber.

The prescription label prepared by a pharmacist at the direction of the prescriber, will be considered to meet this requirement if it contains the information listed in (i)-(vi) above.

- (2) A written request for designated personnel to administer nonprescription medication to a student must be submitted to the school office and is subject to the following:
  - (a) The nonprescription medication is necessary for the student to remain in school;
  - (b) The nonprescription medication is provided in the original manufacturer's container by the parent or guardian of the student;
  - (c) The written instruction from the student's parent or guardian for the administration of the nonprescription medication includes:
    - (i) Name of the student;
    - (ii) Name of the medication;
    - (iii) Method of administration;
    - (iv) Dosage;
    - (v) Frequency of administration;
    - (vi) Other special instructions, if any; and
    - (vii) Signature of the student's parent or guardian.

If the written instruction is not consistent with the manufacturer's guidelines for the nonprescription medication, the written instruction must also include a written order allowing the inconsistent administration signed by a prescriber.

- (d) If the nonprescription medication is not approved by the Food and Drug Administration (FDA), a written order from the student's prescriber is required and will include:
    - (i) Name of the student;
    - (ii) Name of the medication;
    - (iii) Dosage;
    - (iv) Method of administration;
    - (v) Frequency of administration;
    - (vi) A statement that the medication must be administered while the student is in school;
    - (vii) Other special instructions, if any; and
    - (viii) Signature of the prescriber.
- b. An individualized health care and allergy plan will be developed for a student with a known life-threatening allergy and will include protocols for preventing exposures to allergens and procedures for responding to life-threatening allergic reactions while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care program on school-owned property and in transit to or from school or a school-sponsored activity, and will include a determination on if or when the student may self-carry prescription medication if the student has not been approved to self-administer medication;

- c. It is the student's parent or guardian's, or the student's if the student is allowed to seek medical care without parental consent, responsibility to ensure that an adequate amount of medication is on hand at the school for the duration of the student's need to take medication;
- d. It is the student's parent or guardian's, or the student's if the student is allowed to seek medical care without parental consent, responsibility to ensure that the school is informed in writing of any changes in medication instructions;
- e. In the event a student refuses medication, the parent or guardian will be notified immediately, except where a student is allowed to seek medical care without parental consent. No attempt will be made to administer medication to a student who refuses a medication;
- f. Any error in administration of a medication will be reported to the parent or guardian immediately, except where a student is allowed to seek medical care without parental consent and documentation will be made on the district's Accident/Incident Report form. Errors include, but are not limited to, administering medication to the wrong student, administering the wrong medication, dose, frequency of administration or method of administration;
- g. Medication shall not be administered until the necessary permission form and written instructions have been submitted as required by the district.

## 7. Administration of Medication by a Student to Themselves

- a. A student, including a student in grade K through 12 with asthma or severe allergies, may be permitted to administer medication to themselves without assistance from designated personnel and is subject to the following:
  - (1) A student must demonstrate the ability, developmentally and behaviorally, to self-administer prescription medication and must have:
    - (a) A permission form from a parent or guardian, except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675, and other documentation requested by the district must be submitted for self-medication of all prescription medications;
    - (b) If the student has asthma, diabetes and/or a severe allergy, a medication that is prescribed by prescriber and a written treatment plan developed by a prescriber or other Oregon licensed health care professional for managing of the student's asthma, diabetes and/or severe allergy, and directs use by the student while the student is in school, at a school-sponsored activity, while under the supervision of school personnel, in a before-school or after-school care programs on school-owned property and in transit to or from school or a school-sponsored activity. The prescriber will include acknowledgment that the student has been instructed in the correct and responsible use of the prescribed medication;
    - (c) The permission to self-administer the medication from a building administrator and a prescriber or registered nurse practicing in a school setting.
  - (2) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication and must have:
    - (a) The written permission of the student's parent or guardian, except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675;

- (b) The student's name affixed to the manufacturer's original container; and
  - (c) The permission to self-administer medication from a building administrator.
- (3) A student must demonstrate the ability, developmentally and behaviorally, to self-administer nonprescription medication that is not approved by the FDA and must have:
- (a) The written permission of the student's parent or guardian, except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675; and
  - (b) A written order from the student's prescriber that includes:
    - (i) Name of the student;
    - (ii) Name of the medication;
    - (iii) Dosage;
    - (iv) Method of administration;
    - (v) Frequency of administration;
    - (vi) A statement that the medication must be administered while the student is in school;
    - (vii) Other special instructions, if any; and
    - (viii) Signature of the prescriber.
- b. The student may have in their possession only the amount of medication needed for that school day, except for manufacturer's packaging that contains multiple dosage, the student may carry one package, such as, but not limited to, autoinjectable epinephrine or bronchodilators/inhalers;
  - c. Sharing and/or borrowing of any medication with another student is strictly prohibited;
  - d. For a student who has been prescribed bronchodilators or epinephrine, the designated personnel will request that the parent or guardian provide backup medication for emergency use by that student. Backup medication, if provided, will be kept at the student's school in a location to which the student has immediate access in the event the student has an asthma and/or severe allergy emergency;
  - e. Upon written request from a parent or guardian, and with a prescriber's written statement that the lack of immediate access to a backup autoinjectable epinephrine may be life threatening to a student, and the location the school stores backup medication is not located in the student's classroom, a process shall be established to allow the backup autoinjectable epinephrine to be kept in a reasonably secure location in the student's classroom;
  - f. A student shall not administer medication to themselves until the necessary permission form and written instructions have been submitted as required by the district;
  - g. Permission for a student to administer medication to themselves may be revoked if the student violates the Board policy and/or this regulation.
  - h. A student may be subject to discipline, up to and including expulsion, as appropriate;
  - i. A student permitted to administer medication to themselves may be monitored by designated personnel to monitor the student's response to the medication.

8. Handling, Monitoring, and Safe Storage of Medication Supplies for Administering Medication to Students

- a. Medication administered by designated personnel to a student or self-administered by a student, must be delivered to the school in its original container, accompanied by the permission form and written instructions, as required above.
- b. Medication in capsule or tablet form and categorized as a sedative, stimulant, anticonvulsant, narcotic analgesic or psychotropic medication will be counted by designated personnel in the presence of another district employee upon receipt, documented in the student's medication log and routinely monitored during storage and administration. Discrepancies will be reported to the principal immediately and documented in the student's medication log. For such medication not in capsule or tablet form, standard measuring and monitoring procedures will apply.
- c. Designated personnel will follow the written instructions of the prescriber and the student or the student's parent or guardian and training guidelines as may be recommended by the ODE for administering all forms of prescription and/or nonprescription medications.
- d. Medication will be secured as follows:
  - (1) Non-refrigerated medications will be stored in a locked cabinet, drawer or box used solely for the storage of medication;
  - (2) Medications requiring refrigeration will be stored in a separate refrigerator used solely for the storage of medication;
  - (3) Access to medication storage keys will be limited to the principal and designated personnel.
- e. Designated personnel will be responsible for monitoring all medication supplies and for ensuring medication is secure at all times, not left unattended after administering and that the medication container is properly sealed and returned to storage.
- f. In the event medication is running low or an inadequate dosage is on hand to administer the medication, the designated personnel will notify the student's parent or guardian or the student (in situations involving ORS 109.610, 109.640 and 109.675) immediately.

## 9. Emergency Response

- a. Designated personnel will notify 911 or other appropriate emergency medical response systems and administer first aid, as necessary, in the event of life-threatening side effects that result from district-administered medication or from student self-medication or allergic reactions. The parent or guardian, school nurse, and principal will be notified immediately.
- b. Minor adverse reactions that result from district-administered medication or from student self-medication will be reported to the parent or guardian immediately, except when the student is allowed to seek medical care without parental consent pursuant to ORS 109.610, 109.640 or 109.675.
- c. Any available district staff will immediately call 911 and the student's parent or guardian if the designated personnel believes the student is experiencing symptoms of adrenal crisis and plans to administer medication.

## 10. Disposal of Medications

- a. Medication not picked up by the student's parent or guardian, or the student when allowed pursuant to ORS 109.610, 109.640 and 109.675, at the end of the school year or within five

school days of the end of the medication period, whichever is earlier, will be disposed of by designated personnel in a nonrecoverable fashion as follows:

- (1) Medication will be removed from its original container and personal information will be destroyed;
- (2) Solid medications will be crushed, mixed or dissolved in water, liquid medications will be mixed or dissolved in water;
- (3) Mixed with an undesirable substance, such as coffee grounds, kitty litter, flour; and
- (4) Placed in impermeable non-descriptive containers, e.g. empty cans or sealable bags, and placed in the trash.

Prescriptions will be flushed down the toilet **only** if the accompanying patient information specifically instructs it is safe to do so.

Other medication will be disposed of in accordance with established training procedures including sharps and glass.

- b. All medication will be disposed of by designated personnel in the presence of another school employee and documented as described in Section 10, below.

## 11. Transcribing, Recording, and Record Keeping

- a. A medication log will be maintained for each student administered medication by the district. The medication log will include, but not be limited to:
  - (1) The name of the student, name of medication, dosage, method of administration, date and time of administration, frequency of administration and the name of the person administering the medication;
  - (2) Student refusals of medication;
  - (3) Errors in administration of medication;
  - (4) Incidents of emergency and minor adverse reaction by a student to medication;
  - (5) Discrepancies in medication supply;
  - (6) Disposal of medication including date, quantity, manner in which the medication was destroyed and the signature of the staff involved.
- b. All records relating to administration of medications, including permissions and written instructions, will be maintained in a separate medical file apart from the student's education records file unless otherwise related to the student's educational placement and/or individualized education program. Records will be retained in accordance with applicable provisions of OAR 166-400-0010(17) and OAR 166-400-0060(29).
- c. Student health information will be kept confidential. Access shall be limited to those designated personnel authorized to administer medication to students, the student and their parent or guardian. Information may be shared with other staff with a legitimate educational interest in the student or others as may be authorized by the parent or guardian in writing or others as allowed under state and federal law.



# Oregon Health Authority | Oregon Department of Education

## Fentanyl & Opioid Response Toolkit for Schools

May 2022

Dear Education Leaders and Partners,

The Oregon Health Authority (OHA) and the Oregon Department of Education (ODE) co-developed this **Fentanyl & Opioid Response Toolkit for Schools** to support educators, administrators, school nurses, students and families in response to the public health crisis related to rising youth and adult opioid overdoses and deaths in Oregon.

Schools are the heart of Oregon communities. This toolkit provides information about how schools may create an emergency protocol to administer Naloxone, also known as Narcan. The toolkit includes information on how to access, administer and store this life-saving opioid overdose prevention medication. In addition, this toolkit has resources to support staff training, prevention education, and other resources essential to developing and implementing school emergency response procedures.

Rising opioid overdose deaths are a public health crisis. According to the Centers for Disease Control and Prevention (CDC), from May 2020 - April 2021, deaths due to accidental overdose surpassed 100,000 for the first time on record. Sixty-four percent of those deaths were attributed to illicitly manufactured fentanyl, which often comes in the form of pills that closely resemble prescription oxycodone or benzodiazepines such as Xanax. In Oregon, fentanyl-related overdose deaths increased by 74% from 2019 – 2020, for a total of 298 fentanyl-related deaths in 2020. Unfortunately, this trend is expected to continue, as Oregon has continued to see an increase in accidental overdose deaths due to fentanyl.

Naloxone is an opioid antagonist that will temporarily reverse deadly respiratory depression experienced during an opioid overdose. It is available as intramuscular or subcutaneous injection and nasal spray. When administered quickly and effectively, naloxone can immediately restore breathing to a victim experiencing an opioid overdose. It is important to note that if naloxone is mistakenly given to someone not actually experiencing an opioid overdose, it will not harm them. There is no potential for addiction or other misuse of naloxone. With naloxone as part of an emergency protocol, school staff can quickly administer and prevent opioid overdose deaths.

OHA and ODE strongly encourage schools to adopt policies and practices for safe and effective management and prevention of opioid-related overdoses in schools. When drug-related emergencies occur in or around schools, proper response is critical to save lives.

Naloxone administration is one part of a coordinated community prevention strategy to address the public health crisis of opioid-related overdoses. Schools are encouraged to partner with community [Alcohol and Drug Prevention Education Program Coordinators](#) and Regional Overdose Prevention Coordinators which can be found under 'Partners' [here](#). School and community partnerships to implement research-based, culturally responsive, primary prevention strategies are key to protecting and supporting youth and family wellness.

If you have any questions about this toolkit or would like additional ideas and thoughts in using some of the recommendations and resources provided in this document, please contact Bernadino De La Torre, OHA Youth SUD Program & Policy Coordinator at [bernardino.delatorre@dhsosha.state.or.us](mailto:bernardino.delatorre@dhsosha.state.or.us).

## Key Messages for Prevention Education and Awareness

**Youth need to know about the dangers of fentanyl. Schools, youth-serving organizations, and families should share the following messages with youth:**

1. Counterfeit pills laced with fentanyl are flooding the Pacific Northwest. In just one year (2019-2020), Oregon saw a 74% increase in fentanyl-related deaths.
2. Do not take any pill that you do not directly get from your doctor or a pharmacist. Pills received from friends or purchased online or from social media are not safe.
3. Fentanyl is tasteless, odorless, and too small to see with the naked eye. It's extremely potent. An amount the size of two grains of sand is enough to cause a deadly overdose.
4. Fentanyl-laced pills appear identical to those prescribed by doctors. In Oregon, fentanyl is most commonly seen in blue, greenish, or pale colored counterfeit pills. There may be other colors. These pills may be marked as "M30." Unless a pharmacist directly hands you a prescription pill, assume it is counterfeit and contains fentanyl.
5. There is no such thing as a "safe" source: pills are often laced with fentanyl long before they reach a direct supplier. Assume any pills obtained from social media, the internet, or a friend are counterfeit and contain fentanyl.
6. The blending of fentanyl in counterfeit pills is inconsistent and completely random, making every single dose a risk. One dose may not contain fentanyl, while another does—even though both come from the same supply.
7. Naloxone is the only medication that can reverse an opioid overdose.
8. If someone is going to use, the best way to prevent a fatal overdose is to avoid using alone and to always have naloxone on hand. If using alone and you overdose, you can't call for help or administer naloxone to yourself.
9. The clearest sign of an overdose is if someone is unresponsive (won't wake up). Other signs include:
  - Slow, shallow or no breathing
  - Pinpoint pupils
  - Heavy gurgling or snoring sounds
  - Cold or clammy skin
  - Difficult to wake, or can't wake
  - Blue or gray skin, lips, or nails
10. An overdose is always a medical emergency. Call 911 immediately. Remember that the Good Samaritan Law protects witnesses and victims from being prosecuted for drug possession. If you seek medical assistance in a drug-related overdose, you and the victim cannot be prosecuted for drug possession.

# *Agenda Item 10*

*Finance Reports*

# BOARD MEMORANDUM



**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** William H. Lewis III, Business Director

**Date:** May 12, 2022 **Meeting Date:** May 19, 2022

**Re:** Financial Report and Fiscal Updates

## **Financial Report**

The 2021-2022 Financial Board Report included in this packet reflects all revenues and expenditures for 2015-2021 and the budgeted YTD expenditures, plus encumbered amounts for 2021-2022 as of 5/12/22.

**2020-21 Audit Report-** Lebanon's 2020-21 audit is complete. A letter addressed to the school board is attached in the packet as well as the full audit document. Sean Chamberlin from Pauly, Rogers and Co., P.C. will be make a few comments and answer any questions regarding the 2020-21 audit process. The Oregon Department of Education is now asking for approval of the audit document for various grants. This is not an official board resolution.

**Interfund Loan Resolution-** During the 2021-22 school year the district desires to purchase curriculum early in preparation for a 2022-23 curriculum implementation. This will allow staff to have access to the required curriculum resources prior to summer vacation. To accomplish this early purchase of curriculum the district would like to complete an interfund loan of up to \$150,000.00 from fund 272 capital projects fund to fund 240 the textbook adoption fund. The loan will be paid back in 2022-23. The district will have the appropriate documentation and loan agreements in place stating the terms of the loan. The interfund loan process is a common practice in school districts across the state of Oregon.

	18/19 Actual	19/20 Actual	20-21 Budget	21-22 Budget	05-12-22 YTD & Enc	05-12-22 Balance
<b>General Fund - Revenue</b>						
SSF Formula	39,748,844	42,038,081	43,560,057	44,440,549	40,814,106	3,626,443
SSF Adjustment	-	-	-	-	-	-
State Fiscal Stabilization Fund		-	-	-	-	-
Federal Ed Jobs		-	-	-	-	-
School Year SubAccount		-	-	-	-	-
Loan Receipts		-	-	-	-	-
Interest	385,564	320,317	250,000	150,000	77,539	72,461
Third Party Billing	72,372	-	-	-	-	-
TMR	180,556	212,376	210,000	210,000	85,313	124,687
JROTC	35,236	77,982	65,000	65,000	55,248	9,752
Other	374,395	325,816	387,500	368,266	238,430	129,836
Interfund Transfer	8,029	850,000	-	-	-	-
BFB	5,263,314	2,126,603	3,784,307	5,065,000	6,205,654	(1,140,654)
<b>Total</b>	<b>46,068,310</b>	<b>45,951,175</b>	<b>48,256,864</b>	<b>50,298,816</b>	<b>47,476,290</b>	<b>2,822,526</b>
=====	=====	=====	=====	=====	=====	=====
<b>General Fund - Expenses</b>						
Salaries	21,069,833	21,896,193	21,680,883	22,526,487	22,179,235	347,252
Benefits	13,157,764	14,481,355	15,086,873	14,597,973	13,805,285	792,688
P. Services	5,396,276	5,349,577	5,299,827	5,686,551	5,404,005	282,546
Supplies	1,269,608	1,569,846	1,530,133	1,606,583	1,307,790	298,793
Capital Outlay	76,554	54,500	90,000	100,000	311,824	(211,824)
Other Objects	350,672	441,468	469,147	501,776	441,740	60,036
Transfers	2,621,000	1,185,000	2,100,000	2,279,446	2,070,997	208,449
Contingency	-	1,750,000	2,000,000	3,000,000	-	3,000,000
<b>Total</b>	<b>43,941,707</b>	<b>46,727,940</b>	<b>48,256,864</b>	<b>50,298,816</b>	<b>45,520,876</b>	<b>4,777,939</b>
=====	=====	=====	=====	=====	=====	=====

## 2021-22 General Fund Revenue Report

		18/19 Actual	19/20 Actual	20-21 Budget	21-22 Budget	5-12-22 YTD	5-12-22 Balance
	SSF Formula						
1111,	Taxes	10,179,205	10,509,179	10,938,094	11,873,719	11,216,753	656,966
4801,4899	Federal Forest Fees	179,478	157,804	130,000	125,000	-	125,000
3103	Common School	437,082	196,120	400,000	444,819	437,986	6,833
2101	County School		209,250	200,000	195,000	24,871	170,129
3104	State Timber	167,048	23,587	100,000	100,000	115,423	(15,423)
3101/3199	School Support Fund	29,101,930	30,942,140	31,791,963	31,702,011	29,019,073	2,682,938
	Adjustments to SSF Payments						-
	Adj for Prior Year payments	(755,646)					-
	Adj for HC Disability Grant	439,748	-	-	-	-	-
	<b>Total SSF Formula</b>	<b>39,748,844</b>	<b>42,038,081</b>	<b>43,560,057</b>	<b>44,440,549</b>	<b>40,814,106</b>	<b>3,626,443</b>
1510	Interest on Investments	385,564	320,317	250,000	150,000	77,539	72,461
4200	Third Party billing	72,372	-	-	-	-	-
2210	TMR	180,556	212,376	210,000	210,000	85,313	124,687
4300	JROTC reimbursement	35,236	77,982	65,000	65,000	55,248	9,752
	Other						-
1741	Outdoor School		-	-	-	-	-
1910	Rental Fees	3,926	1,582	7,500	5,000	-	5,000
1980	Fees Charged to Grants	-	14,915	50,000	108,266	86,606	21,660
1312, 1960, 1990,							
5300	Miscellaneous	370,469	304,781	250,000	255,000	138,969	116,031
1760	Club Fundraising		-	-	-	-	-
1411, 1993	Transportation Fees		4,538	-	-	-	-
1994	E-Rate reimbursement	-	-	80,000	-	12,855	(12,855)
5200	Interfund Transfer - Athletics	8,029	850,000	-	-	-	-
5400	Beginning Fund Balance	5,263,314	2,126,603	3,784,307	5,065,000	6,205,654	(1,140,654)
	<b>Total</b>	<b>46,068,310</b>	<b>45,951,175</b>	<b>48,256,864</b>	<b>50,298,816</b>	<b>47,476,290</b>	<b>2,822,526</b>

## 2021-22 General Fund Expenditure Report

Description	18/19 Actual	19/20 Budget	20/21 Budget	21/22 Budget	5-12-22 YTD	5-12-22 Encumb	5-12-22 Balance
Certified salaries	12,295,790	12,665,056	12,540,564	12,871,079	8,584,449	4,247,214	39,416
Classified salaries	5,554,869	6,227,931	6,008,791	6,250,523	4,142,243	1,524,904	583,376
Administrative salaries	1,782,092	1,873,807	1,863,955	2,059,820	1,728,223	372,918	(41,321)
Managerial - classified	249,120	154,577	289,051	299,689	335,635	83,576	(119,522)
Retirement stipends	19,904	91,904	133,413	120,000	80,000	40,000	0
Confidential salaries	159,789	162,808	284,898	343,800	310,622	92,339	(59,161)
Certified subs	43,660	2,000	0	14,294	0	0	14,294
Classified subs	43,138	1,500	23,975	0	0	0	0
Temp certified	162,287	82,264	45,425	0	27,201	338	(27,539)
Temp classified	23,111	8,000	21,658	481	13,527	0	(13,046)
Student helpers salaries	4,413	21,000	16,654	5,748	13,544	0	(7,796)
Overtime	50,768	0	91,513	57,127	52,311	3,512	1,304
Compensation time	77,738	52,300	44,207	71,883	32,984	0	38,899
Extra duty	350,933	279,579	128,295	230,761	156,264	0	74,497
Classified extra hrs	200,393	208,000	0	0	0	0	0
Vacation Payoff	14,017	29,817	24,292	28,240	42,921	0	(14,681)
Mentor teacher pay	0	0	0	0	985	0	(985)
Personal Leave Payout	0	0	0	0	0	0	0
Department Head Extra Duty	788	6,000	30,000	0	0	0	0
Taxable Meal Reimbursement	2,073	0	809	2,000	561	0	1,439
Cell Phone Stipend		0	1,080	1,080	450	0	630
Travel Stipend		0	11,400	0	22,417	4,483	(26,900)
Club Advisor	34,950	29,650	120,904	169,964	141,254	124,360	(95,650)
<b>Total Salaries</b>	<b>21,069,833</b>	<b>21,896,193</b>	<b>21,680,883</b>	<b>22,526,487</b>	<b>15,685,591</b>	<b>6,493,644</b>	<b>347,252</b>
PERS	5,753,639	7,398,130	7,286,664	6,797,646	4,481,954	1,867,593	448,099
Social Security	1,544,838	1,655,388	1,642,024	1,627,475	1,152,593	468,116	6,766
Worker's Comp	210,272	293,025	275,747	189,328	92,155	30,158	67,015
Employee Ins - Admin	239,427	215,642	275,263	283,669	243,804	53,909	(14,044)
Employee Ins - Certified	2,829,522	2,449,421	2,756,998	2,840,563	1,914,407	956,559	(30,403)
Employee Ins - Classified	2,408,513	2,327,520	2,596,579	2,598,694	1,711,411	684,731	202,552
Employee Ins - Other	36,487	33,429	65,298	92,498	60,417	15,932	16,149
Employee Ins - Retired	120,255	83,600	52,700	120,000	25,946	0	94,054
TSA	24,336	25,200	45,600	45,600	38,000	7,600	0
Staff Tuition Reimbursement	0	0	90,000	2,500	0	0	2,500
Employee Tuition	(9,525)	0	0	0	0	0	0
<b>Total Benefits</b>	<b>13,157,764</b>	<b>14,481,355</b>	<b>15,086,873</b>	<b>14,597,973</b>	<b>9,720,687</b>	<b>4,084,598</b>	<b>792,688</b>

## 2021-22 General Fund Expenditure Report

Description	18/19 Actual	19/20 Budget	20/21 Budget	21/22 Budget	5-12-22 YTD	5-12-22 Encumb	5-12-22 Balance
Instructional Services	125,368	103,800	76,375	66,000	158,377	37,243	(129,620)
Instr Prog Improve Service	33,042	53,000	67,750	87,750	32,099	0	55,651
Student SVCS	0	0	0	0	0	0	0
Data Processing SVCS	0	0	0	3,000	3,020	0	(20)
	0	0	0		0	0	0
Professional and Improvement Co	0	0	0	15,000	0	0	15,000
Other Instr-Prof-Tech SVCS	11,205	20,000	10,000	11,500	54,398	20,880	(63,778)
Repairs & Maintenance	206,884	190,300	227,612	258,500	223,648	25,509	9,343
Radio Service	12,455	11,100	11,100	15,000	979	1,433	12,588
Rentals	121,067	129,400	88,286	86,300	62,847	5,448	18,005
Electricity	453,206	502,620	465,700	451,500	316,470	80,612	54,418
Fuel	181,534	223,135	217,800	208,100	185,059	10,316	12,725
Water & Sewer	138,029	153,520	142,500	146,700	114,225	0	32,475
Garbage	112,864	102,400	87,000	106,500	80,598	0	25,902
Other Property Services	3,500	20,000	0	0	0	0	0
Reimb. Student Transportation	4,658	10,200	29,900	34,500	210,554	530	(176,584)
Reimb. Student Transportation	(79,915)						0
Travel	163,937	158,263	150,513	153,011	74,689	13,421	64,901
Travel - Student - Out of Dist.	1,140	5,300	4,500	3,500	0	0	3,500
Meals/Transportation	153	200	350	350	0	0	350
Mileage/Transportation	0	0	0		0	0	0
Staff Tuition	92,746	47,000	2,000	72,000	35,838	1,745	34,417
	0	0	0		0	0	0
Telephone	44,987	73,165	65,100	52,300	54,364	6,049	(8,113)
Postage	24,224	26,074	28,900	32,117	25,753	7,188	(824)
Advertising	2,761	4,300	2,650	3,500	8,990	247	(5,737)
Printing & Binding	13,712	29,400	30,950	31,700	33,173	0	(1,473)
Other Communication Services	0	0	0		0	0	0
Charter School Payments	2,159,564	2,195,000	2,300,000	2,400,000	2,256,704	343,296	(200,000)
Tuitions Payments to Other Dist.	0	0	0	0	0	0	0
Tuition Pay Private School	0	5,000	0	0	0	0	0
Other Tuition	240,090	92,500	90,000	115,000	8,856	0	106,144
Audit Services	29,150	30,000	39,000	36,000	0	0	36,000
Legal Services	33,971	35,000	35,000	35,000	8,337	0	26,663
Negotiation Services	0	10,000	5,000	1,000	0	0	1,000
Data Processing SVCS	65,278	89,600	65,000	57,500	41,427	0	16,073
Election Services	4,632	5,000	5,000	18,000	0	0	18,000
Other Non_instr Pro/Tech	447,701	363,700	351,450	402,650	453,102	68,794	(119,246)
Physical Exams - Drivers	4,072	4,400	5,750	5,500	5,866	0	(366)
Drug Tests Drivers	1,670	3,000	2,250	3,000	495	1,505	1,000
Child Care Services	0	15,000	0	0	0	0	0
Sub calling service	14,113	15,000	12,000	7,500	0	0	7,500
Classified subs	226,030	194,000	228,600	251,500	44,108	0	207,392
Criminal History checks	3,394	3,200	3,500	3,500	817	0	2,683
Fingerprinting	626	1,000	2,500	1,000	446	0	554
Classified subs	499,112	425,000	445,791	510,573	284,550	0	226,023
<b>Total P. Services</b>	<b>5,396,276</b>	<b>5,349,577</b>	<b>5,299,827</b>	<b>5,686,551</b>	<b>4,779,789</b>	<b>624,216</b>	<b>282,546</b>

## 2021-22 General Fund Expenditure Report

Description	18/19 Actual	19/20 Budget	20/21 Budget	21/22 Budget	5-12-22 YTD	5-12-22 Encumb	5-12-22 Balance
Gas Oil & Lubricants	185,324	190,500	189,100	192,000	149,628	55,374	(13,002)
Supplies & Materials	457,850	648,024	651,837	698,023	565,254	29,600	103,169
Vehicle repair parts	27,649	52,800	50,500	50,500	38,630	13,614	(1,744)
Transportation operations	30,665	15,000	25,000	25,000	17,324	2,957	4,719
Textbooks	68,642	28,033	9,933	5,433	11,256	0	(5,823)
Library Books	5,914	15,694	8,200	11,700	8,791	919	1,990
Periodicals	6,511	6,000	10,800	12,100	10,729	5,398	(4,027)
Equipment under 5K	160,140	178,842	146,100	125,550	49,488	0	76,062
Computer software	184,472	264,360	257,398	323,918	277,208	1,138	45,572
Computer hardware	142,441	170,593	181,265	162,359	65,102	5,380	91,877
<b>Total Supplies &amp; Materials</b>	<b>1,269,608</b>	<b>1,569,846</b>	<b>1,530,133</b>	<b>1,606,583</b>	<b>1,193,410</b>	<b>114,380</b>	<b>298,793</b>
Buildings Acquisition		0	0	25,000	16,277.68	14,003.75	(5,281)
Improvements Other Than Buildings				0	28,615.00	0.00	(28,615)
Equipment	33,623	54,500	25,000	45,000	0.00	0.00	45,000
New Equipment over 5K	35,353	0	45,000	10,000	46,626.76	0.00	(36,627)
Replace of Equip over 5K		0	20,000	20,000	186,007.24	20,294.00	(186,301)
Depreciable Technology	7,579	0	0	0	0	0	0
Bus Replacement	0	0	0	0	0.00	0	0
<b>Total Capital Outlay</b>	<b>76,554</b>	<b>54,500</b>	<b>90,000</b>	<b>100,000</b>	<b>277,527</b>	<b>34,298</b>	<b>(211,824)</b>
Regular Interest	0	500	0	0	0	0	0
Dues & Fees	105,393	175,180	159,726	148,076	81,020	266	66,790
Insurance & Judgments	245,279	265,588	306,221	350,000	358,935	534	(9,469)
Settlements		0	0	0	0	0	0
		0	0	0	0	0	0
Taxes & Licenses	0	200	700	700	985	0	(285)
<b>Total Other Objects</b>	<b>350,672</b>	<b>441,468</b>	<b>469,147</b>	<b>501,776</b>	<b>440,940</b>	<b>800</b>	<b>60,036</b>

## 2021-22 General Fund Expenditure Report

Description	18/19 Actual	19/20 Budget	20/21 Budget	21/22 Budget	5-12-22 YTD	5-12-22 Encumb	5-12-22 Balance
Transfer - Vocational House Fund	40,000	0	70,000	250,000	250,000	0	0
Transfer - Technology	100,000	0	80,000	100,000	100,000	0	0
Transfer - Classroom Furniture	50,000	0	10,000	35,000	35,000	0	0
Transfer - Textbook Adoption	400,000	400,000	200,000	350,000	350,000	0	0
Transfer - Capital Improvement	400,000		200,000	300,000	300,000	0	0
Transfer - Track and Turf Fund	85,000	10,000	0	0	0	0	0
Transfer - Athletic Fund	446,000	450,000	475,000	475,000	475,000	0	0
Transfer - Bus Replacement	300,000	150,000	225,000	225,000	225,000	0	0
Transfer - Unemploy Ins	25,000	25,000	250,000	0	0	0	0
Transfer - OHC Fund	0			0	0	0	0
PERS Reserve	525,000	0	450,000	300,000	300,000	0	0
Transfer - Food Service	100,000	100,000	120,000	224,446	15,997	0	208,449
Transfer - Music/Band Replaceme	0	0	20,000	20,000	20,000	0	0
Transfer - Debt Service	150,000	50,000	0	0	0	0	0
Transfer - Academic Achievemen	0	0	0	0	0	0	0
<b>Total Transfers</b>	<b>2,621,000</b>	<b>1,185,000</b>	<b>2,100,000</b>	<b>2,279,446</b>	<b>2,070,997</b>	<b>0</b>	<b>208,449</b>
Reserve/Contingency	0	1,750,000	2,000,000	3,000,000	0	0	3,000,000
<b>Grand Total</b>	<b>43,941,707</b>	<b>46,727,940</b>	<b>48,256,864</b>	<b>50,298,816</b>	<b>34,168,941</b>	<b>11,351,936</b>	<b>4,777,939</b>
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# *Agenda Item 11*

*Superintendent Communication*

Dear LCSD School Board,

There are a few issues that I want to bring to your attention for your awareness:

### **Crappy**

- We are currently exploring some issues at **Hamilton Creek** that will lead to a change in leadership. Jordon Ford has asked for a change of assignment, and I believe it is in the school's best interest to make this move immediately. Emily Canfield will be our interim principal with a high level of support from the central office administrative team.
- ODE has **adjusted our funding** for the current school year, reducing it by \$1.5 million. This is due to some changes in our poverty data and an adjustment to our ADMW. We budgeted on having another one hundred students that we do not have.
- We will not be offering **Santiam Academy** after this academic year. Enrollment numbers do not support the continuation of the school. We surveyed current families regarding their preferences for the coming year, and it is evident that we need to be focusing on in-person instruction. This program allowed us to meet the needs of families with COVID-19 and mask concerns this year. We will inform staff and parents early next week about our decision and their options in terms of placement back in classrooms.
- While the following has not been and is not currently an issue, there is opportunity for that to occur. As you know, regardless of a student's biological sex, [they have the right](#) to use the restroom that aligns with their preferred gender identity. We are seeing more students identify as being **transgender** at earlier ages, and our responsibility is to provide *all* students with a safe and supportive school environment.

### **Happy**

- Last night, LHS hosted an outstanding Warrior Showcase with impressive attendance by incoming 8th graders and their families. This event required enormous planning by the administrative team and office manager as well as participation by countless staff members and their students. They orchestrated a wonderful welcome for visitors and had dozens of interactive tables featuring clubs, activities, athletics, and course options.
- After a two-year hiatus, our district's 3rd graders are again enjoying their two-week field trips to the **Lebanon Community Pool**. They receive valuable swim instruction at their skill levels, along with some playtime, and for many students, this is their first time in the water. It's an excellent tradition and use of our resources to serve students.
- Speaking of traditions, the **Gift of Literacy** will happen again this year on June 6 at Crowfoot Baptist Church (9:00 - 12:00 if you want to stop by). While we won't have firefighter involvement this time due to a scheduling conflict, all other elements will be in place, meaning that 1st graders from across the district will be bussed over, read to, given a backpack with a hardcover book they can keep, and fed a free lunch. It's a fun day to be a young reader.
- The primary election is next month, and we feel optimistic about voter support for our proposed [facilities bond](#). We will host two bond-specific Q & A sessions—one virtual and one in person (dates coming soon)—in April to add clarity and information to the local conversation.

I appreciate your ongoing support and am happy to answer any questions.

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